



**KNOX COUNTY, IL**  
**Invites applications for the position of:**

## **GIS Coordinator**

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<b>SALARY:</b>	\$51,105 Annually
<b>DEPARTMENT:</b>	GIS
<b>OPENING DATE:</b>	03/01/2025
<b>CLOSING DATE:</b>	03/31/2025
<b>HOURS:</b>	Full-time, 35 Hours, Monday - Friday 7:00 a.m. to 3:00 p.m.

### **POSITION SUMMARY:**

We are pleased to offer a job opportunity as a GIS Coordinator in our GIS Department, reporting to the Supervisor of Assessments.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Responsible for the development, implementation and ongoing operation of Knox County's GIS program.
- Discusses user problems to be solved such as planning, modeling and specific assessment of conditions
- Works with users to analyze and correct problems
- Creates and manages geospatial databases
- Performs data analytics
- Create RFPs and administers contract for updating county-wide aerials
- Prepares GIS budget and performs GIS fee studies as needed
- Conducts "needs assessments" (i.e., equipment, software, hardware, etc.) to determine current and future needs and to provide recommendations
- Research cadastral map issues and discrepancies
- Verifies system malfunctions and determines appropriate course of action
- Works with consultants as needed
- Works with other governmental agencies as needed
- Maintains currency in technical developments by interactions with other professionals and system vendors

### **EDUCATION and/or EXPERIENCE**

Requirements include the following experience or equivalent combination of training and experience.

- Bachelor's degree in Computer Science, Geography or related field required or equivalent work experience with a Bachelor's degree

**The preferred candidate will have:**

- Experience with ESRI products and solutions; ArcGIS Pro, ArcGIS-Desktop; ArcGIS Enterprise, ArcGIS Online, Model Builder, Parcel Fabric
- Experience with programming in Python, Arcade, Html, SQL, XML, JSON, Net
- SQL Server, SDE Administration, SQL, spatial experience is a plus

**A pre-employment background check and drug screen are required.**

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**Resumes should be submitted to:**

Sonia Hochstetler  
Knox County Annex-Suite 1  
121 South Prairie Street  
Galesburg, IL 61401

Email: [gis.listing@knoxcountyil.gov](mailto:gis.listing@knoxcountyil.gov)