

Knox County Board Member Packet

Regular Meeting of the Board January 29, 2025



This packet contains the meeting's agenda, accompanying documentation, and minutes of recent standing committee meetings.

Compiled by Scott G. Erickson
Knox County Clerk / Recorder

THE COUNTY OF KNOX
STATE OF ILLINOIS

OFFICE OF THE COUNTY CLERK



SCOTT G. ERICKSON
KNOX COUNTY CLERK

NICOLE BYERLY • MELANIE RICE
CORY TEEL • GLORIA CLIFF

**PUBLIC NOTICE OF REGULAR MONTHLY MEETING
OF THE KNOX COUNTY BOARD ON JANUARY 29, 2025**

In accordance with action taken at its December 23, 2024, regular meeting, the Knox County Board ordered that members of the Knox County Board will hereby meet in regular session at 6:00 p.m. on January 29, 2025, at the Knox County Courthouse, Galesburg, Illinois and via teleconference due to public gathering restrictions.

Along with this notice is the agenda of matters to be discussed at said meeting. The agenda can also be accessed through our web site at www.KnoxClerk.org.

A handwritten signature in cursive script that reads "Scott G. Erickson".

DATED: January 24, 2025

Scott G. Erickson
Knox County Clerk and
Ex-Officio Clerk of the Board

Please Note:

There will be a closed session starting at 5:30PM for personnel, collective bargaining, security procedures, property, and pending litigation.



Knox County Board

Regular Monthly Meeting – January 2025

Galesburg City Hall, Galesburg, Illinois

And Via Teleconference for

Public Viewing Access

January 29, 2025

BOARD MEETING AGENDA

Special Events		
5:30 p.m.		Closed Session for Personnel, Collective Negotiations, Security Procedures, Property, and Pending Litigation. (5 ILCS 120/2c-1,2,8, & 11)
Opening Ceremonies		
6:00 p.m.		Call to Order (Chairman)
		Roll Call (Clerk)
		Declaration of Quorum (Chairman)
		Proclamation (Sheriff)
		Pledge of Allegiance to the Flag of the United States of America (Chairman)
		Moment of Silence. (In lieu of a formal Invocation).
		Additions to the Agenda (for discussion only)
Public Comment		
Consent Agenda (R/C)		
Item 1	Approve	Minutes of the Board Meeting on December 29, 2024, and December 2, 2024 Organizational Meeting.
Item 2	Presentation	Sales tax and various taxes for month of October 2024 in the amounts of \$179,503.19 and \$45,958.13 and public safety tax in the amount of \$270,817.72
Items for the Chairman		
Item 3	Presentation	Presentation from Galesburg Public Transportation.
Item 4	Approve R/C	Approve Appointments to Orpheum Board of Directors of Greg Norris. (New Appointment)
Item 5	Approve R/C	Resolution Declaring Emergency for Nursing Home Domestic Hot Water.
Item 6	Approve R/C	Resolution Amending County Board Rules. (Davidson)
Item 7	Approve R/C	Approve Memorandum of Understanding with Sheriff and FOP Sergeant and Lieutenants Union.

Item 8	Approve R/C	Approve Memorandum of Understanding with Sheriff and FOP Patrol Union.
Item 9	Approve R/C	Approve Creation of County Planning Commission.
Report – Committee on Ways and Means.		
Item 10	Presentation	Monthly Report from Committee.
Item 11	Approve R/C	Approve Resolutions on Deeds of Conveyance. (County Clerk)
Item 12	Approve R/C	Approve Polling Place Location Change. (County Clerk)
Item 13	Approve R/C	Approve Bid and Bring Back for Replacement Security Cameras for Courthouse, Jail, and Mary Davis Home. (Sheriff)
Item 14	Approve R/C	Approve Bid and Bring Back for Replacement Security System for Mary Davis Home.
Item 15	Approve R/C	Approve Resolution to Abate Levy for General Obligation Alternate Revenue Bonds, Series 2010A and Series 2010B, for Tax Year 2024 (Build America Bonds and Recovery Zone Bonds) (Treasurer)
Item 16	Approve R/C	Approve Resolution to Abate Levy for General Obligation Alternate Revenue Bonds, Series 2022 for Tax Year 2024. (Treasurer)
Report – Committee on Public Service.		
Item 17	Presentation	Monthly Report from Committee.
Report – Committee on Infrastructure		
Item 18	Presentation	Monthly Report from Committee.
Item 19	Approve R/C	Approve Invoice from IEPA for Quarterly Tonnage Fee of \$37,756.06. (Landfill)
Item 20	Approve R/C	Approve Bid and Bring Back for Mowing and Bailing at Stegall Landfill. (Landfill)
Item 21	Approve R/C	Approve Continuation of Service Agreement with Foth Infrastructure for 2025. (Landfill)
Item 22	Approve R/C	Approve bid and Bring Back for New Deck at Scale House. (Landfill)
Item 23	Approve R/C	Approve Invoice from Klingner for Survey Work at Administrative Building.
Report – Committee on Health and Human Services		
Item 24	Presentation	Monthly Report from Committee.
Item 25	Approve R/C	Approve Purchase of Marshall & Swift Software. (Assessor)
Reports – External Committees Assigned to Board Members		
Reports from these Committees will be placed on file in the County Clerk’s office. No presentations will be provided during the meeting. If you have specific questions, please direct them to the specific Board representative.		
Knox County Board of Health (Bondi)		
Galesburg Convention and Visitors Bureau (Pugh)		
9-1-1 Committee (Hawkinson)		
Knox County Area Partnership for Economic Development		
Prairie Hills Resources Board (Robertson)		
United Council of Counties (J. Fredrick)		

Western Illinois Regional Council (Cohen)		
Knox County Mental Health 708 Board (Weiss)		
University of Illinois Extension Office (Boone)		
Knox County Civic Center Authority – Orpheum Board (Sandoval)		
Claims Against the County – R/C		
Item 26	Approve R/C	Approve Opening of Budget for Line Item Changes. (If Necessary)
Item 27	Presentation	Presentation of the Proposed Budget Line Item Changes
Item 28	Approve R/C	Approval of Proposed Line Item Changes. (If Necessary)
Item 29	Presentation	Review of Manual Checks Issued for Current Cycle.
Item 30	Approve R/C	Claims by Members for per diem and mileage for the Committee Meetings of January 2025, Board Meeting and Organizational Meeting in December, and other claims for per diem from Meetings.
Item 31	Approve R/C	Claims against Knox County, Illinois, for the period of December 24, 2024 through January 29, 2025 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board)
Announcements		
Item 32	Presentation	The next regular meeting will be held on Wednesday, February 26, 2025, 6:00 p.m. , at Galesburg City Hall Council Chambers.
Closing Ceremonies		
Item 33	Presentation	<u>Adjournment</u> of meeting until next scheduled meeting of the Board.

* CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Member or citizen so requests; in which event the item will be removed from the Consent Agenda and will be considered separately.

** Action item to be used only if previous Motion to Remove from Table is approved.

VOTING CHART: R/C = Roll Call Vote; Voice = Voice Vote; 2/3 = 2/3rds Vote

PLEASE NOTE: Except for emergency personnel, please turn off all cellular telephones and paging devices during the meeting.

**PROCEEDINGS OF THE COUNTY BOARD
KNOX COUNTY, ILLINOIS**

December 23, 2024

STATE OF ILLINOIS)
)
COUNTY OF KNOX) SS

Proceedings of the Regular Meeting of the Knox County Board held in person at the Galesburg City Council chambers on Monday, December 23rd, 2024 at 6:13 p.m. This meeting was presented via teleconference for viewing only. The YouTube channel link can be found on the County website. You can view the meeting on the Knox County YouTube channel. After the meeting is over you review it and are able to download it.

The Meeting was called to order by County Board Chair Jared Hawkinson and upon roll call the following Members reported present:

- District 1 Tracy Robertson
- District 2 Erin Pugh
- District 4 Joshua Kramer
- District 1 Cheryl Nache
- District 2 Jennifer Fredrick
- District 3 Pamela Davidson
- District 4 Jared Hawkinson
- District 5 Patty Boone
- District 1 Anthony Weiss
- District 2 Robert Bondi
- District 3 Samuel Cohen
- District 4 Todd Olinger
- District 5 Brian Friedrich

And those absent: District 3 Kimberly Thierry
 District 5 Ricardo "Rick" Sandoval

Also present were County Clerk-Recorder Scott Erickson, County Treasurer Robin Davis, Sheriff Jack Harlan and Coroner Jacque Dare. Department Heads present were Nursing Home Administrator Jodi Mines, Highway Administrator Duane Ratermann and Landfill Administrator Rod Clear.

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Sheriff Harlan delivered the Proclamation and Chair Hawkinson led the Members in the pledge of allegiance to the flag. In lieu of a formal invocation, Chair Hawkinson asked that a moment of silence be observed.

Chair Hawkinson asked for additions or deletions to the agenda with additions for discussion only. There were no additions or deletions to the agenda.

***Member Thierry arrived at 5:14 p.m.

Chair Hawkinson asked for public comment. He asked if there was anyone that did not get a chance to sign up before the meeting started.

Mike Spinks said that he is born and raised in Galesburg. He is a teacher, entrepreneur, coach, and a 501c3 with a passion to give back to his community. He said that he owns Skate Palace the skating rink in Galesburg which has been going good. It is a fun, safe place for kids and families to frequent. They do a lot of birthday parties, baseball camps and lock-ins. That portion is going good. He is asking for financial assistance with some programs that they are running with the kids. He has been funding himself but they now have close to 300 kids who are interested or already enrolled into their program. In Knox County within a 50-mile radius there are 160,00 people and 12 % of them are the kids that they service between the ages of 10-17 years of age. That is not counting the siblings that are 8 years old. They have a wide variety of kids that they serve. He asked why now since they have been open for 2 years that they want to start running programs. He said that they have been running programs since they have opened the batting cages, go-cars and mini golf. They had some other things to deal with such as the floor, which most people know about and a rehab with the heating and air conditioning. He said that he will leave with this. The key is not the will to help the kids in our community it is the will to help them succeed. That is what is important. He looks forward to answering anyone's questions. He personally invited everyone out to the rink to come see what they have going on at Knox St.

Ken Springer stated that he is with the Knox County Partnership for Economic Development and had a couple of quick updates for the board this month. They are starting CEO recruitment in January. If you have an opportunity to talk to youth, friends and family this holiday season please tell them about the CEO program. It is open to any student in Knox County and they are also accepting students for the first time from United School District. They are looking for hardworking, trust worthy students that will be juniors or seniors in the Fall of 2025. If that fits the bill of someone you know please tell them about the CEO program. We would love to have them apply. He said secondly, he wants to highlight a former KCAP client that they purchased a building for her business. Therapy for Positive Aging is now located at 34 N. Main St. in St. Augustine in the former post office building. Therapy for Positive Aging is a behavioral health business that specializes in mental health services for older adults. They accept both Medicaid and private pay patients. Amanda Powell started the business in 2022 and they were very excited when she cut the ribbon at her new business location last month. You can find Therapy for Positive Aging online and on Facebook. Lastly, he wanted to thank everyone for their support in 2024 and are very excited about a strong 2025 for the community. So, thank you very much.

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Michael Bennett stated that he serves as the Executive Director of the VNA Community Services. He said we are hear today as not only a non-profit but also as a lifeline for the seniors of our community. A group that has consistently relied on us to provide nutrition, connection and hope. Since March 2020 their home delivery has grown exponentially. At the start of the pandemic they served 80 active recipients and a waiting list of 60 seniors in need. Today he is proud to say that they have more then doubled that number. They currently serve over 165 active seniors and for the time being have eliminated the wait list entirely. Their impact has been monumental since the pandemic began they have served over 215,000 individual meals to more then 1,800 individuals. Every four weeks they deliver an average of 20 meals per recipient and not just nutrition but a vital connection for seniors who often face isolation. However, this work comes at a significant cost of around \$25,000 per month is spent on meals alone. This is just one of their programs. Beyond delivering meals VNA provides essential services like health insurance counseling through their certified ship counselors and engagement activities to combat the epidemic of social isolation among our seniors. They are proud of what they do but the truth is they can not do it alone. Two years ago, your generous donation of \$25,000 in ARPA funding made it possible for them to secure Title 3 funding and keep their home delivery meals program running. In the past year, he has reached out to every member of this board on both sides of the isle stressing the funding bottle necks that could mean the end of our senior center. Unfortunately, he never received a response. The only information he got was from the County Clerk who informed him that there has been no movement in their consideration. In the folders that were provided today you will find documentation of these attempts. He brings this up not as a kretek but as a plea for action. Their fiscal year began in October but they are still waiting on reimbursement from WIAAA (Western Illinois Area Agency on Aging) from invoices dating back to July of this year to the tune of \$200,000. Without immediate support they may be forced to shut their doors before the funds they are owed even arrive. Today, he is asking for \$100,000 or more from any remaining ARPA funds or other remaining sources that need to be spent before the end of 2025. This would provide them with about a four-month cushion. This is the breathing room that is necessary maintain operations while waiting on reimbursements. They have proven their impact and they have demonstrated their commitment to the seniors of this community. They now need your help to ensure that this vital program and broader work of VNA Community Services can continue. He knows resources are finite but investing in our seniors is investing in the heart of Knox County. Thank you for your time, past support and your thoughtful consideration of this request. He invites everyone to come visit them at their senior center on 2262 Grand Ave. Hope to see you soon.

Walker Kelly stated that he is the Program Director for VNA Community Services. Every day he sees the profound impact that their work has on the seniors of this community. People that built Knox County with their hands, hearts, and their lives. Their home delivered meals program is more then just a meal delivery service. For many of the seniors they serve it is the difference of staying in their homes or facing the devastating choice of institutional care. It is the warmth of the knock on the door. A kind smile when they feel forgotten. It is the assurance that someone care even when their family or circumstances cannot be there for them. The need has grown immensely over the last few years and work tirelessly to meet it. He said that they cannot continue to do this alone. Their small non-profit is stretched thin which is becoming too heavy. Without immediate support they face hard decisions which could leave hundreds of seniors without the lifeline that they depend on. Two years ago, the board stepped up and gave them a

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chance to keep going when times were tuff. Today, he is asking for that same commitment. These seniors deserve more than just to be an afterthought. They deserve to know that their community hasn't forgotten them. That the county that they helped build is willing to stand by them now. This is a chance to make a difference not for just an organization but for the people who raised us, taught us and shaped this community into what it is today. He urges to help them continue this valuable work and together they can insure that no senior is left behind. Thank you for your time, compassion and consideration.

Chair Hawkinson thanked everyone for speaking.

Motion was made by Member Weiss and seconded by Member Bondi to approve the following items of the consent agenda: 1) minutes of the regular Board Meeting on November 25, 2024, and December 12, 2024 Special Meeting and 2) sales tax and various taxes for the month of September 2024 in the amounts of \$145,014.30 and \$38,098.67 and public safety tax in the amount of \$250,139.15. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Bondi and seconded by Member Kramer to approve appointments to 708 Mental Health Board of Anthony Weiss, Debra L. Goodwin, Tara Wilder-Evans, and Kimberly Norton. Chair Hawkinson said that Member Weiss is the Board Member representative. Ms. Goodwin has served on the board for the 708 and is requesting reappointment. The second position on the 708 Board that was up for reappointment this month opted not to seek reappointment this year due to personal reasons. He said he also has Tara Wilder-Evans and is in the audience as well. He remembers Ms. Wilder-Evans from her time serving on the County Board and then Kim Norton who could not make it this evening. Both have interviewed with the 708 Board back in September he believes. All of their paperwork is in the G-drive for their appointments and resumes.

Member Davidson said that they have some great choices. She knows every single one of them but one. Tara Wilder-Evans with working with Children and Family services and having a Social Worker Degree. She thinks this is something they need because the 708 deals with a lot of the youth and says they need to pass all of them.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Bondi, Cohen, Olinger, and Friedrich— (13). Noes— (0). Abstain---Weiss---(1). Motion carried.

Motion was made by Member Kramer and seconded by Member Friedrich to approve the Resolution Authorizing Additional IT Position - IT Specialist. Chair Hawkinson stated that the resolution is in the packet. Wages were budgeted into the 2024-2025 budget into contingency since they did not know what they would be taking on for additional demand. The IT Department since last week has meet with Galesburg. He said for those of you that do not know since the sheriff had vacated the Public Safety Building eighteen or nineteen years ago the City of Galesburg has provided IT services for the Sheriff's Department. Which is included in the yearly communications line item and has been a hot topic for several years. He said with speaking with the City Manager that came on this last year, both IT Departments for the city and the county believe that they can reduce their cost by having our internal folks handle the sheriff offices

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information technology services. By doing so, they would need to add a third position due to the amount of work and demand that is being taken on. They meet with the city and came back with three pages of what the City takes care of for the sheriff's office. It is quit a bit of work that does not cost a lot but were they are going to see their cost savings is by licensing. Currently, there is some licensing that the city pays for 90 devices. They have to pay \$100 and some per device per year verses our IT Department since we are a county entity and a member of the Association of County Board Members. We get that same type of license for free from the State of Illinois. If it is \$126 per year times 90 we would save just on licensing which is just one example. The IT Specialist is classified as a level C6 which is not a new position. This has been in the wage study since inception. They just have not had the approval of a third full time position. The department has asked for some additional help to take on and do the Sheriff's Department correctly. He has spoke with different departments that could potential have additional funding to put forth towards the IT Department. The nursing home might have a couple of extra thousand dollars that could funnel towards the IT services. Since the IT Department does spend a lot of time at the nursing home and a 24-hour operation that needs their services to be kept up and going. That resolution is in the packet.

Member Davidson asked if this IT person would be directly stationed at the Sheriff's Department.

Chair Hawkinson said no, that person will report to the network administrator and still go where they are needed. They may not be directly at the sheriff's office but that third person may be able to go to the nursing home if there is a need. Then if there is something that comes up at the sheriff's office one of the other two can take over. They are all going to be doing the work

Member Davidson asked if they will be trained and understand what the city was doing for the Sheriff's Department because if we are filling it because the city was not fulfilling the orders or things for the Sheriff's Department. They should be updated with everything going on with the Sheriff's Department.

Chair Hawkinson said correct, the city has been doing fine with servicing the sheriff's office. He said we are just taking it over because the Sheriff's Department is a county entity and we should be the ones responsible instead of paying the City of Galesburg a premium out of the communications line item. That way we can control our own internal operations and how our internal technology works. Yes, to answer your question. They will be shadowing the city to insure what they do at the city for the Sheriff's Department they have 100% knowledge of. They have already been doing some of that and sharing information back and forth.

Member Davidson said ok, thank you.

Member Nache said the only thing that she disagrees with is it did not come to Infrastructure. She said the same thing when it was Trent and something when it was Nate. She like it coming to the committee. She doesn't care who ends up hiring them one way or another because it is going to be all of us. It just should have come to the committee. That what she believed then and believes now and the reason she will vote no. There is a reason that it was set up that way years ago and she believes it should be that way.

Chair Hawkinson said to answer some of that is the reason it did not come to that committee is they did not have that meeting until Wednesday which was after the committee meeting and between the two of them they want to start that process immediately. Past practice even since he was on the board was any new positions as this goes to the executive committee or the personal committee. Then they make that determination to hire but dually noted for you.

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Member Thierry asked if this transition would require new technology, new software or what we have currently suffice.

Chair Hawkinson said that if we have any questions we can get one of the tech guys in here but what we have now is what is going to be used in the sheriff's office. The only thing different is they will have to purchase new computers. The computers in the sheriff's office when they did their spot check last week and did an inventory log of what is being used there are computers that are ten and twelve years old that shouldn't even be in use. That was already included in the budgeting process so funds are available.

Member Thierry said thank you.

Member Fredrick commented that when considering this position, updating the software that our current IT members are using so when the new person comes it is a smooth transition on boarding.

Chair Hawkinson said he agrees.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (13). Noes—Nache---(1). Motion carried.

Motion was made by Member Friedrich and seconded by Member Kramer to approve the Resolution Authorizing Assistant County Engineer. Chair Hawkinson said that the resolution mad it into the G-drive after consultation with Highway Administrator Ratermann. He said back in June or July when his department meeting that it was discussed he was going to have a request to add an Assistant County Engineer position much like every department has a Chief Deputy Clerk or some kind of number two. He was hoping for them to start something in the beginning of the year. Since then he has had a position vacate. The Project Managers position has been vacated for several months. Since this position has not been a valid position within the county he has authorized us to create the position to take that spot of the Project Managers position. This also directs the Treasurer's office to finish up on the necessary wage comparison analysis reports. Then this would authorize Highway Administrator Ratermann to move forward with the process of hiring just like he does with any other position. The funding for that has been budgeted as well for this year. He started that early on and made it very clear during the budget session that it needed to be in there. If there are any questions that he cannot answer he will have Highway Administrator Ratermann answer.

Member Robertson asked if they had anyone that they are already considering for that position or has he started looking to fill the position already.

Chair Hawkinson said that he can not answer that for him but I would assume that there have been discussions if the position would become available and open that there would be people to apply. It would still go out for the required posting. It would go through the interview process like any other position. He asked Highway Administrator Ratermann if that was correct.

Highway Administrator Ratermann said that he has not spoken to anyone about it and does not have anyone in mind. They would advertise that they are hiring.

Roll call vote is recorded as follows: Ayes—Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (13). Noes—Robertson---(1). Motion carried.

Motion was made by Member Weiss and seconded by Member Olinger to approve Operating Rules for Knox County Board. Chair Hawkinson stated that those rules have been in

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the packet since Friday and it is also available on the G-drive. He went though since for the last year everyone has wanted him to update the rules or provide some type of presentation for rule updates for operating the county board. He started looking around at other counties in our area and found that by far ours were behind the times. There were twelve bullet points for rules. While counties around us larger and smaller had pages of rules. He spoke with a lot of those counties and for instance Peoria County's rules are 25 pages. It covers everything from meeting attendance, committees, voting, parliamentary procedure and agendas. That way there is no question on how anything is supposed to be handled. If there were questions they just refer to the rule versus guessing, taking past president or past process. If any question the paperwork is black and white and right in front of them.

Member Nache said that she doesn't get the internet. It is a little harder for her to see them so she just found out them when he got ahold of Member Cohen who told him a little and Member Davidson told her some. She knows there are ways for us to all find out. She said that our constituents have the right to know what our twelve-page board rules are also which are not on our website. She said it not only affects her it is the people that voted all fifteen of them in.

Chair Hawkinson said just as a comment that the board rules are listed on the website under the public packet. It has been available since the afternoon on Friday.

Member Kramer said that this is only an observation and apologizes that he just now caught it. He brought their attention to Section 6 about meetings on local holidays, Sub Section H. He said being a committee that was on Monday's are on holiday's like Memorial Day that fall on that holiday. He said it is on page four Section 6 right at the top. He read it aloud and said that it would affect the Monday schedule on holidays. He didn't think doing a Friday would be feasible due to the bills. He said that is his only comment on that and they might have to take a look at.

Chair Hawkinson said duly noted that it falls under article one which is the county board meetings and not committee meetings.

Member Cohen said that he just wanted to hear a little about the decision-making process that went behind Article 4 Section 1C on public comment part D that says at our discursion able to give them an extra minute. He has concerns with that because of not necessarily favoritism according but accusations of favoritism from the public. His concern is with consistency.

Chair Hawkinson said that can be stricken. He just added that because other counties have such a thing and he think that the City of Galesburg's says that the mayor has the right to extend. He said Mr. Spinks ran out of time and he would like to have heard more but under the current rules they cannot. He said that they can strike that.

Motion was made by Member Cohen and seconded by Member Friedrich to approve to strike the sentence that the Board Chair at his or her discretion can extend the time limitation to exceed one additional minute.

Member Boone said that if it is relevant to something that they are going to be voting on like a presentation and a board member has a question. At the time this goes on and they only have three minutes would be have to do a motion to allow them more minutes. She wanted to know if it is something very relevant if they would have to push what they are voting on to the next month.

Chair Hawkinson said that this is only on public comment. If it is an actionable item then there is open session on the discussion.

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Member Boone said sometimes they give a presentation on something that they are going to vote on. She said for example the school resource officer. It might be something actively going on within the meeting and why she raised concern on limiting to those three minutes.

Chair Hawkinson said understood. He said for instance if Mr. Spinks had an agenda item up for consideration that affected Mr. Spinks even though he spoke for three minutes. He could bring him up again for a presentation for the board to answer any further questions. This is for just plan old public comment the limit is three minutes. If everybody votes yes to strike this line then it stays at the three minutes.

Member Weiss stated that what he has noticed if it is something that their heart is in it then they will have one, two or three people lined up to discuss the same thing. That is one way to make sure that your voice is heard. If you can't get it out in three minutes then have a couple of people get on the list so they can get the information out.

Member Thierry asked if they have seen a need to have an extended period of time or can we change it to four minutes for consistency.

Chair Hawkinson said that since they created the rule in 2018 of the three-minute limitation to his knowledge he hasn't seen an issue. They usually had additional people to speak like the VNA did today. If they had an actionable item then they could come up for discussion. They set it at three minutes to continue the order of the business.

Member Thierry said so if there isn't an issue with the three minutes then she feels it is not necessary to extend it a minute.

Chair Hawkinson said that tonight is the first time that he would have liked to of heard more.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache,, Davidson, Hawkinson, Boone, Weiss, Cohen and Friedrich— (11). Noes—Fredrick and Bondi--(2). Abstain---Olinger---(1). Motion carried.

Chair Hawkinson said that they will now continue the regular discussion of the rules of for the Knox County Board.

Member Davidson said that she has several issues but one of them is she is saying yay because you say yay or nay. She asked it that can be also yes or no which is under the agenda. Also, under agenda she would like to see an amendment to add committee meeting on Thursday prior to the board meeting have four working days.

Chair Hawkinson asked what page Member Davidson was on. He said ok page 10.

Member Davidson said that it takes about when you have to submit your stuff to the County Clerk.

Chair Hawkinson said on page 10, section 2 and sub section A.

Member Davidson said yes, it says the chairs or board chairs shall make the packets available. She said no, she is talking about turning into the information to the County Clerk.

Chair Hawkinson said article 7, section 1A on board meeting preparation and board meeting agendas it says that each committee chair shall reports matter of their assigned committees that need to be brought before the full board to the County Clerk-Recorder no later than noon on the Friday prior to the scheduled board meeting unless expressly in writing by the board chair and or County Clerk.

Member Davidson said if we can amend it to committee meetings prior to the board meeting only having four days and each other shall report the matter brought before the entire board brought to the County Clerk within five days. That way the County Clerk has more time to submit.

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Chair Hawkinson said that he is not following where Member Davidson is reading that.

Member Davidson said no, she wrote that to add to amend the time Friday because she knows it is a big crunch on Thursday's meeting on the Ways and Means but on the other days of Monday, Tuesday and Wednesday if they can turn it in before that Friday at noon.

Chair Hawkinson said yes, they can turn it in as early as they want under the current rules and under these proposed rules. The deadline to make the packet and the agenda is Friday at noon. If it doesn't make it to the clerk by Friday at noon it does not make the agenda or the packet. He said that is how it is now.

Member Davidson said that she knows that is how it is and they are having issues because people are turning them in late. She said that she is not seeing a lot of it on the Google drive and it is just not there. She doesn't know if the chairs are turning them in or not but all the information is not there prior to. She thought that it might have been an issue with all the information being turned in properly.

Chair Hawkinson asked if she wanted to amend the board packet portion and not the agenda.

Member Davidson said yes.

Chair Hawkinson said that most of the documentation is in the board packet or on the G-drive if it is something that can not be in the packet or make the packet deadline. He said for instance if it is a collective bargaining agreement sometimes they are waiting on a signature like he just got today and under that pretense it would not have been able to make the packet. He said he gets what Member Davidson is saying.

Member Davidson said while she is still using her time and still going through the 14 pages she said that she did not see anything on travel. She thinks as a board they should be able to have closing comments.

Chair Hawkinson said for travel it would fall under the claims section for per diems. He said the closing board comments he had to move that off the agenda because everyone was getting on a soap box. It was fifteen people times fifteen minutes a piece.

Member Davidson said maybe we can put it to three minutes but she feels as an elected official her constituents and all constituent tax payers shall have the right to at least hear happy holidays or just address something from their constituents. She doesn't see a problem with having a time limit on it but there should be closing comments with no argument or debate.

Chair Hawkinson said that he would be willing to look at adding that to the board rules. He would prefer since it would be a whole other section. If after addressing this tonight Member Davidson send him something of how it should be written then he would assure her that it would be on the agenda for January's meeting for an additional change to the board rules.

Member Davidson said ok, that is no problem. She said closing comment, no debate, three minutes.

Chair Hawkinson said provide that to him and they will get it to next months agenda to add to modify the board rules if this passes tonight. He said we need to have it in writing so everyone can see it's wording and he has no problem addressing that to make sure it is on the agenda.

Member Davidsons asked if they can change yes and no instead of just yay and nay.

Chair Hawkinson said that it is actually a Robert's Rules of Order thing.

Motion was made by Member Davidson and seconded by Member Pugh to approve the change to add yes and no along with being able to say yay and nay to the board rules. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick,

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Davidson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (13). Noes—Hawkinson--- (1). Motion carried.

Chair Hawkinson said that they are still on item 6 and asked for any more discussion on item 6.

Clerk Erickson said that this will be on approval of the board rules with both modifications as previously approved by the Board.

Roll call vote is recorded as follows: Ayes—Pugh, Thierry, Kramer, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (12). Noes— Robertson and Nache---(2). Motion carried.

Motion was made by Member Kramer and seconded by Member Weiss to approve County Board Committee Assignments. Chair Hawkinson said that everyone should have their committee assignment proposal in front of them and some minor change were done today that he thanked Member Cohen for catching. He spoke with all the chairs of the committees and they have accepted. He said Monday's Public Service Committee pending chair is Kim Thierry, Infrastructure Committee pending chair is Bob Bondi, HHS Committee on Wednesday pending chair is Josh Kramer, Ways & Means Committee pending chair is Vice-Chair Brian Friedrich and the Executive as needed pending chair is Chair Jared Hawkinson. As well as the external boards Anthony Weiss for 708 Board, Tracy Robertson for the Prairie Hills Resources, Bob Bondi for Health Department, Jennifer Fredrick for UCCI, Erin Pugh for CVB, Sam Cohen for WIRC, Jared Hawkinson for ETSB, Rick Sandoval for Civic Center Authority (Orpheum), and Patty Boone for Illinois Extension.

Member Davidson had a question about the Public Service Committee of the State's Attorney, Public Defender, Circuit Clerk, Coroner, Judicial and Mary Davis Home. All of these are really under the judge and we have no power of changing any of them. She said other then the Corner we just do the budget.

Chair Hawkinson said the State's Attorney is not part of the judicial they are a stand-alone under statue. The Public Defender is a stand-alone but is appointed by the judicial, Circuit Clerk is not part of the judicial they are a stand-alone. The Corner's office is a stand-alone and the Mary Davis Home while we don't have anything to do with the internal operations for all the departments we hold the purse strings.

Member Davidson said yes, that is why she said the budget. She said the Mary Davis Home we don't really handle who they hire or their wages of their employees. When we had it without the Sheriff's office it would only last 15 minutes. She is proud to be on it but we have no power. The Circuit Clerk maybe should be with the Ad Hoc. He does not see much activity with all the elected officials that are on that committee can really do anything.

Chair Hawkinson said those six departments that fall under that committee chair still equates to a lot of taxpayer funding even though there is not a lot of activity or items that come out of that. He said that it would give Member Thierry and opportunity to chair lead a group and get the experience to be in charge of a committee.

Member Cohen said his fault for only looking at committees and not at external board committees. He said we can talk more about it later but is it week nights for the WIRC or when are meetings.

Chair Hawkinson for the Western Illinois Regional Council has actually changed their dates of meetings and times since they have a local office. He is not sure if they meet during the

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day or not. If they find out it is meeting dates or times that do not work for you to get off work we can adjust and make changes later if you need to.

Member Cohen said sounds good and we will just see.

Chair Hawkinson said that WIRC is a very good committee and organization as well

Member Fredrick asked if she should discuss changing her committee with Member Olinger. She did not know if he wanted her to present it now or not.

Chair Hawkinson said no that will not be able to happen.

Member Fredrick said ok

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Weiss to approve Collective Bargaining Agreement – Sheriff Civilian. Chair Hawkinson stated that the collective bargaining agreement has been discussed and in everyone’s G-drive. It is a 3-year contract and back dates to December 1st, 2024 since theirs has expired. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Weiss to approve Collective Bargaining Agreement – Sheriff Sgt/Lt. Chair Hawkinson stated that this contract expired and will back date to December 1st, 2024 and is for 3-years. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by member Friedrich to approve Collective Bargaining Agreement – Sheriff Corrections. Chair Hawkinson stated that this is also a 3-year contract that back dates to December 1st, 2024.

Member Nache commented that everyone that has worked on these contracts deserves a pat on the back. You will go in with one idea and they try to give you another idea and you have to standup to say my idea at the end of the day is the one that counts with a little help from them. She said that everyone involved needs a little pat on the back and glad that it is done for a while.

Chair Hawkinson said that a couple of these contracts were a lot of back and forth. There was a lot of give and take on both sides and a lot of staff hours were put in by not only the Union but by all the different departments involved at the Sheriff’s Departments as well as board members assigned. It was a lot of teamwork from both sides.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Member Friedrich said that the monthly report from the Ways and Means Committees are in the packet. He said that this was the shortest meeting. The County Clerk and Treasurer gave them updates of their departments and the minutes are in the packet.

Motion was made by Member Friedrich and seconded by Member Weiss to approve the Resolution on Deeds of Conveyance. Member Friedrich said that this puts the properties back on

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the tax roll. He stated that they do this every month but this time they have fifty-eight of them which is a lot which is usual but a good thing that they are putting them back on the tax roll.

Chair Hawkinson said that means fifty-eight times three for signatures.

Member Nache asked what they think the reason is for that is because that is a lot.

Clerk Erickson said that with the sale from delinquent taxes in the Treasurer's Office this is part of the process to get them back on the tax roll. He said unfortunately we will probably see a good number of them as well. It won't be a fifty-eight but it will be a twenty something and then it will start to taper back down.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Kramer to approve the Resolution on ARPA Fund Allocation Distribution. Member Friedrich asked for Chair Hawkinson to speak on this. Chair Hawkinson said that out of the ARPA distribution they have until December 31 to have a resolution. He asked Treasurer Davis to come up and speak.

Treasurer Davis stated that you have to have allocation of how you are spending all the funds by December 31, 2024 and all the funds have to be spent by December 31, 2026. In her speaking with it their representative it had to be on the invoice of things already contracted or obligated for. It could not be what they were going to future obligate. She said that she looked through the expenditures that they have spent because you can reimburse yourself. It is about \$735,000 just to make sure that they incorporate everything. They might not need that much or have that much but that is what comes into play and a drop-dead deadline. It has to be done today.

Member Davidson asked Treasurer Davis if everyone has received their ARPA money that was due to receive it.

Treasurer Davis said that not everyone has sent in the reimbursements yet. She said like all the Broadband they are waiting on two or three of those. They have some other community grants that they have not sent in all there reimbursements yet. As far as they are aware they are all going to spend the allocations that they have been awarded.

Member Davidson said ok, and asked if that deadline is on December 31st also.

Treasurer Davis said of 2026.

Member Davidson said ok thank you.

Chair Hawkinson thanked Treasurer Davis.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Member Kramer said that the monthly report from the Public Safety and Justice Committees are in the packet. He welcomed the new Coroner Jacque Dare to the meeting on Monday night. He thanked Member Boone for taking the meeting minutes.

Member Bondi presented the monthly report from the Infrastructure Committee and stated that the monthly report is in the drive.

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Motion was made by Bondi and seconded by Member Friedrich to approve the Invoice for Knox County Jail Draw #5 – Laundry & Medical Project in Amount of \$147,529.23. Member Bondi stated that the releases and requests are all on hand and in the packet. The original contract amount was \$415,040.00. Total completion to date \$309,385.15, the retainage of \$15,469.26, earned less the retainage is \$293,915.89 and with this current draw request less the applications for payment the current payment due is \$147,529.23. The balance to finish the project is \$121,124.11.

Chair Hawkinson stated that this project is never completion and this will close out the entire sheriff department and jail update project.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (13). Noes—Davidson---(1). Motion carried.

Motion was made by Member Bondi and seconded by Member Friedrich to approve Motor Fuel Tax Maintenance Resolution, Section 25-00000-00-GM for the Highway. Member Bondi read that this is a resolution that the county is required to pass a resolution appropriating (obligating) the Motor Fuel Tax Funds for purchasing materials to be used in the maintenance of the county highway system in 2025. The resolution amount is \$600,000. This resolution will obligate \$100,000 to purchase rock salt. It will also obligate \$500,000 of MFT funds to enable us to reimburse the Highway fund at the end of 2025 for labor and equipment costs that we incur while doing MFT maintenance activities in 2024. The budget impact is \$600,000. The current budget has \$1,500,000 appropriated for MFT expenditures. There will be supplemental resolution brought before the Board in a few months to obligate the remaining MFT dollars. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Motion was made by Member Bondi and seconded by Member Friedrich to approve the Bid for Two New Portable Traffic Signals for the Highway. Member Bondi read that there was a sealed bid opened at 10 a.m. on December 16 at the County Highway Department. The lone bid was submitted by John Thomas Company, Dixon, IL, in the amount of \$35,280. The traffic signals should be delivered 60 days after receipt of the order. The budget impact is they currently have \$150,000 available in the new FY24-25 Equipment Replacement (006-000-750000-30) line item to cover this expense.

Member Davidson asked how often Highway Administrator Ratermann be using these portal traffic signals.

Member Bondi said that he would let Highway Administrator Ratermann answer that.

Highway Administrator Ratermann said since they are new it is hard to answer that but he could see them using them maybe two dozen times a year. It is a temporary lane closer instead of using their workers to flag.

Member Boone said that she has a concern with just using the lights themselves. She stated that with the flagger you have an opportunity and need to have someone there on both sides when you are swinging heavy equipment. With them you would have to watch if the light was green or red light on that side. Her big concern is this would be nice to have in addition to because our operators have a liability. If they were swinging the boom and it hit somebody it is a

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concern of hers. She just wanted to make that on the comment side in regard to the purchase of the lights.

Highway Administrator Ratermann said that they would have workers there and this would enable them to have them at a second location if needed.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Member Friedrich presented the monthly report from the Health and Human Services committee. He said that the monthly report is in the packet and he said that he took over since Member Bacon was out of there. He said someone else will have it next month, which will be Member Kramer like they just voted on. He said that the main thing is at the end of the year comments that Nursing Home Administrator Mines sent him today via text. He thanked her for sending it to him. The nursing home ended the year with \$323,981 in the black. This month they did not end up in the black but it was because of various reasons that she sent him via text but if all the stars had been aligned she would have been fine this month. They will be back on track next month.

Motion was made by Member Friedrich and seconded by Member Kramer to approve Collective Bargaining Agreement – Nursing Home. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

Member Friedrich said to continue what Member Bacon always did he congratulated Nursing Home Administrator Mines on the great job she does out there on keeping everything in line and all the work she did on the contract as well. He said that he had very little time involved in it. Nursing Home Administrator Mines and Member Bacon invested a lot of time in it along with Member Boone.

Chair Hawkinson asked what the census was as of today.

Nursing Home Administrator Mines said 114.

Chair Hawkinson repeated the census total of 114. He highlighted that there were several board members that came to the Five-star celebration two weeks ago. Congratulations to all the board, committee and employees for being the only Five-star facility in Knox County. He said that says a lot.

Chair Hawkinson stated that the reports from some of the outside committees are on the G-drive. If anyone has a question in regards to an outside committee or their report, they should contact the Board Member that is serving on that committee and ask them directly.

Chair Hawkinson said that there were no budget line item changes.

Chair Hawkinson said that the manual check review is in the packet and there were a couple. There was one to an employee Leah Painter for \$760 for reimbursement because she used her personal account for the Probation Drug Court Services and an out of county State's Attorney summons for the court.

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Motion was made by Member Bondi and seconded by Member Weiss to approve the claims by Members for per diem and mileage for the Committee Meetings of December 2024, Board Meetings in November and Special Meetings in December, and other claims for per diem from Meetings. Chair Hawkinson said the total was \$5,987.66 and it is in the G-drive as well. Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger, and Friedrich— (14). Noes— (0). Motion carried.

**Revised total was \$5,544.88.00.

Motion was made by Member Weiss and seconded by Member Boone to approve the claims against Knox County, Illinois for the period of November 26, 2024 through December 23, 2024 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board). Chair Hawkinson reported that the vouchers submitted were in the amount of \$2,573,480.69. He said that they did have one department that did not make their Thursday meeting. The Assessor's Office did not provide their bills. They were provided on Friday to the County Clerk's Office. The total amount on the Assessor's bills was \$7,248. The standing practice if the bills and invoices do not make the committee is that they do not get paid unless there is a chance for the submitted invoices and vouchers by failing to pay it would cost the county a late charge or an interruption of service. The only one he can see that would be a late charge would be Elon the corporate credit card in the amount of \$369.60. He said the Treasurer and the County Clerk may know better about Devnet payment of \$3,174.65. He asked them if it was not paid if they would receive a late fee or interruption of service. Chair Hawkinson said that he would pass the bills around for the Board to view and his recommendation is they pay just the two bills and wait on the rest until next month.

Member Friedrich said that he agrees with Chair Hawkinson that they will pay the two bills and wait on the rest. Those two bills could cause us some financial cost and some interruption of service. He said that he did look them over and just received them before the meeting.

Member Bondi asked if the vendors were late getting them to us.

Chair Hawkinson said no.

Member Bondi said ok.

Chair Hawkinson said since they are just planning on paying the two bills then he is only going to pass around those two bills that they would be voting on. The two bills are the Devnet and the Elon bill.

Treasurer Davis asked if the total would reduce.

Chair Hawkinson said yes, it would reduce the amount and he will get her the numbers to reduce it by. He stated the he will pass around Devnet for \$3,174.65, Elon for the Marriott Hotel for IACO \$246.40 and Elon for a GIS conference for Mr. Lotz for \$123.20.

Motion made to modify by Member Weiss and seconded by Member Boone for the new total of \$2,569,776.64

Chair Hawkinson asked if anyone else wanted to view the added bills. He then confirmed that everyone that wanted to look at the three bills was able to look at the three bills.

Roll call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen and Olinger— (13). Noes— Friedrich---(1). Motion carried.

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The next Regular Meeting will be held on Wednesday, January 29th, 2025 at 6:00 p.m., at Galesburg City Hall Council Chambers. Chair Hawkinson said please note the date change. They moved the meeting to the last Wednesday of the month because the previous Wednesday was the 22nd and then the committee meetings would be the week prior. That would provide three days that the Elon credit card statements would not have been available for department billing and would be difficult to complete. The Zoom option is for public viewing only. Board Members will be present in person for this meeting. The Knox County YouTube channel is available for live viewing or to download and watched later.

Chair Hawkinson said wished everyone a Merry Christmas and a Happy New Year.

Motion was made by Member Bondi and seconded by Member Pugh to adjourn the meeting. Roll Call vote is recorded as follows: Ayes—Robertson, Pugh, Thierry, Kramer, Nache, Fredrick, Davidson, Hawkinson, Boone, Weiss, Bondi, Cohen, Olinger and Friedrich. — (14). Noes— (0). Motion carried and meeting adjourned at 7:46 p.m.

**PROCEEDINGS OF THE COUNTY BOARD
KNOX COUNTY, ILLINOIS**

December 2, 2024

STATE OF ILLINOIS)
)
COUNTY OF KNOX) SS

Proceedings of the Organizational Meeting of the Knox County Board held in person at the Knox County Courthouse in the Main Courtroom, 2nd floor, on Monday, December 2, 2024 at 6:00 p.m.

The Meeting was called to order by County Clerk Scott Erickson and upon roll call the following Members reported present:

- District 1 Tracy Robertson
- District 2 Erin Pugh
- District 3 Kimberly Thierry
- District 4 Joshua Kramer
- District 5 Ricardo “Rick” Sandoval
- District 1 Cheryl Nache
- District 2 Jennifer Fredrick
- District 3 Pam Davidson
- District 4 Jared Hawkinson
- District 5 Patty Boone
- District 1 Anthony Weiss
- District 3 Samuel Cohen
- District 4 Todd Olinger
- District 5 Patty Boone

And those Members absent: District 2 Robert Bondi

County Clerk Erickson led the Members in the pledge of allegiance to the flag. In lieu of a formal invocation, Clerk Erickson asked that a moment of silence be observed.

County Clerk Erickson conducted the swearing in ceremony for all the County Board Members. He then reviewed the Rules for the Organizational Meeting. He asked for questions. There were no questions.

Clerk Erickson asked nominations for appointment of Chairman Pro-Tem. Member Olinger nominated Josh Kramer and he accepted. Member Davidson nominated Sam Cohen and he accepted. Nominations closed for a vote. Roll call vote is recorded as: Kramer—Kramer,

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Sandoval, J. Fredrick, Hawkinson, Boone, Weiss, Olinger, and B. Friedrich---(8). Cohen---Robertson, Pugh, Thierry, Nache, Davidson, and Cohen---(6). Josh Kramer took his seat as Chairman Pro-Tem.

Chairman Pro-Tem Kramer asked for nominations and selection of Chairman of the Knox County Board. Member Olinger nominated Jared Hawkinson for Chairman and he accepted. Member Cohen nominated Cheryl Nache and she accepted. Nominations closed for a vote. Roll call vote is recorded as: Hawkinson—Kramer, Sandoval, J. Fredrick, Hawkinson, Boone, Weiss, Olinger, and B. Friedrich---(8). Nache---Robertson, Pugh, Thierry, Nache, Davidson, and Cohen--(6). Jared Hawkinson was elected Chair and took his seat.

Chair Hawkinson asked for nominations and selection of County Board Vice Chairman. Member Kramer nominated Brian Friedrich for Vice Chairman and he accepted. Member Davidson nominated Sam Cohen for Vice Chairman and he accepted. Nominations closed for a vote. Roll call vote is recorded as: Kramer—Kramer, Sandoval, J. Fredrick, Hawkinson, Boone, Weiss, Olinger, and B. Friedrich---(8). Cohen---Robertson, Pugh, Thierry, Nache, Davidson, and Cohen---(6). Brian Friedrich was elected Vice Chairman.

Chair Hawkinson asked for appointment of Parliamentarian for the County Board. Member B. Friedrich nominated County Clerk Scott Erickson and he accepted. Nominations closed for a vote. Roll call vote is recorded as: Erickson---Robertson, Pugh, Thierry, Kramer, Sandoval, Nache, J. Fredrick, Davidson, Hawkinson, Boone, Weiss, Cohen, Olinger, and B. Friedrich---(14). Clerk Scott Erickson was elected Parliamentarian.

Chair Hawkinson discussed the Committee structure system and stated that he would like to continue with the existing Committee structure. Member Davidson stated that years ago when the Board operated under a Committee of the Whole system that Members were more informed and had more input in the decisions. Member Sandoval stated that the Committee as a Whole system was a mess. Member B. Friedrich stated that with the smaller groups they can get more business done. Member Kramer stated that Members should come to all the Committees if they want to get educated. Motion by Member B. Friedrich, seconded by Member Olinger, to continue to use the Committee structure format for the Board. Roll call vote is recorded as: Ayes---Robertson, Thierry, Kramer, Sandoval, J. Fredrick, Hawkinson, Boone, Weiss, Cohen, Olinger, and B. Friedrich---(11). Noes—Pugh, Nache, and Davidson--(3). Motion carried.

Chair Hawkinson reported that the current Board rules will stay in effect until the regular December meeting. He is working on the rules revisions to be presented for approval at that time. Members will continue to serve on their existing Committees until the regular December meeting when the new assignments will be voted upon.

The next Regular Meeting will be held on Monday, December 23, 2024, 6:00 p.m., at Galesburg City Hall Council Chambers. Motion made by Member Weiss and seconded by Member Pugh to adjourn the meeting. Roll call vote is recorded as: Erickson---Robertson, Pugh, Thierry, Kramer, Sandoval, Nache, J. Fredrick, Davidson, Hawkinson, Boone, Weiss, Cohen, Olinger, and B. Friedrich---(14). Motion carried and meeting adjourned at 6:17 p.m.

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Minutes for Knox County Committee Meeting for Highway, Landfill, Facilities and IT Tuesday, December 17th at 6:00PM

In accordance with social distancing requirements, Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act (see Public Act 101- 0640), this meeting will be held both in person and virtually.

*Zoom Application: **Meeting ID: 729 532 7867** or **Phone: 312-626-6799** ***

**** The Zoom Meeting ID and passcode (if needed) should be part of the email setting the meeting schedule**

Call Meeting to order: By Robert Bondi at 6PM

Invited Member's to Attend: Sam Cohen (x), Kim Thierry (x), Anthony Weiss (x), Todd Olinger (no), Cheryl Nache, (x) & Robert Bondi (x);

Invited Department Heads & Others in attend: Rod Clear (x), Duane Ratermann (x), Nate Appler (x).

Other in attendances: Carolyn Ginder, Cody Basham

Public Comment: None thanks to Cody Basham on behalf of Klingner and Associates for the tray of holiday cookies and sweeties.

Business

* Agenda approved by a motion by Robert Bondi, seconded by Cheryl Nache, motion carried unanimously.

*Approve Minutes of 11-19-2024 Meeting, Motion by Kim Thierry and seconded by Cheryl Nache: Cohen yes, Thierry yes, Weiss yes, Nache yes and Bondi abstain, motion carried.

LANDFILL

1. Report: Attached

2. Claims: Sent directly

3. Action Item:

a. None

4. Discussion items: Klingner is drilling monitor wells for Landfill 1 and 2 and hope to be completed for the upcoming state inspection which will occur in Spring 2025. The violations associated with burning off excess gas should be approved over the next year. Clear reported that the program to utilize the excess gas won't go forward until the issue of having 3 phase power can be resolved.

FACILITIES

1. Report: Attached

2. Claims: n/a

3. Action Item:

a. Approve 151-24 Knox Co Jail Laundry & Medical Pay Application #5 for MSI in the amount of \$147,529.23, Motion by Robert Bondi and seconded by Cheryl Nache, motion carried unanimously.

Discussion items:

HIGHWAY

1. Report: Attached

2. Claims: Attached

3. Action Item(s):

a. Approve the Motor Fuel Tax Maintenance Resolution, Section 25-00000-00-GM, Motion by Robert Bondi, seconded by Anthony Weiss, motion carried unanimously.

b. Approve the bid for two (2) new portable traffic signals in the amount of \$35,280.00. Motion by Robert Bondi, seconded by Sam Cohen, motion carried unanimously.

4. Discussion Item: Ratterman reminded everyone of the need for confirmation of salary range for several employees, especially an assistant Engineering position. Bondi committed to discussing this issue with Robin Davis to help advance the process. Duane also mentioned that he is considering retirement in the next couple of years and wanted the Highway Department to be staffed for that possibility.

Information Technology "IT" & Help Desk

1. Report: Attached

2. Claims: Attached

3 Action Item(s): None

4. Discussion Items: Help Desk report still not available to the committee and Appler, for the fourth month check into the problem. Also, it was reported that all the Chrome Books and Chrome Tablets for the Board have been delivered and the process of transition should be completed in January.

Approve Claims for All Departments & have the Committee Chair sign the bills/claims. Motion by Robert Bondi and seconded by Cheryl Nache, motion carried unanimously.

Old Business: None

New Business: None

Executive Session: Land Fill Personal Items & Facilities Bids and Authorizations

Adjourn: Motion made by Robert Bondi, seconded by Anthony Weiss, Motion carried unanimously at 6:35PM.

Respectfully submitted by Robert Bondi, Chairman



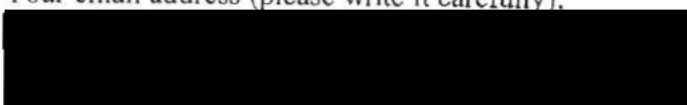
BOARD OF DIRECTORS CANDIDATE APPLICATION

Thank you for your interest in serving on the Orpheum Theatre Board of Directors. As part of the selection process, we ask that you provide more information about yourself and your commitment to our organization. Please complete the following questions and return this form via email reply to the Nomination Committee Member from which you've received this application OR drop off at The Orpheum Theatre, 57 S. Kellogg Street.

Your name: GREG NORRIS

Your Home Phone Number: _____ Cell number: 

Your address:  GALESBURG, IL 61401

Your email address (please write it carefully):


Briefly describe why you would like to join our Board of Directors:

THE ORPHEUM IS A GREAT ASSET TO THE CITY OF GALESBURG, I WOULD LIKE TO BE PART OF THE TEAM THAT ENSURES, THAT THIS VENUE IS HERE FOR MANY MORE YEARS

What boards or committees do you currently serve and what is your role (organization, role, term)

1. R/R DAYS/GALESBURG MODEL TRAIN SHOW/PRESIDENT, SHOW COORDINATOR
- _____
- _____

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What boards or committees have you served in the past? (organization, role, term)

- 1. _____
- 2. _____
- 3. _____

Which of your skills would you like to utilize on the Orpeum Board? Check those that apply:

- | | | |
|---|--|--|
| <input type="checkbox"/> Board development | <input type="checkbox"/> Financial management | <input checked="" type="checkbox"/> Training |
| <input checked="" type="checkbox"/> Strategic planning | <input checked="" type="checkbox"/> Fundraising | <input checked="" type="checkbox"/> Marketing |
| <input type="checkbox"/> Staffing / HR | <input type="checkbox"/> Evaluation | <input type="checkbox"/> Volunteer management |
| <input checked="" type="checkbox"/> Program development | <input checked="" type="checkbox"/> Community networking | <input type="checkbox"/> Facilities management |

Other skill(s) of yours that you would like to utilize? PRODUCTION/SOUND + LIGHTING

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

I would like to see a venue in GALESBURG HAVE GREAT
OPTIONS FOR ENTERTAINMENT.

...

Your signature:  Date: 12/13/24

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

- Yes
- No
- Perhaps

**RESOLUTION ON EMERGENCY DECLARATION REGARDING
THE KNOX COUNTY NURSING HOME'S DOMESTIC HOT
WATER SYSTEM**

WHEREAS, the Knox County Nursing Home has notified the Knox County Board that it has experienced a fluctuation and/or reduction in required temperature in the facilities domestic hot water system; and

WHEREAS, this failure or reduction in required temperature in the domestic hot water system has been determined to be detrimental to the safety and welfare of the facility residents and employees; and

WHEREAS, the Knox County Nursing Home actively houses residents that need skilled care of various levels; and

WHEREAS, in the absence of immediate action, outside parties could pose adverse against the facility; and

WHEREAS, these circumstances constitute an emergency that requires immediate action for ensuring proper domestic hot water system temperature is achieved.

NOW THEREFORE, BE IT RESOLVED, that the Knox County Board declares that an emergency exists at the Knox County Nursing Home; and

BE IT FURTHER RESOLVED, that the above project may be let without advertising for bids pursuant to Illinois Counties Code 55 ILCS 5/5-1022 (a)(2); and

BE IT FURTHER RESOLVED, that as a result of the emergency declaration, in the event Knox County receives federal monies that may be utilized by the Knox County Nursing Home that the above project falls within the scope and is aligned with the requirements of 2 CFR 200.320(c)(3); and

BE IT FURTHER RESOLVED, that the above projects may be paid for utilizing a multitude of line items; however, primary payment, if deemed to have sufficient funds by the Knox County Treasurer and directed by the board, will be the Knox County Nursing Home Referendum funding source.

Resolved this 29th Day of January, 2025.

Hon. Jared M. Hawkinson
Knox County Board Chair

ATTEST: _____
Scott G. Erickson, County Clerk & Recorder



Knox County Nursing Home
Attn: Jodi Mines

January 22, 2025
Quote #: MSI-848-25-014

Re: Knox County Nursing Home Emergency Domestic Hot Water Project
Knoxville, Illinois

PROPOSAL

We offer our proposal to furnish labor, material and equipment to replace the failing domestic hot water system with a new domestic hot water system for both laundry/Kitchen and the resident/public areas as described in the following scope of work and per the preliminary plumbing drawings dated January 06, 2025.

SCOPE OF WORK:

- Furnish and install (2) new water heaters (WH-1) and these will be installed by the old cooling tower tank in the basement mechanical room.
- Furnish and install (2) new water heaters (WH-2) and these will be installed by the old cooling tower tank in the basement mechanical room.
- Furnish and install (2) new metal platform for the new water heaters.
- Furnish and install (2) expansion tank (ET-1 and ET-2) for the new water heaters.
- Furnish and install (1) new re-circulation pump for the water heaters.
- Furnish power wiring to (1) new circulation pumps and provide 120v power to the (4) new water heaters.
- Temperature controls provide (4) wing temperature monitoring for re-circulation lines and monitoring of supply water temperature at the (2) water heaters.
- Test and balance of (8) new circuit setters.
- Furnish and install new plumbing supply and return lines to hook up to existing hot water lines in the mechanical room.
- Furnish and install gas piping to the (4) new water heaters. We will need to Mega press in (1) new tee in the main to be able to run gas over to the new water heaters.
- Furnish and install new intake flue piping through the mechanical room and will go through sidewall.
- Furnish and install new exhaust flue piping through the mechanical room and up through the roof.
- Core drill is included to get the exhaust flue piping through the roof and for the intake through the sidewall.
- Furnish and install (1) new curb on the roof for the new exhaust flues.
- Roofing costs are included in our quote to dry in (1) new curb for the exhaust flue.
- Scaffolding rental is included to get the flues up through the roof.
- Furnish and install insulation on new piping.
- Check, Test and startup are included.
- All work is quoted with regular working hours Monday through Friday 7am to 3:30pm.



Terms of Payment:

- **Terms:** Monthly progress payments due at the rate of 100% for all work installed and materials properly stored within 30 days from the date of application for payment. No Retention withheld on this project.

COMPENSATION:

Our price for the above scope of work is..... **\$ 391,037.00**

CLARIFICATIONS

1. We **do not include** allowance for the following items:
 - a. Demolition of anything in the mechanical room, this will be part of performance contract.
 - b. Sales Tax
 - c. Painting of any nature
 - d. Unforeseen obstructions
 - e. Permits are not included.
 - f. Bid Bonds
 - g. Concrete work and or removal of any type
 - h. Utility work of any kind
 - i. Performance and Payment Bond
 - j. Area de-watering
 - k. Fire protection or Sprinkler work
 - l. Asbestos abatement/removal
 - m. Radon Mitigation
 - n. Liquidated damages of any kind
 - o. Electrical service upgrade of any nature
 - p. Seismic of any nature
 - q. We exclude any additional work required by the presence of lead/lead-based paints, coatings, or materials (i.e. any protective safety equipment/measures required for demolition, drilling, grinding, cutting, or productivity inefficiencies)
 - r. Failure of the Owner to make payments for reasons beyond this contractor's control shall not constitute just cause to withhold payment for work completed and listed herein.
 - s. We do not include allowances for temporary services, including temporary restrooms, heating, ventilation, cooling, or water.
 - t. All work shall be done in accordance with State and Local Code requirements.
2. These prices are valid for thirty days from the date of proposal.

We thank you for this opportunity and look forward to working with you. Should any questions arise, please do not hesitate to call.

[Return To Agenda](#)



Corporate Office:

Galesburg, IL

Branch Locations:

Bloomington/Normal, IL

Kickapoo/Edwards, IL

Sincerely,

A handwritten signature in black ink that reads 'Trent Benedict'.

Trent Benedict
Mechanical Service Inc.

RESOLUTION NUMBER _____

**RESOLUTION AMENDING THE KNOX COUNTY BOARD
RULES OF ORDER**

WHEREAS, the Knox County Board establishes a set of operating rules and procedures after each County Board reorganizational meeting; and,

WHEREAS, from time to time those rules and procedures require modification or alteration; and,

WHEREAS, these proposed modifications must be discussed and approved in accordance to the established operating rules.

NOW THEREFORE, BE IT RESOLVED, by the Members of the County Board of the County of Knox, State of Illinois, that the Knox County Board Rules of Order be modified as follows:

1. Under Article 4, Section 1(A)(m) – Announcements and Miscellaneous: Add subsection III – Closing Remarks by Board Members.
2. Under Article 4, Section 1: Add Subsection D – Closing Remarks by Board Members.
 - a – Board Members shall be provided the opportunity to make closing remarks lasting no longer than three minutes for each Member with no debate. Closing remarks will be called in the following sequence: One Member from each District (1-5), with the first person having received the most votes in the last election from their respective Districts. The process will continue with the Member with the second highest vote total from each District, followed by the Member with the third highest vote total from each District.
 - b – Members shall refrain from personal disparaging or condemning remarks.

Resolved and passed this 29th day of January, 2025

Jared Hawkinson,
Knox County Board Chair

ATTEST: _____
Scott G. Erickson, County Clerk



AGENDA

Date / Time of Meeting: January 23, 2025 @ 6pm
Location of Meeting: Knox County Courthouse

Call to Order

Roll Call: Committee Chairman Friedrich, Bondi, Kramer, Nache, Pugh, Thierry, Sandoval, Hawkinson (Ex-Officio)

Public Comment

Modifications to Agenda

Approval of Prior Months Minutes

Knox County Clerk/Recorder

- Report
- Approve Resolution on Deeds of Conveyance (1 Parcel).
- Approve Polling location changes.

Knox County Sheriff

- Report
- Approve Rebid for Replacement Security Cameras – Courthouse, Jail, and MDH.
- Approve bid and Bring Back for Replacement Security System at Mary Davis Home.

Knox County Treasurer

- Report
- Approve Resolution to Abate Levy for General Obligation Alternate Revenue Bonds, Series 2010A and Series 2010B for Tax Year 2024 (Build America Bonds and Recovery Zone Bonds).
- Approve Resolution to Abate Levy for General Obligation Alternate Revenue Bonds, Series 2022 for Tax Year 2024.

Insurance/Liability Information

- Report

Budget/County Board/ARPA/Misc.

- Financial & Personnel Expenses Report from Treasurer
- Approve Budget Changes

Review / Approval of Bills

Old/New Business

- Approve Emergency Domestic Hot Water Purchase for Nursing Home. (Hawkinson)
- Approve VNA Services Grant (Discussion)

Executive Session – (If necessary)

Adjournment



WHEREAS, The County of Knox, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Knox, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CITY OF GALESBURG TOWNSHIP

PERMANENT PARCEL NUMBER 99-22-254-002

As described in certificate(s) : 2020-0495 sold November 2021

and it appearing to the Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, REDEED, LLC, has bid \$832.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$82.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$832.00.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF KNOX COUNTY, ILLINOIS, that the Chairman of the Board of Knox County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Knox County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN



MEMORANDUM

TO: Hon. Brian Friedrich – Ways and Means Chairman
Members of Ways and Means Committee

FROM: Scott G. Erickson, Knox County Clerk

DATE: January 22, 2025

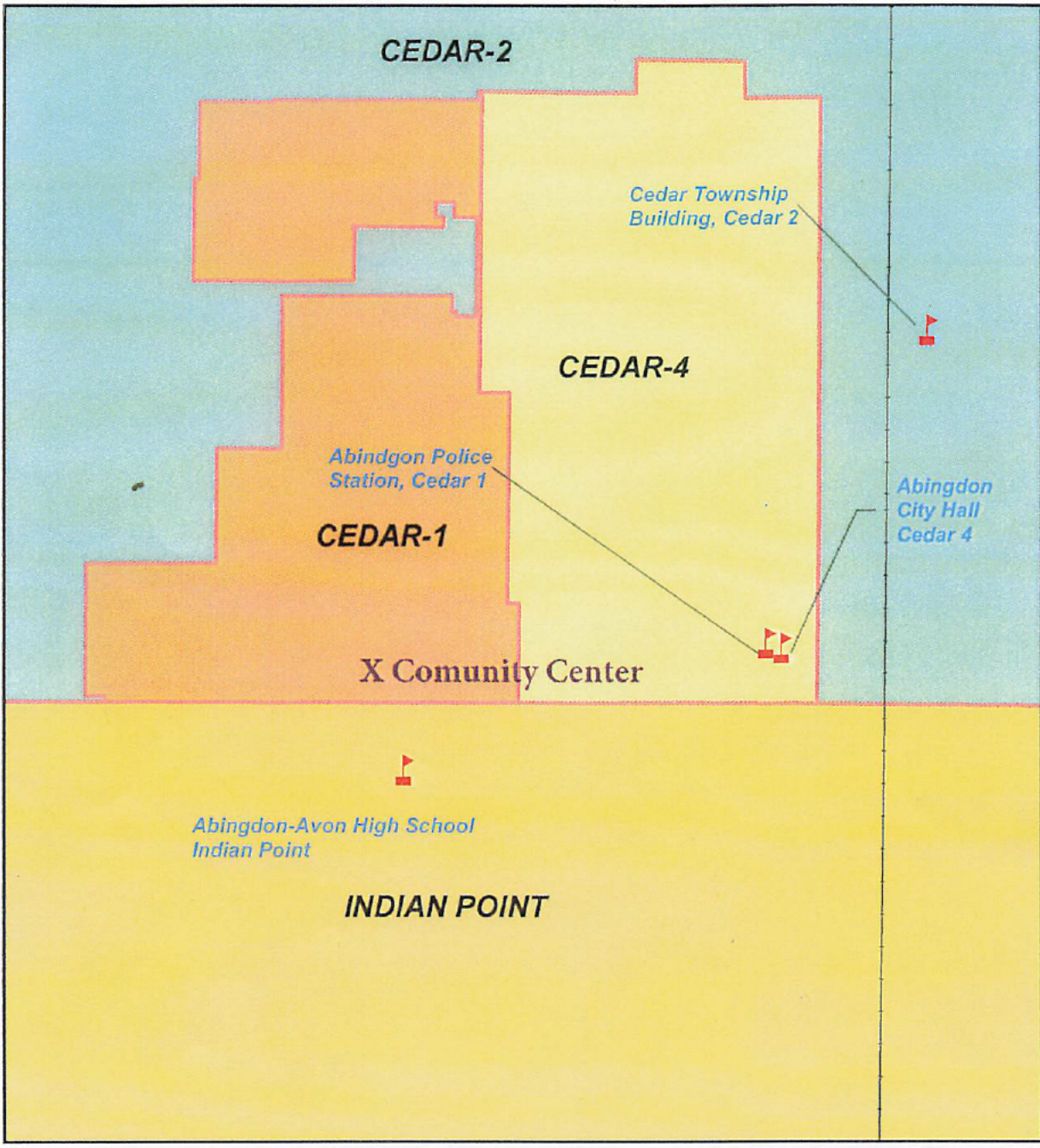
RE: Movement of Polling Location Proposal

Chair Friedrich and Committee,

I am bringing forth the following proposal to move polling locations in Cedar Township / Abingdon area to begin with the April 1, 2025 Election. Currently, there are 3 polling locations in the City of Abingdon for Cedar Township. Those are located at Abingdon City Hall, the old Abingdon Police station, and the Cedar Township building. Voters have been running into issues in these areas by going to the wrong polling location and then having to go to another location to vote. We are also starting to experience an issue with securing enough Election Judges each year. We have been approached by some members of the Cedar Township Board to request that location changes be considered.

The proposal I am supporting is to move these three locations to a new location at the Abingdon Community Center (the old Abingdon Nursing Home). The facility is owned by a local church and has been working to make this community center better utilized. By placing the three polling locations there, we will give the Abingdon residents a "one stop shop" experience. If they mistakenly go to the wrong precinct table, they are just a few feet away from their proper one. This concept has been used for years in Knoxville with voters using the High School gym as a "Super Precinct" to vote. We intend to make that the same experience in the new Abingdon "Super Precinct".

If approved by the Board, voters will be notified by postcard of the polling location change. We will also send out a press release announcing the changes. After the notification expenses, there should be no additional costs to the move. Thank you for your time and consideration.



Abingdon

RESOLUTION

A resolution abating the tax heretofore levied for the year 2024 to pay debt service on Series 2010 refunded \$2,035,000 General Obligation Alternate Revenue Bonds, Series 2010A and \$1,965,000 General Obligation Alternate Revenue Bonds, Series 2010B of Knox County, Illinois.

WHEREAS, the County Board of Knox County, Illinois (the “Issuer”), by resolution adopted on the 26th day of May, 2010, (the “Resolution”) did provide for the issue of \$4,000,000.00 General Obligation Bonds Sales Tax Alternate Revenue Source”, Series 2010A and 2010B (the “Bonds”), and the levy of a direct annual tax is sufficient to pay principal and interest on the Bonds; and

WHEREAS, the Issuer will have Pledged Revenues (as defined in the resolution) available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interest of the Issuer that the tax heretofore levied for the year 2024 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the County Board of Knox County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Resolution is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the secretary of the Board shall file a certified copy hereof with the County Clerk of Knox County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with provisions hereof.

Section 3. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 29, 2025.

Hon. Jared Hawkinson, Chair

Attest:

Scott G. Erickson, County Clerk

RESOLUTION

A resolution abating the tax heretofore levied for the year 2024 to pay debt service on Series 2022 not to Exceed \$ 9,300,000 General Obligation Bonds (Alternate Revenue Source) of The County of Knox, Illinois.

WHEREAS, the County Board of Knox County, Illinois (the "Issuer"), by resolution adopted on the 23rd day of November, 2022, (the "Ordinance") which did provide for the issue of up to \$9,300,000.00 General Obligation Bonds (Alternate Revenue Source), Series 2022 and the levy of a direct annual tax is sufficient to pay principal and interest on the Bonds; and

WHEREAS, the Issuer will have Pledged Revenues (as defined in the resolution) available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interest of the Issuer that the tax heretofore levied for the year 2024 to pay such debt service on the Bonds be abated.

NOW, THEREFORE, Be It and It is Hereby Resolved by the County Board of Knox County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2023 in the Resolution is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the secretary of the Board shall file a certified copy hereof with the County Clerk of Knox County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with provisions hereof.

Section 3. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 29, 2025.

Hon. Jared Hawkinson, Chair

Attest:

Scott G. Erickson, County Clerk

Return To Agenda

nox County

Attn: County Clerk
200 South Cherry St
Galesburg, IL 61401

ILLINOIS EPA
1021 N GRAND AVE EAST
P O BOX 19276
SPRINGFIELD, IL 62794-9276

Claim Voucher	
Check Number:	NONE
Bank Name:	F&M Bank
Bank Account:	622849
Vendor Number:	90071
Check Date:	NONE

Distributions

Invoice	PO No.	Account	Description	Amount
IEPA 4th Q Fees	None	01270087000045	4th Q Fees	\$37,756.06
Distribution Total:				\$37,756.06

Voucher Claim Total: \$37,756.06

I certify that there is sufficient money available within the named fund(s) for the purpose of this purchase

1/2/2024 12:05:48 PM

Date Approved:



Approved By:

Approved By:

Approved By:



Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Tons Monthly Record - Solid Waste Management Fee

Page 1
SW

Site Number: 0958160003 County: Knox

Name: Knox County Landfill

Month of: October 23

Date	Tons Subject to Fee	Tons Exempt	Total Tons Received
1.	0.00	0.00	0.00
2.	296.03	11.70	307.73
3.	363.39	5.40	368.79
4.	316.05	19.70	335.75
5.	434.79	10.26	445.05
6.	338.83	5.77	344.60
7.	48.06	1.24	49.30
8.	0.00	0.00	0.00
9.	372.57	13.68	386.25
10.	291.65	6.25	297.90
11.	246.29	12.85	259.14
12.	286.63	9.96	296.59
13.	207.45	4.77	212.22
14.	29.05	0.35	29.40
15.	0.00	0.00	0.00
16.	268.15	10.23	278.38
17.	340.12	1.23	341.35
18.	246.45	19.81	266.26
19.	272.47	16.74	289.21
20.	269.49	4.33	273.82
21.	66.53	0.11	66.64
22.	0.00	0.00	0.00
23.	308.11	23.36	331.47
24.	273.06	9.99	283.05
25.	291.01	19.46	310.47
26.	258.99	15.99	274.98
27.	237.99	14.05	252.04
28.	50.95	0.00	50.95
29.	0.00	0.00	0.00
30.	302.76	6.83	309.59
31.	285.48	15.95	301.43
Total for Month	6,702.35	260.01	6,962.36
Conversion Rate	3.33		
Converted Total	22,318.83	865.83	23,184.66

Site Operator/Owner Name: Rodney Clear Date: Jan 3, 2024

Signature:

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))



Illinois Environmental Protection Agency

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Tons Monthly Record - Solid Waste Management Fee

Page 2
SW

Site Number: 0958160003 County: Knox

Name: Knox County Landfill

Month of: November 23

Date	Tons Subject to Fee	Tons Exempt	Total Tons Received
1.	211.65	14.54	226.19
2.	294.58	18.95	313.53
3.	250.00	12.08	262.08
4.	79.91	0.51	80.42
5.	0.00	0.00	0.00
6.	324.37	22.08	346.45
7.	257.58	16.31	273.89
8.	240.74	38.66	279.40
9.	363.24	31.00	394.24
10.	367.88	21.36	389.24
11.	80.88	0.00	80.88
12.	0.00	0.00	0.00
13.	271.37	18.87	290.24
14.	315.03	10.37	325.40
15.	375.77	32.69	408.46
16.	439.91	23.91	463.82
17.	447.93	7.22	455.15
18.	65.28	0.00	65.28
19.	0.00	0.00	0.00
20.	288.60	26.41	315.01
21.	293.10	7.38	300.48
22.	244.22	26.21	270.43
23.	0.00	0.00	0.00
24.	199.65	20.09	219.74
25.	106.40	6.87	113.27
26.	0.00	0.00	0.00
27.	240.94	8.07	249.01
28.	308.94	4.04	312.98
29.	344.73	0.00	344.73
30.	470.85	0.79	471.64
31.	0.00	0.00	0.00
Total for Month	6,883.55	368.41	7,251.96
Conversion Rate	3.33		
Converted Total	22,922.22	1,226.81	24,149.03

Site Operator/Owner Name: Rodney Clear Date: Jan 3, 2024

Signature:

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

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Tons Monthly Record - Solid Waste Management Fee

Page 3

SW

Site Number: 0958160003County: KnoxName: Knox County LandfillMonth of: December 23

Date	Tons Subject to Fee	Tons Exempt	Total Tons Received
1.	232.45	0.00	232.45
2.	6.66	0.00	6.66
3.	0.00	0.00	0.00
4.	242.45	3.47	245.92
5.	257.79	4.05	261.84
6.	240.77	11.47	252.24
7.	286.21	27.03	313.24
8.	322.45	7.27	329.72
9.	17.37	0.00	17.37
10.	0.00	0.00	0.00
11.	339.02	1.00	340.02
12.	285.23	0.00	285.23
13.	229.65	0.37	230.02
14.	323.72	0.00	323.72
15.	241.50	0.00	241.50
16.	23.77	0.00	23.77
17.	0.00	0.00	0.00
18.	232.75	0.00	232.75
19.	270.65	0.00	270.65
20.	184.22	0.00	184.22
21.	302.97	4.67	307.64
22.	201.24	0.00	201.24
23.	15.09	0.15	15.24
24.	0.00	0.00	0.00
25.	0.00	0.00	0.00
26.	242.50	0.14	242.64
27.	181.58	0.00	181.58
28.	246.67	0.00	246.67
29.	254.42	0.18	254.60
30.	111.00	0.07	111.07
31.	0.00	0.00	0.00
Total for Month	5,292.13	59.87	5,352.00
Conversion Rate	3.33		
Converted Total	17,622.79	199.37	17,822.16

Site Operator/Owner Name: Rodney ClearDate: Jan 3, 2024Signature: 

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))



Illinois Environmental Protection Agency

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Combined - Solid Waste management Fee and Subtitle D Management Fee - Quarterly Summary and Payment

SW/SD

Site Number: 0958160003 County: Knox
 Name: Knox County Landfill

Section I - Cubic Yards (CY) Waste Received

Month	Cubic Yards Subject to Fee	Cubic Yards Exempt from Fees	Total Cubic Yards Received
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
Quarterly Total**	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total	_____	_____	_____

For Agency Use Only

Solid Waste Fee Paid

Am't \$ _____

Date Rec'd _____

EPA Log # _____

Rec'd By _____

Section II - Tons of Waste Received

Month	Tons Subject to Fee	Tons Exempt	Total Tons
1. <u>October 23</u>	<u>6,702.35</u>	<u>260.01</u>	<u>6,962.36</u>
2. <u>November</u>	<u>6,883.55</u>	<u>368.41</u>	<u>7,251.96</u>
3. <u>December</u>	<u>5,292.13</u>	<u>59.87</u>	<u>5,352.00</u>
Quarterly Total*	<u>18,878.03</u>	<u>688.29</u>	<u>19,566.32</u>
Year Total	<u>77,354.15</u>	<u>2,779.23</u>	<u>80,533.12</u>

For Agency Use Only

Solid Waste Fee Paid

Am't \$ _____

Date Rec'd _____

EPA Log # _____

Rec'd By _____

Solid Waste Fee Check if you are Fee Category (enter dollar amounts)

Cubic Yard** 0.00 x \$0.95 = \$ 0.00
 Tons* 18,878.03 x \$2.00 = \$ 37,756.06
 Solid Waste Fee Due this Quarter \$ 37,756.06
 Adjustments (+) or (-) \$ _____

Total (a) \$ 37,756.06

Subtitle D Management Fee Check if you are Fee Category (enter dollar amounts)

Cubic Yard** 0.00 x \$0.101 = \$ 0.00
 Tons* 18,878.03 x \$0.22 = \$ 4,153.17
 Solid Waste Fee Due this Quarter \$ 4,153.17
 Adjustments (+) or (-) \$ _____

Total (a) \$ 4,153.17

Amount Due With This Report _____ Total (a) + (b) \$ 41,909.23

Total Amount Paid With This Report \$ 37,756.06

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner/Operator Rodney Clear
 Signature _____ Date Jan 3, 2024

This Agency is authorized to require this information under Illinois Revised Statutes, 1979, Chapter 111, Section 1022.14 Disclosure of this information is required under that section. Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.



Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

State of Origin Quarterly Report

SW

Site Number: 0958160003 County: Knox

Name: Knox County Landfill

Quarterly Time Period 4th quarter 2023

State of Origin	Quantity of Cubic Yards Disposed or Incinerated (A)	Quantity of Tons Disposed or Incinerated (B)	Quantity of Tons Disposed or Incinerated - Converted to Cubic Yards (C)	Total Cubic Yards Disposed or Incinerated (A + C)
IL		18,878.03	62,863.84	62,863.84
			Grand Total	62,863.84

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Authorized Representative Name Rodney Clear
Signature _____ Date Jan 3, 2024

This Agency is authorized to require this information under Illinois Revised Statutes, 1979, Chapter 111 1/2, Section 1022.14. Disclosure of this information is required under that section. Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

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To whom it may concern,

Over the last year I have mowed and baled the Knox County landfill located south of Hump Tower. I bid it during the winter based on the way I would rent any other piece of ground. However as the summer went on I realized the land is severely depleted and the quality of grass is not very good. Due to not being able to fertilize or spray the ground it did not pay for itself. I would like to exercise the option to terminate the current lease. If it would be approved I would like to sign a new lease at a lower price of [REDACTED]. Based on the way the grass yielded and the price of hay for this year I would be able to comfortably cover the expenses of farming the land. [REDACTED]

Thanks, Hunter Gustus

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01/14/2025

Request for grass mowing/bailing bids for the old Steagall Landfill (app. 80 acres) located at Knox Road 300 E., just south of the BNSF hump tower in Galesburg IL.

Notice is hereby given that the Knox County Landfill is seeking bids for a three-year contact (April 1, 2025 to March 31, 2028) to provide grass mowing and bailing services for the old Steagall Landfill. Bidders should understand, that the bid is a once a year lump sum amount paid to the Knox County Landfill each year on April 1, for the duration of the contact. The successful bidder will mow the grass at least twice a year and take ownership of all grass baled.

All bids should be in a sealed envelope marked Steagall Landfill, a Certification of Insurance must be included. Bids will be accepted at the Knox County Clerk's office until 10:00 AM on February 13, 2025. At which time they will be opened and read out loud. All bids will be evaluated and a recommendation will be presented to the Knox County Board for final approval. Any question contact Rod Clear (309) 375-6045

Knox County Landfill Mowing/Baling Contract

This agreement is entered into on April 1, 2025 by and between _____, hereinafter referred to as the "Contractor," and the Knox County Landfill, hereinafter referred to as the "Owner".

PURPOSE OF THE AGREEMENT

The purpose of this agreement is to state the terms and conditions under which the Contractor will provide mowing and baling services for the property of the Owner, hereinafter referred to as the "Property," which is located at:

Steagall Landfill
County Road 300
Galesburg IL 61401

1. Term: This agreement shall commence on April 1, 2025 and terminate on March 31, 2028.
2. Services to be performed: The Contractor agrees to perform the mowing/baling on the areas set forth by the Owner.
3. Materials and supplies: The Contractor will furnish all materials and supplies necessary to perform services specified.
4. Equipment: The Contractor will furnish all labor and equipment necessary to perform services specified.
5. Liability: It is understood between the parties that the Contractor is an independent contractor and the owner assumes no liability to the Contractor's agents or employee's, unless such injury or loss is caused by the Owners negligence. It is further understood that the Contractor is not liable for any damage, not caused by the negligence of the Contractor its agent's or employees.
6. Compensation: It is understood that the Contractor will pay the Owner a lump sum of \$ _____ on April 1, per year for the duration of the contract. The Contractor will take ownership of all hay/grass baled.
7. Termination: This agreement may be terminated by either party by giving written notice not less than ninety (90) days in advance.
8. Insurance Certification: The Contractor shall furnish the Owner, Certificates of Insurance.
9. No hunting actives will be allowed on the property.

BY: _____
Contractor, Authorized Agent

BY: _____
Owner, Authorized Agent



**AGREEMENT FOR SERVICES
WORK ORDER No. 25-01**

Project Title: Knox County Landfill 2025 Annual Services

FOTH Project Number: 25K007.00-
25K007.03

CLIENT Project Number:
(if applicable)

This Work Order (in addition to and subject to the conditions contained in the Master Agreement for Services dated December 10, 2021), (hereinafter "Work Order"), is made and entered into this 18th day of December, 2024, by and between **FOTH INFRASTRUCTURE & ENVIRONMENT, LLC**, (hereinafter "Consultant") and **Knox County Landfill**, (hereinafter "Client"), for the services described under the Scope of Services (the "Services").

CLIENT: Knox County Landfill
Address: PO Box 407, Wataga IL 61488
Phone No: (309) 375-6044 **Email Address:** rclear@co.knox.il.us

Scope of Services: Client hereby agrees to retain Consultant to perform the following Services:

Scope to be in accordance with Exhibit A to the Agreement which is attached and incorporated into the Agreement by reference herein.

(Any additional description required is contained in Exhibit A.)

Schedule: Services shall be performed according to the following schedule:

Schedule to be in accordance with Exhibit A.

Compensation: In consideration of these Services, the Client agrees to pay Consultant compensation as follows:

Lump-Sum in the amount of \$.00

Unit Cost/Time Charges (Standard Rates) with a total amount not-to-exceed \$385,150.00

Other as stated here:

Special Conditions (if any):

Entire Agreement: This Work Order, along with other approved project-specific Work Orders, together with and subject to the Master Agreement for Services referenced above, constitutes the entire understanding between the parties with respect to the subject matter hereof. This Work Order may be modified by subsequent written addenda mutually agreeable by both parties.

IN WITNESS WHEREOF, this Agreement is accepted on the date first written above, subject to the terms and conditions above stated and the provisions set forth herein.

CLIENT

FOTH INFRASTRUCTURE & ENVIRONMENT, LLC

Signed: _____
Name (printed): Rodney Clear
Title: Knox County Director of Solid Waste
Date: _____

Signed: _____
Name (printed): Joshua C. Gabehart
Title: Market Leader
Date: 12/18/2024

Signed: _____
Name (printed): Jared Hawkinson
Title: Knox County Board Chairman
Date: _____

Signed: _____
Name (printed): Nathan Klett
Title: Client Director
Date: 12/18/2024

Exhibit A

1.0 Scope of Services:

1.1 Landfill No. 3 Engineering and Compliance Services

ENGINEER will provide assistance with various aspects regarding Landfill No. 3 including:

- ◆ General Permitting and Guidance
- ◆ Air Permitting and Compliance
- ◆ Operational and Special Waste Guidance
- ◆ Routine Groundwater and Landfill Gas Monitoring
- ◆ Assessment Monitoring and Compliance
- ◆ Five Year Management Plan
- ◆ Survey Coordination
- ◆ Compliance Correspondence and Reporting

Should additional activities be requested by OWNER, a revised scope and estimate will be provided to the OWNER. Services do not include soil or groundwater laboratory analysis and testing.

1.2 Combined Landfill No. I/II Engineering and Compliance Services

ENGINEER will provide assistance with various aspects regarding combined Landfill No. I/II including:

- ◆ General Permitting and Guidance
- ◆ Air Permitting and Compliance
- ◆ Routine Groundwater and Landfill Gas Monitoring
- ◆ Assessment Monitoring and Compliance
- ◆ Survey Coordination
- ◆ Groundwater Impact Evaluations
- ◆ Post Closure Care Activities
- ◆ Leachate Extraction System Monitoring
- ◆ Compliance Correspondence, and Reporting

Should additional activities be requested by OWNER, a revised scope and estimate will be provided to the OWNER. Services do not include soil or groundwater laboratory analysis and testing.

1.3 Miscellaneous Construction/Landfill 4 Support

ENGINEER will provide construction support for various projects at the discretion of the OWNER. These projects include:

- ◆ Landfill No. 4 Support

Should additional construction activities be required, a revised scope and estimate will be provided to the OWNER. Services do not include subconsultants for drilling, laboratory, etc.

1.4 Administrative and Operational Support

ENGINEER will provide administrative and operational support for the OWNER. This support includes:

- ◆ Complete safety policies and applicable training materials:
 - ▶ Safety Training Program
 - ▶ Update Previously Completed Policies to New format

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- ▶ Hearing Conservation Program for Decibel Testing Conducted in 2024
- ▶ Conduct Retesting for dust particulates (Respiratory Protection Program)
- ◆ Develop Plan for maintaining and reviewing policies per permit requirements and industry standards.
- ◆ Update annual training schedule, training materials, and recordkeeping materials for SOP and Safety Policy implementation with staff.

Should additional activities be required, a revised scope and estimate will be provided to the OWNER. Services do not include implementing or conducting training for policies.

2.0 Compensation:

Services will be provided in a timely manner in response to the OWNER's request and in accordance with regulatory and permit requirements.

AN INITIAL PAYMENT OF Zero Dollars (\$0) shall be made upon execution of this Agreement and credited to the Client's account at final payment.

Hourly Rate and Expenses

Whereas the Client has elected to compensate the Consultant for services under all paragraphs on an hourly rate and expenses Basis, such compensation will include payment for labor, direct expenses, and other compensation as follows:

Hourly Labor Rate:

The hourly rates to be used will be determined by the Consultant's existing hourly rate schedule which is attached and incorporated into this Agreement. The Consultant reserves the right to adjust the hourly rate schedule, which is used in determining the attached hourly rates, on a yearly basis.

Direct Expenses:

Reimbursement of direct expenses incurred in connection with the Services, including but not limited to the following:

- ◆ Reimbursable expenses + 10% (e.g. subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- ◆ 3% of professional fee revenue for reimbursable miscellaneous office expenses (e.g., telephone calls and equipment, statistical and CADD software, postage, and standard copying).
- ◆ Mileage at Foth Resource Charge Rates (such rate to be adjusted from time to time).
- ◆ Mileage for survey vehicles at Foth Resource Charge Rates (such rate to be adjusted from time to time).
- ◆ Fees paid for securing approval of authorities having jurisdiction over the SERVICES.
- ◆ Printing and reproduction in excess of standard copying.
- ◆ The Client will reimburse the Consultant for taxes or levies (excluding Federal, State and Local income taxes) which may be assessed against the Consultant by the Federal Government or any State or political subdivision directly on services performed or on payments for services performed, by the Consultant and which taxes or levies the Consultant may be required to collect or pay.

Consultant's SERVICES as detailed in above Scope of Services will be provided for the following estimated costs:

<i>Knox County Landfill 3</i>		
Phase	Phase Description	Contract Price
100230	Routine Services	\$ 134,000.00
200220	Field Services	\$ 40,500.00
	Total	\$ 174,500.00

Knox County Landfill Combined Phase I/II

Phase	Phase Description	Contract Price
100230	Routine Services	\$ 110,250.00
200220	Field Services	\$ 50,500.00
Total		\$ 160,750.00

Knox County Landfill 4 Support

Phase	Phase Description	Contract Price
100230	Landfill Support	\$ 21,000.00
Total		\$ 21,000.00

Safety Development Policies

Phase	Phase Description	Contract Price
100200	Safety Policies	\$ 28,900.00
Total		\$ 28,900.00

3.0 Schedule:

Foth proposes to complete the project according to the following schedule, unless circumstances beyond our control require modification of the schedule.

Schedule:
January 1, 2025 - December 31, 2025

4.0 Special Conditions:

It is understood that, when requested by the Client, the Consultant shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the Client, and the Consultant shall provide coordination only of these services at the attached labor rates. The Consultant shall pass the costs of the independent services directly to the Client for payment with a surcharge of 10% to cover the processing expenses of the Consultant. Consultant agrees to procure these services as accommodation to the Client and in reliance upon Client's assurance that Client will make no claim nor bring any action at law or in equity against the Consultant because of this subcontracted service. The Consultant will use reasonable care in the selection of independent laboratories; however, the Consultant has no control over such testing and analyses. Such testing analyses will be conducted by an independent laboratory monitored by appropriate agencies. The Client understands that the Consultant is neither trained nor knowledgeable in the procedures or results of the testing laboratory's services and the Client shall not rely upon the Consultant to check the quality or accuracy of the testing laboratory's reports. The Consultant disclaims any responsibility for errors and omissions arising therefrom and for decisions/recommendations made by the Consultant or others resulting from the faulty testing results and analyses from independent laboratories. All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.



**Foth Environment Solutions
Public Solid Waste
2025 Labor Rate Schedule***

Classification	Hourly Rate (USD)
Program Director/Corporate Executive	\$275
Client Director	\$222
Project Director	\$210
Project Manager III	\$205
Project Manager II	\$195
Project Manager I	\$180
Engineer/Scientist VI	\$216
Engineer/Scientist V	\$205
Engineer/Scientist IV	\$195
Engineer/Scientist III	\$179
Engineer/Scientist II	\$163
Engineer/Scientist I	\$147
Technician VI	\$185
Technician V	\$158
Technician IV	\$140
Technician III	\$125
Technician II	\$115
Technician I	\$95
Project Coordinator	\$142
Assistant II	\$105
Assistant I	\$95

INVOICING PROCEDURES

- ◆ All personnel are billed portal-to-portal for required travel.
- ◆ All testimony or direct mediation work including the following: depositions; trial testimony; mediation meetings or presentations; public meetings; public hearings; standby time; pre-trial preparation; and other litigation/mediation services will be billed with a separate Litigation/Mediation Rate Schedule.
- ◆ Expedited deliverables requested by the client that require overtime work will be billed at one and one-half times the hourly billing rate for the overtime hours worked. Prior notice of this surcharge will be given.
- ◆ Payments are due and payable in accordance with the terms of the Agreement with Foth Infrastructure & Environment, LLC (Foth).
- ◆ Foth reserves the right to modify this schedule periodically, as appropriate.

* Do not provide this rate schedule or copies of this rate schedule to other parties without prior approval of Foth.



**Foth Environment Solutions
Public Solid Waste
2025 Resource Charges***

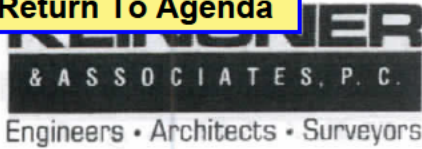
Item	Cost Basis	Standard Charge (USD)
Standard Office/Communication/Software⁽¹⁾		3% of labor
Travel		
Automobile Travel	Mileage	\$0.70/mi ⁽²⁾
Public Transportation		Cost + 10%
Subsistence and Lodging		Cost + 10%
Foth Survey Vehicles	Mileage	\$1.15/mi ⁽³⁾
Equipment		Based on market rates ⁽³⁾
Subconsultants (drilling, laboratory, etc.)		Cost + 10%
Outside Printing Costs		Cost + 10%
Specialty Mailing Services		Cost + 10%
Miscellaneous		Cost + 10%

Notes: The cost of specific technical equipment and employee travel expenses needed on projects is in addition to the hourly labor rates. This list is not all inclusive but represents the most common resource charges applied to Foth projects.

- ⁽¹⁾ Standard Office/Communication/Software charges are designed to cover Foth's costs for the following: in-house printing/reproduction; standard postage, except express or specialty mail; and software usage.
- ⁽²⁾ Mileage rates are subject to change based on Federal Government Standards.
- ⁽³⁾ Foth Survey Vehicle and Equipment charges are subject to change based on availability and economic conditions. Special equipment rates quoted on an individual basis, if requested.

* Do not provide this rate schedule or copies of this rate schedule to other parties without prior approval of Foth.

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49 N. Prairie Street • Galesburg, IL 61401
Voice 309.342.4042 • Fax 309.341.3781

INVOICE

Remit to:
610 N. 4th Street, Suite 100
Burlington, IA 52601

KNOX COUNTY - GALESBURG
SCOTT ERICKSON
200 SOUTH CHERRY STREET
Invoices: serickson@knoxcountyil.gov
GALESBURG, IL 61401

Invoice number 82068
Date 06/27/2024

Project **23-3069 KNOX COUNTY - 50 E MAIN ST.**

Professional services provided through June 23, 2024.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
001 BUILDING EVALUATION'	7,500.00	100.00	7,500.00	7,500.00	0.00
Total	7,500.00	100.00	7,500.00	7,500.00	0.00

002 ATM LOCATIONS

Professional Fees

Hours	Billed Amount
27.25	3,025.25

003 ALTA SURVEY

Professional Fees

Hours	Billed Amount
204.00	23,875.50

Reimbursables

Courthouse Fees

Units	Rate	Billed Amount
		115.50

Phase subtotal **23,991.00**

Invoice total **27,016.25**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
82068	06/27/2024	27,016.25	27,016.25				
	Total	27,016.25	27,016.25	0.00	0.00	0.00	0.00

Thank you,



CODY N. BASHAM
KLINGNER & ASSOCIATES, P.C.



Knox County, Illinois

Cost Proposal

For

CoreLogic - Marshall & Swift Costing Solution (Residential)

Proposal Contact:

Scott LePenske



December 30, 2024

Sonia M Hochstetler
Knox County CCAO, CIAO
121 S Prairie Street Suite 1
Galesburg, IL 61401

Dear Sonia:

DEVNET would like to thank you for the opportunity to propose CoreLogic's Marshall & Swift Cost Approach Solution for Residential Properties for the County of Knox.

DEVNET and its qualified team of industry experts will deliver on the key requirements which include delivering a state of the art, turnkey solution developed and implemented in 75 Illinois Counties. The combination of our successful approach to client implementations and our unique support model has resulted in the company celebrating its twentieth year of providing affordable, dynamic, and flexible property tax administration solutions to local government.

DEVNET's highly qualified Subject Matter Experts (SMEs) possess comprehensive experience and a thorough understanding of appraisal and tax administration in cities, counties, and municipalities in the United States and Canada.

We are confident that the Marshall & Swift solution, well-developed project management practices, and proven implementation approaches will equip us to deliver on the County expectations.

Should you have questions, please do not hesitate to contact us. Thank you again for this opportunity.

Sincerely,



Scott LePenske
Vice President of Sales and Marketing

Knox County, Illinois
 CoreLogic - Marshall & Swift Residential Costing
 Software Proposal
 December 31, 2024

DEVNET Solutions/Service Provided	Year 1	Year 2	Year 3	Year 4	Year 5
Marshall & Swift RTI & RTU License (Residential)	\$9,364.04	\$9,808.18	\$10,270.83	\$10,733.48	\$11,196.13
Support & Training	\$2,250.00	Included	Included	Included	Included
Total Costs	\$11,614.04	\$9,808.18	\$10,270.83	\$10,733.48	\$11,196.13
Total Five Year Costs	\$53,622.66				

Proposal Deliverables:

Computer Assisted Mass Appraisal Deliverables

- Marshall & Swift for Residential

Support and Training are included as part of the contract and is available for an unlimited number of hours. All training is done on-site and as needed. Telephone support is available through our toll free number from 8:00 a.m. to 5:00 p.m. Central Time Monday through Friday. On-site support is scheduled as needed. After-hours and weekend support is available with at least 48 hours advance notice.

Third Party Licensing (if needed)

Third party licensing for APEX Sketch and LeadTools is required with the use of the DEVNET CAMA solution. We have provided pricing per license.

APEX Sketch

Integrated Sketching, APEX v7 Pro for desktop and Nexus for tablet - \$655.00 per user with an annual maintenance of \$260.00 per user.

LeadTools Imaging

Document Imaging 14.5 plus PDF/Read/Write capability - \$100.00 per license per user.

Marshall & Swift

DEVNET has included pricing for Marshall & Swift for the Residential valuation. Marshall & Swift charges a Right to Use and a Right to Integrate license. We have included these costs as part of the proposal.

DEVNET Specific Functionality

DEVNET software systems offer Counties a wide variety of features not found in other software applications. Among those features are the following:

- All system upgrades are included in our standard Software Maintenance. DEVNET clients never again have to license a “new version” of our software.
- Use of SQL database allows for flexible custom reporting through a variety of third-party software applications, including Crystal Reports.

Software Support

Software support covers a variety of issues regarding the System. Included with the software support contract is:

- **User re-training:** Any training that takes place outside of the initial training period qualifies as software support. Most often, these training sessions will occur at the County are refresher courses for users on existing and possibly modified procedures.
- **Documentation:** Documentation will be included with the system and can be accessed through the online Knowledge Base provided in the Online Support system that can be accessed from DEVNET’s homepage on the web.

- **Technical assistance:** DEVNET has highly-qualified and trained technical personnel to assist the County / Township in the use of the system. The DEVNET staff is comprised of either former county officials, or people who have been involved with the development or use of the tax administration software for a number of years. The staff is available for on-site assistance, or also via phone for technical assistance on a number of issues, including but not limited to general questions, and also for guidance during critical stages of the tax cycle. Such assistance is covered under the software support agreement.

Software Maintenance

Software maintenance is defined as any changes made to the software due to any of the following conditions:

- **State mandated legislative changes:** Any changes to the system as required by a state mandated legislative change qualify as software maintenance. State mandated legislative changes that are County option do not qualify as software maintenance, but rather are considered custom programming.
- **Software errors (or “bugs”):** No matter how carefully a piece of software is checked, programming errors are bound to occur. Such errors are frequently referred to as “bugs.” Repair of any such bugs, whether discovered by County users or DEVNET, Inc. developers are completely covered under the software maintenance agreement.
- **Software updates:** Any functional enhancements to program modules made by DEVNET to the system for the duration of the maintenance contract will be delivered to the County free of charge, as a provision of the maintenance contract. This does not include upgrades of third party software.

DEVNET Hardware Requirements

Hardware may be purchased from any third-party vendor of the County’s choice. Note that the County or third-party vendor is responsible for deployment of the server(s) and all required third-party software, including the Active Directory/domain and SQL Server, unless DEVNET is contracted to deploy the server hardware and software.

The following specifications assume a single SQL and file server environment. For an environment in which the DEVNET applications do not reside on the SQL server, these specifications apply to the SQL server.

CAMA and tax analytics in the DEVNET system use the SQL Server R component.

- Clients up to 50,000 parcels can deploy SQL R in-database as a single server solution.
- Clients with 50,000-100,000 parcels may be able to deploy a single server SQL R in-database solution depending on usage of the analytics.
- Clients with more than 100,000 must deploy a separate standalone R server.

Note: SQL R in-database cannot be deployed on a SQL cluster; therefore, an SQL cluster must deploy the standalone R server

If the Application, Image/Document, Sketch files are stored on a separate server or NAS, the file I/O performance of this alternative must be equivalent to the server specifications described in this document.

The Marshall & Swift cost manual requires a Microsoft IIS instance.

These specifications are for a physical server to support the DEVNET solution.

SQL Server Specifications

Minimum: Less than 15,000 parcels and less than 15 users
2.00 GHz 8-core processor
32 GB RAM
100+ GB hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for Windows OS, SQL Server Application, and Virtual Memory file ²
300+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for SQL Data, Application, Image/Document, and Sketch files ^{1,2}
Video adapter capable of 1280 x 1024 resolution
Monitor capable of 1280 x 1024 resolution
Tape/disk or other backup solution
High-speed internet access
VPN remote access

1 Gb ethernet adapter
N+1 redundant cooling ³
N+1 redundant power ³
Uninterruptible power supply ⁴
Windows Server 2016/2019 Standard Edition ⁵
Microsoft SQL Server 2017/2019 Standard Edition ⁵
Microsoft SQL Native Client
Microsoft .NET Framework 4.7.2
Microsoft Visual C++ 2015-2019 Redistributable

¹ The storage space required may vary depending on the number of parcels, images, sketches, and documents. Additionally, the amount of historical information added will impact the storage requirements.

² Clients may substitute the recommended RAID levels for alternative RAID levels or storage methods such as a SAN as long as they provide the comparable redundancy and performance. The lowest server specifications provided above will provide sustained disk I/O of 250MB/s based on Windows file read write testing. The highest specifications will provide sustained disk I/O of 450MB/s based on Windows file read write testing.

³ Clients can substitute an alternative as long as they provide the same level of redundancy.

⁴ Client do not need a UPS-specific to this server as long as the solution utilized can provide sufficient runtime and graceful shutdown of the server.

⁵ While older Windows and SQL server versions are supported in select situations, some features require SQL Server 2017 or newer. DEVNET recommends using Windows Server 2019 standard edition and SQL Server 2017 or newer standard edition.

Server Virtualization

DEVNET does not recommend a virtual Microsoft SQL Database server.

If a virtual environment is utilized, the virtual server must provide the same sustained performance as the recommended physical hardware.

The most critical performance component is disk I/O. The virtual SQL server must provide sustained performance equivalent to the recommended physical server while other guest virtual servers on the same physical server are under load. Note that unlike other applications, SQL is not very tolerant of latency.

Workstation Specifications

Minimum	2+ GHz single core processor
	4 GB RAM
	20 GB+ hard drive
	Video adapter capable of 1280 x 1024 resolution
	19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution
	Windows 10 Pro/Ent
	100/1000 Mb ethernet adapter
	Mouse
	Microsoft SQL Native Client
	Microsoft .NET Framework 4.7.2
	Microsoft Visual C++ 2015-2019 Redistributable
	If EdgeMaps is used on the workstation, a video graphics chip set with support for the following is required: <ul style="list-style-type: none"> • 64 MB video • OpenGL version 2.0 or higher, and Shader Model 3.0 or higher • DirectX 11 with Direct3D feature level 9_3 • DirectX 11 hardware rendering preferred
Recommended	2.2+ GHz dual core processor
	8 GB RAM
	40GB+ hard drive
	Video adapter capable of 1280 x 1024 resolution
	19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution
	Windows 10 Pro/Ent
	1 Gb ethernet adapter
	Mouse
	Microsoft SQL Native Client
	Microsoft .NET Framework 4.7.2
	Microsoft Visual C++ 2015-2019 Redistributable
	If EdgeMaps is used on the workstation, a video graphics chip set with support for the following is required:

	<ul style="list-style-type: none">• 256+ MB video memory• OpenGL version 2.0 or higher, and Shader Model 3.0 or higher• DirectX 11 with Direct3D feature level 9_3• DirectX 11 hardware rendering preferred
--	--

Printers

DEVNET applications are compatible with most laser printers.

Receipt/Slip Printer

DEVNET applications can print receipts to either a laser printer or receipt printer. Receipt/slip printers compatible with the DEVNET applications must have a Windows driver that supports the printer’s functions and paper type. If slip/check endorsement printing and/or cash drawers will be used, receipt/slip printer driver must support slip wait and cash drawer open via settings in the driver. DEVNET applications are compatible with Epson TM-U675 Receipt/Slip/Validation printer. DEVNET has also successfully worked with other Epson printers that use the EPSON Advanced Print Driver.

Barcode Reader

Barcode reader must read Code 39 and have the ability to add a prefix and suffix character (depending on the client barcode configuration). Additionally, the barcode reader must be configured to omit carriage return and line feed.

DEVNET recommends the Honeywell Voyager Series bar code reader.

Document Scanning

The DEVNET application can interface with scanners that provide a fully TWAIN compliant driver.

DEVNET recommends Fujitsu scanners for use with its imaging applications. When imaging is used within DEVNET applications, one or more licenses of Lead Tools imaging toolkit are required. The Lead Tools software can be provided with the installation of DEVNET software applications.

Check Scanning

The DEVNET application can interface with scanners that provide a fully TWAIN-compliant driver. DEVNET recommends the Epson Capture One and Epson TM-S2000 scanners.

End User Printing Support

Only printers with drivers support for a terminal server/Citrix environment should be used.
In some cases, other printers can be used; however, this can cause serious problems on the server.
The end user workstation and the server should be using driver version/type. As always, DEVNET recommends that the PostScript driver be used where possible.
DEVNET recommends using a consistent printer make and/or model to ensure that printable reports and forms are printed consistently across all end users. Using a universal driver for several models of a specific manufacture’s printer models usually allows some choice in the

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printers while ensuring the printed output consistency.

Remote Scanning Support

Currently, Windows does not natively support TWAIN scanning.

There are a number of third-party applications that provide this functionality; however, DEVNET has not tested any of these with DEVNET applications.

Scanned documents and camera photos saved on the end user workstation can be imported into the DEVNET system from an end user workstation drive mapped in the remote session.

AP Check by Date

Knox County

From Date: 1/1/2025

To Date: 1/22/2025

From Amt: 0.00

To Amt: 9999999.99

Return To Agent

Bank Acct: 622849

From Check:

To Check:

Vendor:

Check Date	Check #	Bank	Acct No	Vend ID	Vendor Name	Status	Amount
1/6/2025	259907	1	622849	2003276	ANDREA BEJARANO-ROBINSON	O	\$603.59
1/7/2025	259908	1	622849	140254	MENARDS	O	\$790.27
1/15/2025	259909	1	622849	30427	COMPUTER INFORMATION CONCEPTS, INC	O	\$1,185.00
1/15/2025	259910	1	622849	40073	DEV NET, INC	O	\$4,360.41
1/15/2025	259911	1	622849	90071	ILLINOIS EPA	O	\$42,450.78
1/15/2025	259912	1	622849	140286	MCDONOUGH COUNTY CLERK	O	\$65,680.58
1/15/2025	259913	1	622849	2001743	MIDWEST BANK	O	\$13,338.35
1/15/2025	259914	1	622849	190074	PITNEY BOWES BANK INC RESERVE ACCOUNT	O	\$4,000.00
Outstanding and Redeemed Total :							\$132,408.98
Void Total :							\$0.00
Grand Total :							\$132,408.98



Knox County Board and Committee Meetings Calendar

January 2025

The following is a list of the meetings of the standing Committees for the Knox County Board for the above referenced month.

Public Service Committee

January 20, 2025 at Annex conference room at 6:00 PM

Infrastructure Committee

January 21, 2025 at Annex conference room. Starting at 6:00PM

Health and Human Services Committee

January 22 2025 at Annex conference room. Starting at 6:00 PM

Ways and Means Committee

January 23, 2025 at Annex conference room. Starting at 6:00 PM.

Executive Committee

January 23, 2025 at Annex conference room. Starting at 5:00PM

IT Department Meeting

January 8, 2025 via teleconference. Starting at 9:30 AM.

Knox County Board Meeting – Regular Meeting

January 29, 2025 at Galesburg City Hall. Starting at 6:00 PM.

Zoom Meeting ID = 729 532 7867

Zoom option will be available to the viewing public only. Any public comment statements should be made in person at meeting.