

Knox County Board Member Packet

Regular Meeting of the Board September 25, 2024



This packet contains the meeting's agenda, accompanying documentation, and minutes of recent standing committee meetings.

Compiled by Scott G. Erickson
Knox County Clerk / Recorder

THE COUNTY OF KNOX
STATE OF ILLINOIS

OFFICE OF THE COUNTY CLERK



SCOTT G. ERICKSON
KNOX COUNTY CLERK

NICOLE BYERLY • MELANIE RICE
CORY TEEL • GLORIA CLIFF
TRICIA ADAMS

**PUBLIC NOTICE OF REGULAR MONTHLY MEETING
OF THE KNOX COUNTY BOARD ON SEPTEMBER 25, 2024**

In accordance with action taken at its August 28, 2024, regular meeting, the Knox County Board ordered that members of the Knox County Board will hereby meet in regular session at 6:00 p.m. on September 25, 2024, at the Knox County Courthouse, Galesburg, Illinois and via teleconference due to public gathering restrictions.

Along with this notice is the agenda of matters to be discussed at said meeting. The agenda can also be accessed through our web site at www.KnoxClerk.org.

DATED: September 20, 2024

Scott G. Erickson
Knox County Clerk and
Ex-Officio Clerk of the Board

Please Note:

There will be a closed session starting at 5:30PM for personnel, collective bargaining, security procedures, property, and pending litigation.



Knox County Board

Regular Monthly Meeting – September 2024

Galesburg City Hall, Galesburg, Illinois

And Via Teleconference for

Public Viewing Access

September 25, 2024

BOARD MEETING AGENDA

Special Events		
5:30 p.m.		Closed Session for Personnel, Collective Negotiations, Security Procedures, Property, and Pending Litigation. (5 ILCS 120/2c-1,2,8, & 11)
Opening Ceremonies		
6:00 p.m.		Call to Order (Chairman)
		Roll Call (Clerk)
		Declaration of Quorum (Chairman)
		Proclamation (Sheriff)
		Pledge of Allegiance to the Flag of the United States of America (Chairman)
		Moment of Silence. (In lieu of a formal Invocation).
		Additions to the Agenda (for discussion only)
Public Comment		
Consent Agenda (R/C)		
Item 1	Approve	Minutes of the Board Meeting on August 28, 2024.
Item 2	Presentation	Sales tax and various taxes for month of June 2024 in the amounts of \$140,819.32 and \$31,578.46 and public safety tax in the amount of \$245,971.41.
Items for the Chairman		
Item 3	Approve R/C	Approve Proclamation for October as National Disability Employment Awareness Month.
Item 4	Approve R/C	Approve Creation of Position of First Assistant in State's Attorney Office.
Item 5	Approve R/C	Approve Creation of Position of FOIA Officer.
Item 6	Approve R/C	Approve Agreement on Lease Buy Out Option.
Item 7	Presentation	Presentation of Appointments to Personnel Policy Review Ad Hoc Committee.

Report – Committee on Ways and Means.		
Item 8	Presentation	Monthly Report from Committee.
Item 9	Approve R/C	Approve Legal Holiday Calendar for 2025. (County Clerk)
Item 10	Approve R/C	Approve Case # AP-01-24 – Request for Appeal to the Zoning Interpretation of Article 3, Section 3.1.01.1 and 3.1.67 of the Knox County Zoning Resolution, to Allow a Room Addition that includes a Breezeway, Garage, Kitchen, Bedroom, and Bathroom Attached to Existing Primary Structure/Dwelling in the “A” Agricultural Zoning District, Filed by Tept Trust for Tim Robbins Co-Trustee, 105 W. Main Street, Victoria. (Assessor)
Item 11	Approve R/C	Approve Bids for Workman’s Compensation / Vehicle / Liability / Property Insurance. (Treasurer)
Item 12	Approve R/C	Approve Payment Application #1 for Courthouse Ramp Project.
Item 13	Approve R/C	Approve Resolution for Expenditure Authorization from Special Contingency Fund for Nursing Home Project.
Item 14	Approve R/C	Approve Resolution on Educational Incentive Program.
Report – Committee on Public Safety and Justice.		
Item 15	Presentation	Monthly Report from Committee.
Item 16	Approve R/C	Approve Purchase of Two 2024 Dodge Durango’s (Sheriff)
Item 17	Approve R/C	Approve Raising of Animal Control Fees. (Sheriff)
Item 18	Approve R/C	Approve Bid for Replacement Camera System for Jail and Courthouse. (Sheriff)
Report – Committee on Infrastructure		
Item 19	Presentation	Monthly Report from Committee.
Item 20	Approve R/C	Approve Change Order #4 for Leachate Collection System Project for \$5,004.90. (Landfill)
Item 21	Approve R/C	Approve Agreement with City of Galesburg to Construct Multi-Use Path on South Lake Storey Road Right of Way. (Highway)
Item 22	Approve R/C	Approve Performance Contracting Projects for Mary Davis Home.
Report – Committee on Health and Human Services		
Item 23	Presentation	Monthly Report from Committee.
Item 25	Approve R/C	Approve Increase Private Pay Room Rate by \$10 per Day (Effective December 1, 2024)
Item 26	Approve R/C	Bid and Bring Back for Carpet in Staff Breakroom and Communication Hub
Reports – External Committees Assigned to Board Members		
Reports from these Committees will be placed on file in the County Clerk’s office. No presentations will be provided during the meeting. If you have specific questions, please direct them to the specific Board representative.		
Knox County Board of Health (Bondi)		
Galesburg Convention and Visitors Bureau (Pugh)		
9-1-1 Committee (Hawkinson)		
Knox County Area Partnership for Economic Development		
Prairie Hills Resources Board (Smith)		
United Council of Counties (Bacon)		

Western Illinois Regional Council		
Knox County Mental Health 708 Board (Weiss)		
University of Illinois Extension Office (Boone)		
Knox County Civic Center Authority – Orpheum Board (Sandoval)		
Claims Against the County – R/C		
Item 27	Approve R/C	Approve Opening of Budget for Line Item Changes. (If Necessary)
Item 28	Presentation	Presentation of the Proposed Budget Line Item Changes
Item 29	Approve R/C	Approval of Proposed Line Item Changes. (If Necessary)
Item 30	Presentation	Review of Manual Checks Issued for Current Cycle.
Item 31	Approve R/C	Claims by Members for per diem and mileage for the Committee Meetings of September 2024, Board Meeting in August, and other claims for per diem from Meetings.
Item 32	Approve R/C	Claims against Knox County, Illinois, for the period of August 29, 2024 through September 25, 2024 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board)
Announcements		
Item 33	Presentation	The next regular meeting will be held on Wednesday, October 23, 2024 , 6:00 p.m., at Galesburg City Hall Council Chambers.
Closing Ceremonies		
Item 34	Presentation	Adjournment of meeting until next scheduled meeting of the Board.

* CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Member or citizen so requests; in which event the item will be removed from the Consent Agenda and will be considered separately.

** Action item to be used only if previous Motion to Remove from Table is approved.

VOTING CHART: R/C = Roll Call Vote; Voice = Voice Vote; 2/3 = 2/3rds Vote

PLEASE NOTE: Except for emergency personnel, please turn off all cellular telephones and paging devices during the meeting.

**PROCEEDINGS OF THE COUNTY BOARD
KNOX COUNTY, ILLINOIS**

July 24, 2024

STATE OF ILLINOIS)
)
COUNTY OF KNOX) SS

Proceedings of the Regular Meeting of the Knox County Board held in person at the Galesburg City Council chambers on Wednesday, July 24th, 2024 at 6:04 p.m. This meeting was presented via teleconference for viewing only. The zoom code used tonight will stay the same for future meetings and can be found on the County website.

The Meeting was called to order by County Board Chair Jared Hawkinson and upon roll call the following Members reported present:

- District 2 Greg Bacon
- District 3 Pamela Davidson
- District 4 Jared Hawkinson
- District 5 Ricardo “Rick” Sandoval
- District 1 Anthony Weiss
- District 2 Erin Pugh
- District 3 Kimberly Thierry
- District 4 Joshua Kramer
- District 5 Brian Friedrich
- District 1 Amanda Smith
- District 2 Robert Bondi
- District 3 Samuel Cohen
- District 4 Todd Olinger
- District 5 Patty Boone

And those absent: District 1 Cheryl Nache

Also present were County Clerk-Recorder Scott Erickson, County Treasurer Robin Davis, and Sheriff Jack Harlan. Department Heads present were Nursing Home Administrator Jodi Mines, Highway Administrator Duane Ratermann, Landfill Administrator Rod Clear, Knox County Public Health Administrator Michele Gabriel, Mary Davis Home Administrator Wendi Steck and Supervisor of Assessments Sonia Hochstettler.

Sheriff Harlan delivered the Proclamation and Chair Hawkinson led the Members in the pledge of allegiance to the flag. In lieu of a formal invocation, Chair Hawkinson asked that a moment of silence be observed.

Chair Hawkinson asked for additions or deletions to the agenda. There were no additions.

Member Bacon asked for Item #7 to be removed.

Chair Hawkinson asked if anyone had any objection. There were no objections so Item #7 was removed.

Member Bondi asked for Item #8 to be changed to Bid and Bring Back as opposed to Buy.

Member Bacon agreed with that change and there were no other objections.

Chair Hawkinson said that Item #8 is now changed to Bid and Bring Back instead of Bid and Buy.

Chair Hawkinson asked for public comment. He asked if there was anyone that did not get a chance to sign up before the meeting started.

Ken Springer from KCAP just a couple short comments tonight. He wanted to mention KCAP's support for the battery storage zoning amendment on tonight's agenda. As he noted in his comments to the ZBA that KCAP has not seen very many enquires on yet. He feels that it is just a matter of time before they start seeing these projects start popping up attached to renewal energy generation.

He said that school is getting ready to start in a couple weeks so that means they will have another class of their CEO entrepreneurs that they will be welcoming in soon. He wanted to give a quick into to the class. They have eight students. There are four from Galesburg High School, one student from Williamsfield, one student from Rowva, and two from Abingdon-Avon. Unfortunately, they did not get any applications from the Knoxville High School this year. They will try and recruit them again next year. He will give updates of how the class is doing and encourages everyone to get involved if interested in getting involved with the CEO class.

Pam Davidson said she is speaking as the NAACP President of the Galesburg Branch 3016. She wanted to speak about the Back to School Cookout at Kiwanis Park on August 3rd that is from 10-2pm. They give away over 250 backpacks. They will have food such as hamburgers, hotdogs, baked beans and chips. Your very own Fire Chief Hovind and The Fire Department will be flipping burgers. They have a lot of exhibitors and activities. They will be giving free haircuts. They will have the Sheriff's Department there. Again, it is from 10am-2pm at Kiwanis Park. This is not just for Galesburg kids but all of Knox County. They are just giving back to the community. Please try and attend or come have a burger. Even vegan burgers will be there too.

Chair Hawkinson asked the start time.

Pam Davidson said it starts at 10am and goes until 2pm at Kiwanis Park.

Chair Hawkinson thanked everyone for speaking.

Motion was made by Member Bondi and seconded by Member Sandoval to approve the following items of the consent agenda: 1) minutes of the regular Board Meeting on June 26, 2024 and 2) sales tax and various taxes for the month of April 2024 in the amounts of \$137,678.88 and \$32,814.91 and public safety tax in the amount of \$231,446.86. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Bondi, Cohen and Olinger— (12). Noes— (0). Abstain---Smith and Boone---(2). Motion carried.

Motion was made by Member Kramer and seconded by Member Pugh to approve the Proclamation of nation Health Center Week. Chair Hawkinson read the proclamation in to record. This is the week of August 4th thru August 10th, 2024. He thanked Administrator Gabriel and staff for what they help to provide for the citizens of Knox County. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Sandoval to approve the appointment of Trustee to the Altona Fire Protection District of Matthew M. Johnson. Chair Hawkinson said that this is a new appointment and his resume and information is on file. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Olinger to approve the appointment of Trustee to the Williamsfield Fire Protection District of Rick Howerton. Chair Hawkinson said this is a new appointment and his resume is on file. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Weiss to approve the acceptance of Knox County State's Attorney resignation letter. Chair Hawkinson said that this resignation is effective on September 4th, 2024 at 23:59 hours. The letter of resignation is in the Board packet. He said for the record he received an email of notice of resignation on Saturday June 15th at 5:54am. He read that it said to please except my resignation from Knox County State's Attorney effective September 5th, 2024. This should give you sufficient time to be able to appoint an individual to carry out the duties of the office for the remaining of his term. Chair Hawkinson said that he requested a letter with a signature on it from Mr. Karlin. He provided that on June 17th, 2024 which is in the packet which shows September 4th at 23.59hrs. Under status on June 17th when it was sent to the Chairman of the Board that resignation cannot be resented since it is a future date resignation. There are plans in place and discussions going on for that replacement. That will be on the agenda at next months Board meeting to have that effective September 5th at midnight to have that replacement start. He said in his opinion it is a very dynamic office and requires leadership of some form at the top level even though they do

have 60 days from that date to appoint a replacement. His plan is not to wait that 60 days because that office needs a State's Attorney.

Member Bondi said although this is some difficult decisions he thinks Mr. Karlin has served our County well and he appreciates all he has done. He knows he has some personal issues that he is having to overcome. That is probably what has brought this decision on. It is with a heavy heart that we will see him depart but he appreciates all he has done for us. He wishes him well. He knows they are going to step up to the challenge of getting the replacement for him.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Chair Hawkinson said that Item 7 was removed.

Motion was made by Member Bacon and seconded by Member Kramer to approve Bid and Bring Back for Line of Credit / Loan for Nursing Home Capital Improvements. Chair Hawkinson asked Member Bacon to give a quick explanation. He said that this is just to seek terms and their financial numbers.

Member Bacon said that they are working on a few things since they have neglected the nursing home a long time where it is nickel and diming us to death. So, they are going to try and make some improvements to the heating, cooling, and air conditioning since they have a boiler. This is just a bid and bring back for a line of credit to start the ball rolling to bring it in to the twenty first century.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Member Friedrich said that the monthly report from the Ways and Means Committees are in the packet. He spoke about the emails that had went out about them having to move the committee meeting from the Annex to the Courthouse due to the Taste of Galesburg. He thanked Member Bacon for reminding him. They also posted a sign on the door as well as sending out all the emails.

Motion was made by Member Friedrich and seconded by Member Bacon to approve the Resolution on Deeds of Conveyance. Member Friedrich said that they have three of them this month. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Kramer to approve Bid and Bring Back for Workman's Comp / Liability / Vehicle Insurance. Member Friedrich said that they put this out every year. They will put this out and see what they get back this year. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh,

Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0).
Motion carried.

Motion was made by Member Friedrich and seconded by Member Kramer to approve Case # CU-06-24 – Conditional Use for Tavern by applicant Jason Evans, Galesburg, IL. Member Friedrich said that if you were at the committee meeting they gave a nice presentation. If you have any questions for them or Assessor Hochstettler they are present.

Member Davison said that she was not at the meeting. She asked to be enlightened about it.

Member Friedrich asked Paul Mangieri to speak on it.

Chair Hawkinson said welcome back.

Member Friedrich said welcome back and thanks for coming to Mr. Mangieri.

Paul Mangieri said that he is here representing Jason Evans who owns the property at 108 N. Oak St. Williamsfield, IL. Jason has rented 108 N. Oak St. to JR Evans LLC which is the legal LLC by Jason. Jason's proposal is to take that property and refurbish it. He plans on conducting a tavern out of it and gaming as well. He said that 108 N. Oak St. is currently zoned as B2 highway business district which allows for such type of building that can be used as banks, stores, shops, bowling alleys, dance halls, skating rinks, feed stores, hotels or motels, office buildings, gas stations, theaters or restaurants. In order to operate a tavern however you have to apply for a conditional use permit and a conditional use permit is authorized under section 5.7.02 paragraph 7 of the Knox County Zoning Resolution that provides for conditional use as a tavern. He gave a little bit of background on Jason. He grew up in the Williamsfield area, graduated from Williamsfield High School and has strong ties to that community. He currently resides in Galesburg but he wants to give back to his local community that he was raised in. He feels the best way he can do that is to bring new business in to that particular community. The building is local in the center of downtown Williamsfield and was purchased in 2021. In the past it has housed many different businesses ranging from an ice cream shop to a retail store. In the last few years before Jason has purchased it in 2021 the building sat vacant. After vetting the idea for a new bar/restaurant establishment he went and spoke to many residents. The idea was formulated by them not to start a restaurant but a tavern that had gaming available in it as well. He then approached the City of Williamsfield City Council and applied for a liquor license which was approved. That process has been completed I the local step since they are the licensing authority in that particular village for the issuance of a liquor license. It will be run as JR's Lounge and will be run to meet all the requirements of the conditional use permit. There is ample parking on the street available for customers in the downtown area. There is a shared alley way adjacent to the building for deliveries if needed and utilities are already existing. Also, churches and schools are outside the required distance for the operation of the tavern. There is also another bar and tavern with a conditional use permit directly across the street. They feel the general well fair of the community will be enhanced by the addition on an establishment for residents to gather. Along with that it will take a property that is not bring much tax revenue into the local community and to the county by putting it back on the tax rolls. Jason is present also to help answer any questions.

Member Bacon asked if the tavern across the street is in the same zoning classification as this property and they have a conditional use permit.

Mr. Mangieri said yes.

Member Thierry asked if there would be food.

Mr. Mangieri said that there will be food but not a restaurant or any type of grill but if you have a gaming establishment you have to have soft drinks available at no charge and light foods like cookies, pretzels, and prepackaged chips.

Chair Hawkinson asked about Butches Pizza.

Jason Evans said we will see.

Chair Hawkinson said that this was presented to the Zoning Board of Appeals and passed ZBA on a 5-0 vote. It was approved there.

Member Friedrich thanked Mr. Mangieri.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Kramer to approve Case# AM-02-24 – Add Appendix G – Battery Energy Storage Systems Ordinance. Member Friedrich said that there has not been demand for this yet in the county but Assessor Hochstettler is trying to get ahead so we have the rules in place. She has checked with other counties to get this in place and the best plans to get this in place.

Member Bondi said that he is very happy that they are starting this because it is a up and coming industry. To be prepared in Knox County for this is a really good first step for economic development.

Member Kramer asked if Henry County done this since they have had the wind and solar have they seen the batteries come in there. He asked if Mr. Springer would know that.

Mr. Springer said he is not sure.

Member Friedrich said that he does not know but is not 100% sure.

Member Kramer said he know they have the wind and solar and not sure if they did.

Mr. Springer said that the one he has heard of is in Peoria County area. So, it is not too far away. Batteries are one of the technologies to store the energy when the sun is not shining and the wind is not blowing.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Sandoval to approve ARPA Resolution for Capital Purchase – Administrative Building. Member Friedrich said that he will Chair Hawkinson explain it.

Chair Hawkinson said that the item that is in the Board packet. The last paragraph was changed last Friday. It is in the G-drive if you have not been able to look at it. He said on November 7th they approved to allow the county and himself to enter into the contract to purchase the building. On March 27th of this year we had it on the agenda to remove it to vacate the offer on the property and that was removed with no objection. The building was signed on June 28th, 2024. He read what the new paragraph says for the Treasurer to make the ARPA funds available to pay Western Illinois Title \$812,258.14. It also mentions any or all departments to be able to create line items both revenue and expense for the newly acquired administrative office

building. As well as reserving \$20,000 for ARPA government services fund for utilities. Also, for the Treasurer to be able to pay any startups or transfers, necessary tax changes and updates. This is just a clean-up of documentation. At Ways and Means they had some discussion about line items and departments for current utilities such as power, water, contracts for Otis Elevator for stuff that needs to be transferred over into the Counties name. It was recommended that we allow to move \$20,000 because the one bill for Otis Elevator was \$9,000 for services for the next year. He wants to make sure they have the money available when they get the bill. The transfer of water was a \$190 deposit. They have to transfer the fire alarm system from the previous owner to the counties name. They found out the system needs updated since it was a telephone line system for monitoring. The fire department will be out tomorrow to install the wireless like they have at all of their other buildings right now. That way it is constantly communicating every second verses when there is already a fire and then it calls. He said time counts. They also had the locks changed. This just authorizes the Treasurer to create those line items needed.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Member Friedrich said that completes his report. He asked department and committee chairs if you have departments that are ready for their budget let me know. So, they can get started and some more knocked out. They got a good start and slacked back off so they need to get started back up and moving forward.

Member Kramer said that the monthly report from the Public Safety and Justice Committees are in the packet.

Motion made by Member Kramer and seconded by Member Bondi to approve Resurfacing of Parking Lot by Spoon River Blacktop for \$7,175.00. Member Kramer said this is for the Mary Davis Home blacktop resurfacing. Roll call vote is recorded as follows: Ayes— Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion made by Member Kramer and seconded by Member Weiss to approve Law Enforcement Services for Village of East Galesburg. Member Kramer said that the Village of East Galesburg contracted the Sheriff about wanting 20-22 hours of law enforcement coverage for the Village. For those that do not know they currently do not have a police department and no not have any police services at this time. By adding this contract, it would add a deputy over there that is dedicated to cover things over there that come up during that 4 or 6 hours to handle those things. It would also give them additional patrol services as well.

Chair Hawkinson said for clarification this is similar to the Altona, Oneida, and Wataga police contract. The required hours currently this does not require any additional staffing. They have staffing available to cover. That would be assigned as well as the dollar amount of services

is equal to all the other contracts that we have approved in the past for incidental police services. This is nothing like the City of Abingdon. This is just another incidental contract for services.

Member Kramer said that it does say that they are four-hour increments in the shifts.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Weiss to approve 33 Corrections Officers Assigned to the Jail. Member Kramer said that between budget conversations between the Sheriff and Treasurer it was recommended by the Treasurer that they set the number of correction officers. In the past it was 34 and that was including the jail administrator. They no longer have a jail administrator. Those duties have been separated. It was with the recommendation of the Treasurer that 33 correction officers be assigned to the jail.

Member Bacon asked how many are in there now of inmates.

Member Kramer said as of the committee meeting there was 50 some. He was not sure how many federal but they have four out of county inmates.

Chair Hawkinson said that per contract they have to have a minimum of 5 staff per shift.

Member Kramer said that comes from the recommendation of the Department of Corrections standards.

Member Davidson said that she was at the meeting and she kind of got confused. She thought it was deputies that is approved by the County Board but you are saying it is correction. She said that the Sheriff was saying something that we were not paying people properly. She is confused on the motion to approve 33 officers assigned. She asked for the Treasurer to explain it and make it clear and the Sheriff is also her so they both can explain.

Member Kramer asked the Sheriff if he wanted to go first.

Sheriff Harlan explained about Treasurer Davis and him sitting down and decided this was best for budgeting thing properly after doing a number and name check. They realized they had a name missing which through off the numbers. They have always had 34 but on payroll somehow, they only had 32. When we sent the budget to the Board we had 34. They had to fix the payroll piece to make sure to do the proper line item change to get it correct for payroll.

Treasurer Davis said yes, the Sheriff and herself meet. What happened is during the budget process we budgeted for 32 correction officers and 1 part time. She suggested if they are going to have 33 then the Sheriff should bring it to the full Board to approve. She does not know if there is a requirement if the Board has to approve the number of correction officers. Since there is only 32 in the budget if we are going to continue to pay 33 then we need to have the Board approve it and do a budget change.

Member Kramer said this is being transparent and asked if this answered the question of Member Davidson.

Member Davidson said yes it clears it up for me because she never knew they had jurisdiction on how many that they have control on. If they have to do a line item change then that is understandable so they are paid properly for there budget to be able to have their budget last the whole year.

Member Bacon said that we budgeted for 32 but we really have 33.

Member Kramer said that they had the part time employee in there that they do not have.

Member Bacon said so we are going to do a budget change to increase the budget by a half a person.

Sheriff Harlan said that he is confused how they only have 32 when that is not what he summited and not what he signed off on. They had 34 during budget talks and he said that he still has that document. He does not know how it went to 32 and a part time. They have always had 34.

Member Kramer said that sometime during budget talks that part time line item has always been in there. He is not sure if it got over looked. That is something they can look at this year to streamline the budget for things we came across.

Member Bacon was curious if they budgeted for 32 and a half and now we are going to 33 so we are increasing it. He wanted to know if they are taking out of the Sheriff's contingency to increase it.

Member Kramer said that they will have to look at that because we also do not have the jail administrator since they disbursed those duties with the chief deputy.

Member Bacon said ok.

Member Thierry asked where does the half a person go the part time.

Member Kramer said that they do not have a part time person.

Member Thierry asked Sheriff Harlan that did he not say that they have always had a part time person.

Sheriff Harlan said yes, they do have a part time person.

Member Thierry said so would that not be 33 and a half for your part time person.

Member Kramer said that he thinks that will be discussed during budget talks of whether to keep that part time position or not.

Member Weiss said that his question is so that talks of 32 or 33 does not matter because we have actually been paying for 34 anyway. So now we are just trying to get it right and now only paying for 33.

Sheriff Harlan said that this is just a number clarification but their payroll is right on par.

Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Member Bondi presented the monthly report from the Infrastructure Committee. He stated that the monthly report and minutes are in your packet. He asked if there are any comments or questions. If not, he will go on to the action items.

Motion was made by Member Bondi and seconded by Member Weiss to approve Invoice for Illinois EPA Quarterly Tonnage Fee of \$42,398.45. Member Bondi said this is their quarterly fee that has already been paid and we are bringing it to you after the fact. It happens just off the timeline so we apologize but there is nothing we can do about it. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Bondi and seconded by Member Friedrich to approve the Resolution for Engineering Services Agreement, Maquon Township, Section 24-12250-00-BR. Member Bondi read that the project is located 5 miles southeast of Maquon on 1700E. It is unknown when the existing structure was built. It had to be closed last summer due to the failure of some of the timber piles. Klinger & Associates will do all the necessary surveys to complete the hydraulic study/permits, as well as the design and preparation of the plans, estimates and specifications required for a project letting. Payments for all engineering services provided by Klinger & Associates shall not exceed \$63,755.00. Fifty percent of the engineering will be covered by the State of Illinois Township Bridge Program funding with the remaining costs split between Maquon Township and Knox County. The construction of the replacement structure at this location will most likely be in the summer of 2025. Eighty percent of the construction costs will be paid with funding, with the remaining costs split between Maquon Township and Knox County. The budget impact is over \$200,000 in the 23/24 county Bridge Fund budget to cover this expense out of line item is 007-000-560400-30. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Bondi and seconded by Member Kramer to approve the payment for Knox County Jail Laundry and Medical, Pay Application #3 for \$54,093.01. Member Bondi said that the paperwork is all in the packet. The overall amount budget was \$415,040, total completed was \$143,794 retainage this particular draw was \$14,379.44, overall retainage as of today is \$129,414.91, previous application payment was \$75,321.90. This payment will be \$54,093.01. All the building releases and approvals are in your packet.

Member Davidson said she is just making a statement that she will be voting no. She said she voted no on all the others and will continue to vote no on this item because she does not think it should have been done in the beginning.

Member Bondi said that you are speaking of the laundry.

Member Davidson said yes.

Member Bondi said ok.

Member Kramer said that he wanted to add that this is for the safety of the nursing personal that works in the jail. They will actually have a room where they are secure and can meet with patients in a secure area. It was definitely needed at the jail.

Roll call vote is recorded as follows: Ayes—Bacon, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (13). Noes—Davidson-- (1). Motion carried.

Member Bacon presented the report from the Health and Human Services committee and said the report is in the packet. He thanked Member Nache for taking the minutes. As of last month, they averaged 106 patients in the nursing home in the month of June. They had 57 referrals last month and they converted 16 of them to admissions. Last month they billed out \$937,000, their total expenses were \$811,000, and they made a profit of over \$100,000 last month. Right now, in the bank they have \$1.583 million dollars and, in the referendum, just shy of a million dollars at \$990,000 right now.

Chair Hawkinson asked if the referendum includes the last tax distribution.

Member Bacon said that they have received part of them.

Treasurer Davis said that one will deposit on Friday.

Member Bacon said that right now they have \$990,000 before the one that will hit this Friday. He thanks to Administrator Mines, they do a good job out there. He said that everyone should go check it out. It is really a nice place to go and he hears all good things about it.

Chair Hawkinson stated that the reports from the outside committees are on the G-drive. If anyone has a question in regards to an outside committee or their report, they should contact the Board Member that is serving on that committee and ask them directly.

Motion made by Member Friedrich and seconded by Member Kramer to approve Opening of Budget for Line Item Changes. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Chair Hawkinson said that the budget line item changes have been in your packet since Friday. There are quite a few this month. Which is about normal for mid-year when people are starting to get things squared away. What he does not see is for the nursing home. He asked if there were any budget changes.

Member Bacon said they had one on tax revenue change but that was last month.

Motion made by Member Weiss and seconded by Member Sandoval for the approval of Proposed Line Item Changes. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Chair Hawkinson said that the manual check review in the packet. The only additional one that is out of the ordinary is the \$42,398.45 that was paid to the Illinois EPA that was just approved. We have to pay that fee it is just paid off cycle when it is due. It is a short window that we have to pay it.

Member Friedrich said that it has been that way for years that they have had to do that.

Motion was made by Member Kramer and seconded by Member Sandoval to approve the claims by Members for per diem and mileage for the Committee Meetings of July 2024, Board Meetings in June, and other claims for per diem from Meetings. Chair Hawkinson said the total was \$3,283.95. He passed the per diems around for every Board Member to have sufficient time to look over. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

Motion was made by Member Kramer and seconded by Member Pugh to approve the claims against Knox County, Illinois for the period of June 27, 2024 through July 24, 2024 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board). Chair Hawkinson reported that the vouchers submitted were in the amount of \$2,449,347.68. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried.

The next Regular Meeting will be held on Wednesday, August 28, 2024 at 6:00 p.m., at Galesburg City Hall Council Chambers. The Zoom option is for public viewing only. Board Members will be present in person for this meeting.

Motion was made by Member Bondi and seconded by Member Sandoval to adjourn the meeting. Roll call vote is recorded as follows: Ayes—Bacon, Davidson, Hawkinson, Sandoval, Weiss, Pugh, Thierry, Kramer, Friedrich, Smith, Bondi, Cohen, Olinger and Boone— (14). Noes— (0). Motion carried and meeting adjourned at 7:14 p.m.

PROCLAMATION OF OCTOBER AS NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH

WHEREAS, October is designated as National Disability Employment Awareness Month, a time to recognize the contributions of individuals with disabilities in the workforce and promote inclusive employment practices;

WHEREAS, millions of Americans with disabilities possess unique talents, skills, and perspectives that enhance our economy and strengthen our communities;

WHEREAS, despite significant progress, many individuals with disabilities continue to face barriers to employment, including discrimination, lack of access to resources, and inadequate accommodations;

WHEREAS, it is essential to foster an inclusive society where all individuals, regardless of ability, have equal opportunities to participate in the workforce and pursue fulfilling careers;

WHEREAS, employers play a crucial role in creating inclusive workplaces that value diversity and promote equitable hiring practices;

BE IT RESOLVED, that I, Jared Hawkinson, Chair of the Knox County Board, do hereby proclaim October 2024 as National Disability Employment Awareness Month in Knox County. I urge all citizens, businesses, and organizations to recognize the importance of inclusive employment, support initiatives that empower individuals with disabilities, and work towards a future where everyone has the opportunity to thrive.

Dated this 25th Day of September, 2024.

Hon. Jared Hawkinson
County Board Chair

Attest:

Scott G. Erickson, Knox County Clerk

A Resolution Establishing a First Assistant State's Attorney for the County of Knox, Illinois

WHEREAS, the Illinois Counties Code (55 ILCS 5/) provides where assistant State's Attorneys are required in any county and approved by the County Board; and,

WHEREAS, the State's Attorney has the right to fix the salaries of such assistants subject to eh budgetary limitations established by the county board and paid out of the county treasury; and,

WHEREAS, such Assistant State's Attorneys are to be named by the State's Attorney of the county; and,

WHEREAS, the County of Knox finds it necessary and appropriate to create a specific titled position the somewhat mirrors every other constitutional office in the county to ensure proper representation and leadership in the absence of the governing elected official;

NOW, THEREFORE, BE IT RESOLVED by the County of Knox, Illinois, as follows:

1. Authorizes the creation of a position of a First Assistant State's Attorney
2. This position reports to the State's Attorney
3. Creates the job description of First Assistant State's Attorney (Attachment #1) of this resolution.
4. Creation of the First Assistant State's Attorney shall only be to authorize the classification and not to authorize the creation of additional Assistant State's Attorney positions as a result of the new classification.
5. Directs the Treasurer of Knox County to provide a wage compensation analysis of such job description and report the findings at the Ways and Means committee for wage/classification assignment.

This resolution shall be in full force and effect from and after its passage and approval as provided by law.

Resolved this 25th Day of September, 2024;

Hon. Jared M. Hawkinson
Knox County Board Chair

ATTEST: _____
Scott G. Erickson, County Clerk/Recorder

Job Title: First Assistant State's Attorney

Department: State's Attorney

Reports to: State's Attorney

FLSA Status: Exempt

Prepared Date: September 2024

SUMMARY Supervises in conjunction with and in the absence of the State's Attorney, trains new attorneys, and performs litigation work in the State's Attorney's Office.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Assumes personal responsibility for the litigation of major felony cases including homicides. Ensures that all major cases are litigated in accordance with statutory requirements to assure fairness and success of prosecution and convictions. Co-ordinates Grand Jury proceedings, initiates criminal prosecutions, handles plea negotiations and personally directs prosecution functions for major cases.

Manages the activities of felony trial attorneys. Distributes new felony cases according to the experience and ability of the staff attorneys and advises attorneys on matters of law and office policy.

Assigns extra hours, coordinates request for search warrants and/or eavesdropping devices during felony investigations, authorizes dismissal of cases when prosecution is not warranted, prepares the State's Attorney's Office list of priority cases to be tried each month for submission to the Presiding Judge and maintains the felony warrant calendar.

Coordinates other legal business of the office including distributing the workload of misdemeanor, delinquency, neglect, child abuse, Grand Jury, probation revocation, traffic management and mental petition cases among staff attorneys.

Assists with assigning attorneys to appear at weekend and holiday bond court.

Performs general criminal prosecution including the investigation of felony, misdemeanor, juvenile delinquency, conservation and other types of cases. Reviews police reports and determines criminal charges, secures additional information from law enforcement personnel when required, prepares felony cases for Grand Jury indictment and schedules trials.

Formulates trial strategy, determines sentence to be sought, conducts plea negotiations, investigates case data and researches applicable case law.

Secures witnesses and required expert testimony, prepares witnesses for trial, assembles case files, attends pre-trial hearings and files or responds to pre-trial motions.

Communicates information on case status to all involved parties including the State's Attorney, defense attorneys, police officials and victims. Prepares or responds to post-trial motions and represents the County at sentencing hearings.

Handles on-going investigations through the preparation of search warrants, arrest warrants, Grand Jury subpoenas, subpoenas duces tectum and authorizations for eavesdropping devices.

Appears as the representative of the State's Attorney's Office at appellate court hearings, executive clemency/commutation hearings, parole hearings and other meetings connected to law enforcement.

In the absence or unavailability of the State's Attorney, responds to emergencies such as homicides and performs as legal advisor to the law enforcement agency conducting the homicide investigation.

Coordinates the performance of professional and clerical employees by assigning, supervising and reviewing work as requested by the State's Attorney. Supervises the ethical performance of subordinate attorneys in trial practice, general law and office policies and procedures.

Performs managerial and administrative functions including advising the State's Attorney on the development of office policies, identifying problem areas of the law which require research and planning for solutions and advising the Probation Office, Sheriff's Office and Circuit Clerk on a variety of legal issues. Performs liaison with the media and law enforcement agencies.

Assists with responses to FOIA requests.

Assists the State's Attorney, as requested, with budgeting and other office-related financial matters including advising on labor negotiations.

SUPERVISORY RESPONSIBILITIES Directly and indirectly supervises up to 15 employees plus interns, including attorneys, paralegals, investigators, victim services coordinators, law students (interns), administrative assistants, and clerical staff. Carries out supervisory responsibilities in accordance with the County's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising work performed and resolving problems including issuing disciplinary action.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Law degree and licensed in Illinois; at least 5 or more years of trial experience dealing with serious crimes and have experience in the trial of homicide cases.

LANGUAGE SKILLS Ability to read, analyze, and interpret legal documents and interpretations, technical journals, and financial data. Ability to respond to common inquiries or complaints from the general public, law enforcement, regulatory agencies, or judges and other attorneys. Ability to write speeches and articles for publication using original or innovative techniques and style. Ability to make effective and persuasive speeches and presentations on controversial or complex topics to judges, public groups and other attorneys.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS Licensed to practice Law in Illinois

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Potential problems may exist with clients or defendants exposed to stressful situations. The noise level in the work environment is usually quiet to moderate.

A Resolution Establishing a Freedom of Information Act (FOIA) Officer for the County of Knox, Illinois

WHEREAS, the Illinois Freedom of Information Act (5 ILCS 140) provides that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees; and

WHEREAS, the Illinois Freedom of Information Act requires public bodies to appoint one or more officials or employees to act as Freedom of Information Act (FOIA) Officers; and

WHEREAS, the County of Knox is committed to ensuring transparency and compliance with the provisions of the Illinois Freedom of Information Act; and

WHEREAS, the County of Knox finds it necessary and appropriate to create a dedicated FOIA position and designate a FOIA Officer to handle requests for public records in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the County of Knox, Illinois, as follows:

1. Authorizes the creation of a position of a FOIA Officer to handle any and all FOIA requests for the County of Knox, IL government. This position shall primarily handle FOIA Officer duties, but may from time to time be assigned duties and responsibilities as needed
2. This position reports to the Board Chairperson or designee via a designated committee
3. Creates the job description of such FOIA Officer as listed in Attachment #1 of this resolution.
4. Requires the FOIA Officer, once hired to complete the required training provided by the Illinois Attorney General's office within six months of designation and annually thereafter, as mandated by law.
5. Directs the Treasurer of Knox County to provide a wage compensation analysis of such job description and report the findings at the Ways and Means committee for wage/classification assignment.

This resolution shall be in full force and effect from and after its passage and approval as provided by law.

Resolved this 25th Day of September, 2024;

Hon. Jared M. Hawkinson
Knox County Board Chair

ATTEST: _____
Scott G. Erickson, County Clerk/Recorder

POSITION:	Freedom of Information Act (FOIA) Officer (Exempt)
DEPARTMENT:	County Board
REPORTS TO:	County Board (Chairperson or designee)

GENERAL DESCRIPTION

Under general supervision, receives and responds to requests for information of public record, and court subpoenas using multiple resources and streams of data to research and locate relevant information, speaks and writes about findings, and performs related duties as required. This is an exempt position due to the nature of files, documents, videos that may be reviewed.

ESSENTIAL FUNCTIONS

- Responds to requests for information filed by citizens, journalists, and outside entities pursuant to the Illinois Freedom of Information Act ("FOIA")
- Responds verbally and in writing to inquiries from the general public, business establishments, community organizations, media and government agencies regarding County programs, services and business matters of public record
- Researches, examines, and analyzes video and documents to provide responsive documents in response to FOIA requests and makes appropriate redactions of exempt information
- Resolves information requests within the required timeframe and where appropriate, requests extensions in writing
- Assesses whether the magnitude of information requested proves burdensome in adherence with the State of Illinois Freedom of Information Act guidelines
- Obtains necessary information from manual, computerized, and archived files, and records
- Responds via the internet in writing to request for information sent electronically through the internet concerning departmental programs, services, or matters of public record, as required
- Completes the mailing (including electronic if requested) of responses to written requests for information
- Assists in directing departments on what information is needed and how submission (electronic or paper copy) is needed by the FOIA Officer
- Prepares and maintains statistical and narrative work activity reports
- Maintains and updates log of all FOIA requests
- Work across all internal departments and other county agencies to fulfill FOIA requests when necessary
- May review information to be posted onto the intranet and internet websites for accuracy regarding county programs and services
- May represent the County at public hearings and community meetings to explain and promote county services, programs and upcoming events
- All other duties are required and deemed necessary by the County Board

EDUCATION

- Associates Degree Desired, not required
- 2 years of research and analysis work experience desired
- **NOTE: Certification by the State of Illinois as a Freedom of Information Officer is required within 6 months of hire**

WORK EXPERIENCE REQUIRED

- Must have experience with Microsoft Windows
- Must have proficiency in Microsoft Office products and/or Google Doc's/Sheet's
- Must have the ability to read and speak English, other languages are a plus
- Previous customer service experience desired

SELECTION

This position requires applicants to complete an interview, which will include an application and oral interview. The candidate(s) possessing the qualifications best suited to fulfill the responsibilities of this position, based on the application and oral interview will be selected for hire.

**THE COUNTY OF KNOX
STATE OF ILLINOIS**

**OFFICE OF THE
KNOX COUNTY BOARD**



**Ways & Means
Committee**

*Brian Friedrich
Committee Chairman*

AGENDA

Date / Time of Meeting: September 20, 2024 @ 6pm
Location of Meeting: Knox County Courthouse

Call to Order

Roll Call: Committee Chairman Friedrich, Smith, Bondi, Bacon, Pugh, Kramer, Olinger, Sandoval

Public Comment

Modifications to Agenda

Approval of Prior Months Minutes

Knox County Clerk/Recorder

- Report
- Approve Legal Holiday Calendar for 2025

Knox County Assessor/Zoning/GIS

- Report
- Approve Case # AP-01-24 – Request for Appeal to the Zoning Interpretation of Article 3, Section 3.1.01.1 and 3.1.67 of the Knox County Zoning Resolution

Knox County Treasurer

- Report
- Approve Bids for Workman's Compensation / Vehicle / Liability/ Property Insurance

Insurance/Liability Information

- Report

Budget/County Board/ARPA/Misc.

- Financial & Personnel Expenses Report from Treasurer
- Approve Pay Application #1 – Courthouse Ramp Project.
- Approve Budget Changes (Treasurer)

Review / Approval of Bills

Old/New Business

- Approve Resolution on FOIA Officer
- Approve Educational Incentive Program
- Discussion on Financial System Software

Executive Session –

Adjournment



OFFICE OF THE CHIEF JUDGE
Ninth Judicial Circuit
State of Illinois

Raymond A. Cavanaugh, Chief Judge
rcavanaugh@9thjudicial.org

Sandra R. Redington, Trial Court Administrator
sredington@9thjudicial.org

130 South Lafayette Street • Suite 30 • Macomb, Illinois 61455 • Phone: 309-837-9278 • Fax: 309-833-3547

Counties of Fulton, Hancock, Henderson, Knox, McDonough and Warren

ADMINISTRATIVE ORDER NO. 2024-12

LEGAL HOLIDAYS
NINTH JUDICIAL CIRCUIT
CALENDAR YEAR 2025

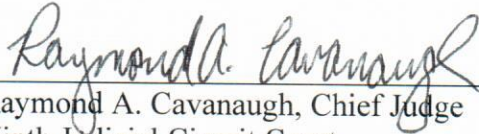
Pursuant to the authority delegated to the undersigned by Section 7, Article 6, of the Constitution of the State of Illinois (1970), the Ninth Judicial Circuit Court and the Offices of the Clerks of the Circuit Court of the Ninth Judicial Circuit of the State of Illinois shall be closed on the following days during the year 2025:

Wednesday	January 1	New Year's Day
Monday	January 20	Martin Luther King, Jr. Day
Monday	February 17	Presidents' Day
Friday	April 18	Good Friday
Monday	May 26	Memorial Day
Thursday	June 19	Juneteenth Independence Day
Friday	July 4	Independence Day
Monday	September 1	Labor Day
Monday	October 13	Columbus Day (Observed)
Tuesday	November 11	Veterans Day
Thursday	November 27	Thanksgiving Day
Friday	November 28	Day Following Thanksgiving Day
Wednesday	December 24	Christmas Eve Day
Thursday	December 25	Christmas Day

All matters returnable on these holidays shall be and are continued to the next business day of the Court. The time for filing all motions and pleadings shall also be extended to the next business day of the Court.

The Clerks of the Circuit Court of each county of this Circuit shall post this calendar in a prominent public place within his/her office.

DATED this 26th day of August, 2024.


Raymond A. Cavanaugh, Chief Judge
Ninth Judicial Circuit Court

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, September 4, 2024 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AP-01-24, a request for an Appeal to the Zoning interpretation of Article 3, Section 3.1.01.1 and 3.1.67 of the Knox County Zoning Resolution, to allow a room addition that includes a breezeway, garage, kitchen, bedroom and bathroom attached to the existing primary structure/dwelling in the "A" Agricultural Zoning District, filed by, Tept Trust % Tim Robbins Co-Trustee, 105 W. Main St. Victoria, IL 61485

S 430' LOT 8 (EX W 40' & EX SCHOOL LOT & EX HWY) E ½ SE SEC 12 T12 R3

Property index number: 07-12-476-016

Property commonly known as: 201 W. Main St. Victoria, IL 61485

FACTS AND FINDINGS:

1. See attached.

RECOMMENDATION:

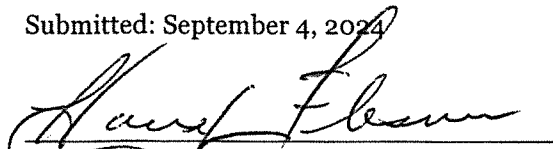
Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing and compiling the attached facts and findings, there was a 5/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Terry Boydston
Josh Rollins

Submitted: September 4, 2024


Harry Flesner, Chairman

HF/mw

KNOX COUNTY ZONING BOARD OF APPEALS
FACTS AND FINDINGS
APPEALS

ZBA CASE #: AP-01-24

PETITIONER'S NAME: TEPT TRUST % PHILLIP E. ROBBINS CO-TRUSTEE

PROPERTY ADDRESS: 201 W. MAIN ST.

VICTORIA, IL 61485

PARCEL #: 07-12-476-016

The following are the Facts and Findings of the Knox County Zoning Board of Appeals, after holding a public hearing on September 4, 2024; the reasons for the decision they made and their recommendation to the Knox County Board on the above-mentioned Appeal request.

Tim Robbins Co-Trustee of the Tept Trust is speaking on behalf of Phillip E. Robbins Co-Trustee of the Tept Trust, requesting an Appeal to the Zoning interpretation of Article 3, Section 3.1.01.1 and 3.1.67 of the Knox County Zoning Resolution, to allow a room addition that includes a breezeway, garage, kitchen, bedroom and bathroom attached to the existing primary structure/dwelling in the "A" Agricultural Zoning District., filed by Tept Trust % Tim Robbins Co-Trustee, 105 W. Main St. Victoria, IL 61485.

- The granting of the Appeal will not cause any endangerment to the public health, safety, morals, comfort, or general welfare of the surrounding property owners.
- The granting of the Appeal will not be adverse to the use or the enjoyment of any surrounding properties.
- The granting of the Appeal will not diminish or impair property values of the surrounding properties. The proposed solar project would bring in additional tax income, which benefits the local and state economy.
- The granting of the Appeal will not impede the normal and orderly development of the surrounding properties for uses permitted in the area.
- All the necessary utilities and road access are already in place and/or in the process of development.
- Ingress and egress to the property is already there. There will be no traffic congestion.
- All aspects in regards to this Appeal conform to the applicable regulations of the zoning district.
- There were (2) two people who spoke in favor of the Appeal, there was (0)zero persons present that spoke in opposition on the request. There were (0) zero written correspondence in favor and (0) zero against the request.

The Zoning Board of Appeals voted in favor of this request for an Appeal to the Zoning interpretation of Article 3, Section 3.1.01.1 and 3.1.67 of the Knox County Zoning Resolution, to allow a room addition that includes a breezeway, garage, kitchen, bedroom and bathroom attached to the existing primary structure/dwelling in the "A" Agricultural Zoning District., by a 5/0 voice vote **AND, the ZBA recommends this Appeal be approved by the County Board.**

ZONING BOARD OF APPEALS
KNOX COUNTY
September 4, 2024

MW/mw

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA® DOCUMENT G732™ - 2009

CONSTRUCTION MANAGER AS ADVISER EDITION

PAGE ONE OF PAGES

TO OWNER: Knox County

200 S Cherry St
Galesburg, IL 61401

FROM

CONTRACTOR:

Hein Construction Co., Inc.
9130 N Industrial Rd, Peoria, IL 61615

PROJECT: Knox County Courthouse

Ramp Replacement
200 S Cherry St
Galesburg, IL 61401

ARCHITECT: PCM+Design Architects

905 W.Main Street, Suite 300
Peoria, IL 61606

APPLICATION NO: 1

PERIOD TO: 07/31/2024

CONTRACT DATE: 05/03/2024

HEIN JOB NO: 24-2406

Distribution to:

- OWNER
- CONSTRUCTION MANAGER
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	119,000.00
2. NET CHANGES IN THE WORK	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	119,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	75,500.00
5. RETAINAGE:		
a. 10 % of Completed Work	\$	7,550.00
(Column D + E on G703)		
b. % of Stored Material	\$	
(Column F on G703)		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	7,550.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$	67,950.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	67,950.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$	51,050.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$
Total approved this month including Construction Change Directives	\$0.00	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 7/31/24

State of: _____ County of: _____
Subscribed and sworn to before me this 31 day of July 2024
Notary Public:
My Commission expires:



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the conditions of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 67,950.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.) 9/16/2024

By:  Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G732, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1

APPLICATION DATE: 7/31/24

PERIOD TO: 7/31/24

PROJECT NO: 24-2406

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	<u>Demolition/Earthwork</u>									
	Mobilization	\$ 5,000.00	\$ -	\$ 5,000.00		\$5,000.00	100.00%	\$0.00	\$500.00	
	Labor & Equipment	\$ 10,550.00	\$ -	\$ 10,550.00		\$10,550.00	100.00%	\$0.00	\$1,055.00	
	<u>Concrete Walls</u>									
	Labor & Equipment	\$ 40,000.00	\$ -	\$ 40,000.00		\$40,000.00	100.00%	\$0.00	\$4,000.00	
	Material	\$ 15,100.00	\$ -	\$ 15,100.00		\$15,100.00	100.00%	\$0.00	\$1,510.00	
	<u>Concrete Flat Work</u>									
	Labor & Equipment	\$ 3,400.00		\$ 3,400.00		\$3,400.00	100.00%	\$0.00	\$340.00	
	Material	\$ 1,450.00	\$ -	\$ 1,450.00		\$1,450.00	100.00%	\$0.00	\$145.00	
	<u>Railings</u>									
	Sub-contractor	\$ 18,500.00	\$ -			\$0.00	0.00%	\$18,500.00	\$0.00	
	<u>Allowance</u>	\$ 25,000.00		\$ -		\$0.00	0.00%	\$25,000.00	\$0.00	
	GRAND TOTALS	\$ 119,000.00	\$ -	\$ 75,500.00		\$75,500.00	63.45%	\$43,500.00	\$7,550.00	

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**RESOLUTION FOR EXPENDITURE AUTHORIZATION
FROM SPECIAL CONTINGENCY FUND FOR
NURSING HOME PROJECT**

WHEREAS, the County of Knox, Illinois operates and maintains the Knox County Nursing Home for the benefit of the Knox County citizens; and,

WHEREAS, the County of Knox, Illinois has established a Special Contingency Fund that is to be used for the needs of certain Departments in the County of which the Nursing Home is included; and,

WHEREAS, the Knox County Nursing Home has been suffering from continual repair issues and mechanical issues that come along with buildings with significant age; and,

WHEREAS, the Knox County Nursing Home has been working to come up with a response plan under the Performance Contract for the County of Knox; and,

WHEREAS, the Special Contingency Fund has adequate funds available for transfer for projects as needed.

NOW THEREFORE, BE IT RESOLVED, by the Members of the County Board of the County of Knox, State of Illinois, that the Knox County Treasurer is authorized and directed to create appropriate line items in the Special Use Contingency Fund for the Nursing Home Special Construction. These budget line items shall be for the use of the Knox County Nursing Home to start the design work for their proposed projects. The maximum amount to be transferred for these project expenses shall not exceed \$786,000. When these design projects are approved by the County Board and funding is secured, any funds transferred under this Resolution shall be transferred back to the Special Use Contingency Fund.

This Resolution will take effect immediately upon approval of the Knox County Board.

Resolved and approved this 25th day of September, 2024

Jared Hawkinson,
Knox County Board Chair

ATTEST: _____
Scott G. Erickson, County Clerk

RESOLUTION ESTABLISHING EDUCATION INCENTIVE PROGRAM

WHEREAS, The County of Knox believes employees with college training are of great value to themselves and the County of Knox. Pursuant to this philosophy, the County offers certain incentives to those employees who choose to avail themselves of educational opportunities.

WHEREAS, through the Education Incentive Program, exempt and non-represented employees are reimbursed a portion of the cost of books and tuition for courses that are taken in pursuit of an approved degree or professional certification above and beyond the minimum requirements for the position held by them employee and towards the same type of work currently held by the employee,

WHEREAS, the County of Knox will reimburse the employee up to but not exceeding \$300 per course and not to exceed 5 eligible courses every six months for the cost of books and tuition while in pursuit of an approved degree or professional certification within the same coursework as their current position at the time of the program approval. Employees receiving reimbursement for books and tuition from another source will only be entitled to the difference of the cost, not to exceed what the County of Knox has already established as the reimbursement criteria for Professional Certificate or Degree Programs.

WHEREAS, employees who leave the County of Knox employment within 18 months of receiving reimbursement must repay the County of Knox for the reimbursements.

WHEREAS, course work must be taken through an approved accredited institution and must receive a grade of "C" or above per course to be eligible for the reimbursement. Employees seeking an advanced degree (IE. Master's or Doctorate must receive a grade of "B" or higher). In addition, the County of Knox will increase the base salary of these employees upon completion of a college degree, or a professional certification in accordance with the standing wage compensation study.

WHEREAS, those employees currently receiving the percentage of wage increase as outlined in the wage compensation study shall continue to do so; all others shall abide by the guidelines set forth in this Education Incentive Program resolution.

WHEREAS, in order to qualify, degrees and professional certifications must be directly related to the performance of the employees job classification as approved by the board in accordance with the approved job description used for the wage compensation report.

WHEREAS, to receive reimbursement and to receive the associated increase in salary in accordance with the Wage Compensation Report, employees must provide a copy of their transcript or professional certification to their Department Head, who in turn must submit the transcripts or professional certification to the respective Committee Chair and/or Chair of the Knox County Board for consideration. Once approved, the documents will be provided to the County Treasurer for payroll adjustment and insertion into the employee personnel file.

THEREFORE, BE IT RESOLVED, that the County Board of Knox County approves the creation of the Education Incentive Program and hereby directs the Treasurer of Knox County to create line items as needed (revenue/expense) effective the next fiscal year and to make available funding if needed, from contingency funds for current fiscal year departmental training funds.

AYES: _____

NAYS: _____

ABSTAIN: _____

PASSED THIS 25th DAY OF SEPTEMBER 2024,

JARED HAWKINSON, Chairman
Knox County Board

ATTEST:

SCOTT ERICKSON, Knox County Clerk

THE COUNTY OF
KNOX
STATE OF ILLINOIS



PUBLIC SAFETY & JUSTICE
COMMITTEE

OFFICE OF THE
KNOX COUNTY BOARD

2024 OPEN MINUTES

Date of Meeting: August 19, 2024
Time of Meeting: 6:00 PM
Location of Meeting: Knox County Annex Conference Room
Zoom- 7295327867

6:00 PM- Call to Order by Vice Chair Sandoval and roll call was taken,
Attendance: Sandoval, Weiss, Boone, Cohen, and Pugh, Kramer arrived at (6:03 PM) Davidson- Absent

6:00 PM- quorum was declared.

Vice- Chair Sandoval called for Public Comment and there was none.

Vice-Chair Sandoval called for review of any Additions, Deletions and Corrections to Agenda and there was none

Boone motioned to approve the agenda as presented, seconded by Weiss – motion passed by voice vote. 5- Yes votes -Sandoval, Weiss, Boone, Pugh and Cohen. 0-No votes

Weiss motioned to approve previous month's minutes, seconded by Pugh - motion passed motion passed by voice vote. 5- Yes votes- Sandoval, Weiss, Boone, Pugh and Cohen. 0-No votes

Mary Davis Home

Wendy Steck was present and provided the monthly Committee Meeting Report:(Report provided for Board Packet)
For July 2024, the MDH's average population was 11 clients per day. 9 of those clients were placed in detention by outside counties. As a result, we billed out \$47,275.00 for child care costs. Knox County averaged 2 clients per day saving \$930.00 Salary reimbursement payment for July \$104,741.64

Discussion in regards to having a substitute teacher from District 205 to fill in while our current teacher is on sick leave, trying to keep client population at 12 due to IDJJ teacher to client ratio recommendations

Sheriff's Office

Sheriff Harlan was not present but provided a monthly report for July 2024 (Report provided for Board Packet).
Miles of patrol- 56621, Total calls for service- 1087, Motorist Assists- 48, Traffic Crashes- 49, Alarm calls- 17, Domestic Disputes- 33, 911 Hang ups-78, Medical Assists- 60, Traffic Warnings- 270, Traffic Citations- 130, Fire Calls-10
Civil Process Activity- Total number of papers served- 232, served by Civil process Division- 169, Served by Patrol/Other Divisions- 63
-Knox County Court Security- Persons at Security Station-8281, Daily Average-376.4, Handicapped Assistance-96, Delivery Assistance-21, Inmate appearances-21, Inmate Video Court-122
-Knox County Jail- Federal Inmates in Knox County Jail- 9, Warren County -4, Cook County- 2, Average Daily Count- 46.87 males, 5.81 females, Federal Marshal inmate housing billing - \$25,350.00, United States Marshal Service transportation- \$2479.65

Discussion- in regards to Camera systems and status of current bidding process in regards to ensuring bids have met requirements for facilities, this are still being reviewed at this time

States Attorney

Not present- no report submitted

Public Defender

Not present- no report submitted

Circuit Clerk

Not present -No report submitted

Judicial

Not present, no report provided

Coroner

Not present, no report provided

Old Business

No old business discussed

New Business

No new business discussed

Bills

6:19 PM-Motion made to approve bills by Cohen and second by Weissl to advance the bills as presented. Motion passed unanimously by voice vote.(6-Yes) (0-No)

6:19 PM - Kramer motioned to adjourn and second by Sandoval. Motion passed unanimously by voice vote (6-Yes)(0-No)

Thomas Dodge Chrysler Jeep of Highland, Inc.
 9604 Indianapolis Blvd
 Highland, IN 46322

Quote

Date	Quote #
9/13/2024	01CQS-1

Knox County Sheriff's Office
 152 S Kellogg St
 Galesburg, IL 61401

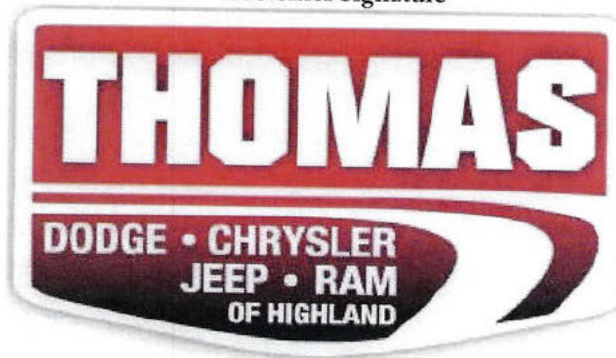
Make/Model	Year
Dodge Durango Pursuit AWD	2024

Customer Phone	Customer Email		Attn:		
[REDACTED]	[REDACTED]		Lt. Carl Kraemer		
Item	Qty	Description	MSRP	Ext. Price	Total
WDEE75	2	Dodge Durango Pursuit AWD V6	\$45,310.00	\$40,337.00	\$80,674.00
22Z	2	5.7L V8 HEMI Upgrade	\$3,115.00	\$2,710.00	\$5,420.00
PXJ	2	DB Black Clear Coat	N/C	N/C	\$0.00
ADL	2	Skid Plate Group	\$350.00	\$316.00	\$632.00
CW6	2	Deactivate Rear Doors & Windows	\$90.00	\$81.00	\$162.00
GXF	2	Fleet Key Alike (8 Total Fobs)	\$350.00	\$316.00	\$632.00

		Total	\$87,520.00
Phone	Contact Email	Contact	
(708) 403-8801	[REDACTED]	Nick Pash	

Dealer Signature

Customer Signature



Current Knox County Fees

1yr Altered Dog-\$10, 1yr Unaltered Dog-\$20, 3yr Altered Dog-\$25, 3yr Unaltered Dog-\$55

1yr Altered Cat-\$5, 1yr Unaltered Cat-\$15, 3yr Altered Cat-\$10, 3yr Unaltered Cat-\$40

Late fee of \$10 applied if registered more than 30 days past vaccination.

Proposed fee change

1yr Altered Dog-\$15, 1yr Unaltered Dog-\$25, 3yr Altered Dog-\$45, 3yr Unaltered Dog-\$75

1yr Altered Cat-\$10, 1yr Unaltered Cat-\$20, 3yr Altered Cat-\$30, 3yr Unaltered Cat-\$60

Late Fee: \$10 if paid more than 30 days but less than 60 days past vaccination

\$20 if paid more than 60 days past vaccination.

Security Camera Replacement
Bid Tabulation 2024

Bidder	CH Portion Cost	Jail Portion	Total	Alt Proposal Cost	Grand Total	Ranking
Beck Tech	\$61,170.17	\$70,188.31	\$131,358.48	\$8,194.52	\$139,553.00	3*
SEICO Bid 1	\$41,593.55	\$57,214.94	\$98,808.49	\$8,350.00	\$107,158.49	1
SEICO Bid 2	\$57,724.13	\$81,890.18	\$139,614.31	\$8,349.95	\$147,964.26	4
Midwest Integrated Solutions	\$76,859.00	\$93,263.00	\$170,122.00	\$10,859.00	\$180,981.00	5
Comvergint	\$96,842.00	\$111,792.00	\$208,634.00	\$15,270.00	\$223,904.00	7
McDonough Telephone Co	\$49,110.39	\$76,482.96	\$125,592.39	\$4,679.98	\$130,272.37	2
ClearLP	\$107,057.00	\$97,141.00	\$204,198.00	\$8,131.00	\$212,329.00	6
*Did not bid total items requested.						

**Minute for Knox County Infrastructure Committee Meeting for the
Highway, Landfill, Facilities and IT Tuesday, August 20, 2024 at 6:00PM**

In accordance with social distancing requirements, Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act (see Public Act 101- 0640), this meeting will be held both in person and virtually.

Zoom Application: **Meeting ID: 729 532 7867 or Phone: 312-626-6799 ****

**** The Zoom Meeting ID and passcode (if needed) should be part of the email setting the meeting schedule**

Call Meeting to order:

Invited Member's to Attend: Sam Cohen (x), Kim Thierry (no), Anthony Weiss (x), Todd Olinger (x), Cheryl Nache, (x) & Robert Bondi (x);

Invited Department Heads & Others in attend: Rod Clear (x), Duane Ratermann (x), Nate Appler (x); Jared Hawkinson (x) & Scott David Amor (x)

Other in attendances: Carol Ginder, Greg Kneer, Mike Gross, Blake Vanbeveran, Dave Nelson, Trent Benedict, Luke Wirtz, Don Tomlin, Cody Basham and Jodi Mine

Public Comment: None

Business

* Agenda was approved by a Motion by Robert Bondi, second by Cheryl Nache, motion carried unanimously.

*Approve Open and Closed Minutes of 7-16-2024 Meeting, motion by Robert Bondi, seconded by Todd Olinger, motion carried unanimously.

LANDFILL

1. Report: Attached

2. Claims: Sent directly

3. Action Item:

a. Approve Bid and Buy for the County Fuel for the fiscal year of 2024-2025, Motion by Robert Bondi, seconded by Sam Cohen, motion carried unanimously.

4. Discussion items: 1) Duane Ratermann announced that he passed the Landfill Supervision test and received notification on the 15th, 2) Failed to obtain the grant for approval of three phase power to the Landfill, 3) Jared Hawkinson pointed out that the Ameren Connect program going up Highway 34 may be an alternative opportunity for three phase power and Rod Clear will attend the next Connector Meeting on September 7th, 2024 to explore the possibilities.

FACILITIES

1. Report: Attached

2. Claims:

3. Action Item:

a. Review to approve the MSI Nursing Home Professional Service Fee Proposal for Bid Package Design

Discussion items: 1) Broadband Coordinator Report attached showing several approvals of the ARPA Money as a result of the State Grants approval for Frontier, Netlink and Oneida that will bring expanded internet access to Rio and Henderson Townships, 2)

Discussion of the 50 EMS negotiations with Wells Fargo are still ongoing and look promising and discussion of a ATM location were presented and approved to be sent to Wells Fargo for consideration, 3) ADA Ramp has been approved at all levels per Jared Hawkinson.

HIGHWAY

1. Report: Attached

2. Claims: Attached

3. Action Item(s):

a. Approve the Engineering Service Agreement, County Highway 25, Section 20-00059-02-RS, Motion by Robert Bondi, seconded by Cheryl Nache, motion carried unanimously.

b. Approve the bid for highway office storefront replacement, Motion by Robert Bondi, seconded by Cheryl Nache, motion carried unanimously.

4. Discussion Item:

Information Technology "IT" & Help Desk

1. Report: Attached

2. Claims: Attached

3 Action Item(s): None

4. Discussion Items: 1) MSI will be completing the rewire program at the Nursing home within the next couple of weeks, 2) Jared Hawkinson explained that the new website prototype is up and showed examples to the Committee and stated that the Nursing Home was in the final stages of installing their content and that over the next 30 days the rest of the County Departments will be granted

Draft as of 8-22-2024

access to provide their content which appears will provide over 700 pages associated with the final Website. It is hoped to be operational by the end of October.

Approve Claims for All Departments & have the Committee Chair sign the bills/claims. Motion by Robert Bondi and seconded by Cheryl Nache, motion carried unanimously.

Old Business: None

New Business: None



Adjourn: Motion made by Todd Olinger, seconded by Sam Cohen, Motion carried unanimously at 7:34P

Respectfully submitted by Robert Bondi, Chairman

SECTION 00 63 62

CHANGE ORDER

NO.: 4

Owner:	Knox County, IL	Owner's Project No.:	
Engineer:	Foth Infrastructure & Environment, LLC	Engineer's Project No.:	22K007.20
Contractor:	Miller Trucking & Excavating (MTE)	Contractor's Project No.:	23C0155
Project:	Knox County Landfill #3 Modifications to the Leachate Collection System		
Contract Name:	2023 Knox County Landfill #3 Modifications to the Leachate Collection System		
Date Issued:	08/24/24	Effective Date of Change Order:	08/20/24

The Contract is modified as follows upon execution of this Change Order:

Description: This change order modifies the Contract Price to authorize additional work items. Each item is summarized below:

I. The following additional work was authorized by the Owner:

Fiber Optic Repair

A repair to the installed fiber optic line was required after Owner's contractor for other work damaged the line at the daylight point near the tank installation area on Wednesday, August 7. A verbal authorization was given to complete the fiber optic integrity testing work was completed within days of notification of the break. Repair work will be completed on arrival of material and supplies

The net increase to the Contract Price for Change Order 4 is \$5,004.80.

Attachments:

Miller e-mail on price w/Change Order Request attachment and repair details (8/20/2024)

Change in Contract Price

Change in Contract Times - None

Original Contract Price: \$ <u>2,533,800.00</u>	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____
[Increase] [Decrease] from previously approved Change Order No. 1 through 3. \$ <u>140,479.39</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>2,674,279.39</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
[Increase] [Decrease] this Change Order: \$ <u>5,004.80</u>	[Increase] [Decrease] this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$ <u>2,679,284.19</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

CHANGE ORDER

00 63 62 - 1

23K007.20

2023 Modifications to the Leachate Collection System
Knox County Landfill – Landfill #3

Recommended by Engineer (if required)

By: David J. [Signature]

Title: Lead Environmental Engineer

Date: 08/21/24

Accepted by Contractor

[Signature]

President

08/21/2024

Authorized by Owner

By: _____

Title: _____

Date: _____

Approved by Funding Agency (if applicable)

CHANGE ORDER

00 63 62 - 2

Board Letter
County of Knox, Illinois
September 17, 2024

Department: *HIGHWAY*

Agenda Item: *Approve the Agreement with the City of Galesburg to Construct Multi-Use Path on South Lake Storey Road Right of Way*

Background: *The City of Galesburg has been working on constructing a multi-use path along the south side of Lake Storey for several years. The path will be utilized by bicyclists and walkers. The funding has been secured and construction/bidding documents are being developed.*

The multi-use path will be constructed on the north edge of the right of way for South Lake Storey Road. Since Knox County has jurisdiction of the right of way, the Illinois Department of Transportation is requesting Knox County and the City of Galesburg to execute an intergovernmental agreement, spelling out the terms of the construction and future maintenance of the multi-use path

Budget Impact: *There is no cost to Knox County and therefore no budget impact for this agreement.*

Recommended Action: *Approve the Agreement with the City of Galesburg to Construct Multi-Use Path on South Lake Storey Road Right of Way*

Supporting Documents:

- 1. Copy of Agreement*

**AGREEMENT BETWEEN
KNOX COUNTY AND THE CITY OF GALESBURG
FOR THE CONSTRUCTION OF A MULTI-USE PATH
ALONG SOUTH LAKE STOREY ROAD (COUNTY HIGHWAY 30)
FROM WEST LAKE STOREY ROAD TO
WOODBLOCK ROAD**

THIS AGREEMENT is entered into this ___ day of _____, A.D. 2024, by and between the COUNTY OF KNOX, Illinois, an Illinois body politic and corporate, acting by and through its Chair and County Board, hereinafter referred to as the COUNTY, and the CITY OF GALESBURG, an Illinois Municipal Corporation, acting by and through its Mayor and Board of Trustees, hereinafter referred to as the CITY. The COUNTY and the CITY are hereinafter referred to collectively as “parties” to THIS AGREEMENT, and either one is referred to individually as a “party” to THIS AGREEMENT.

WITNESSETH

WHEREAS, in order to increase non-motorized connectivity and provide benefit to the safety and welfare of the traveling public, the parties are desirous to undertake certain non-motorized improvements along South Lake Storey Road (COUNTY Highway 30) from West Lake Storey Road to Woodblock Road consisting of the construction of a multi-use path (hereinafter IMPROVEMENT); and,

WHEREAS, a general depiction and the approximate limits of the IMPROVEMENT are as indicated in EXHIBIT A to THIS AGREEMENT, which is attached hereto and is hereby made a part hereof; and,

WHEREAS, said IMPROVEMENT as heretofore described will be of immediate benefit to the residents of the COUNTY and of the CITY; and,

WHEREAS, the CITY desires to take the lead on engineering and construction of the IMPROVEMENT and to fund the cost of the IMPROVEMENT; and,

WHEREAS, the COUNTY desires to allow the CITY to construct and maintain the IMPROVEMENT while continuing the COUNTY’s obligations to maintain nearby highway, and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, made pursuant to all applicable statutes, local ordinances and authority, the COUNTY and the CITY do hereby enter into the following:

**SECTION I.
Recitals/Headings**

1. It is mutually agreed by and among the parties hereto that the foregoing preambles are hereby incorporated herein as though fully set forth.
2. It is mutually agreed by and among the parties hereto that the “headings” as contained in THIS AGREEMENT are for reference only, and the actual written provisions, paragraphs and words of THIS AGREEMENT shall control.

**SECTION II.
Design, Construction and Maintenance of the IMPROVEMENT**

1. The IMPROVEMENT shall be defined as a multi-use path and associated work along the north side of South Lake Storey Road (County Highway 30) beginning at West Lake Storey Road and terminating at Woodblock Road.
2. The CITY agrees to prepare, or cause to be prepared, the necessary surveys, design engineering plans and specifications, applicable permit application(s), and acquire any property necessary for the IMPROVEMENT.
3. The CITY agrees to cause the IMPROVEMENT to be constructed and to perform, or cause to be performed, the construction engineering supervision for the IMPROVEMENT in accordance with IDOT policies and standards.
4. The CITY agrees to indemnify, and shall require the CITY’s contractor to indemnify, the COUNTY, its elected officials, duly appointed officials, agents, employees, and representatives, from and against, any and all claims, suits, settlements, actions, losses, expenses, damages, injuries, judgments and demands (collectively referred to hereinafter as “claims”) arising from and relating to the IMPROVEMENT.
5. It is mutually agreed by and between the parties hereto that the cost sharing for the

IMPROVEMENT shall be in accordance with the following:

- a. the CITY shall be responsible for one hundred percent (100%) of the Phase I (preliminary engineering), one hundred percent (100%) of the Phase II (design engineering) costs, one hundred percent (100%) of the ROW costs, one hundred percent (100%) of the Construction costs, and one hundred percent (100%) of Construction Engineering Supervision costs of the IMPROVEMENT without reimbursement from the COUNTY.
6. It is mutually agreed by and between the parties hereto that, upon completion of the IMPROVEMENT, the maintenance responsibility and ownership shall be in accordance with the following:
- a. The CITY agrees to maintain or cause to be maintained at its own cost and expense the new multi-use path in its entirety. This shall include path markings, bollards, signage for the multi-use path, chain link fence, stormwater manholes and storm sewer, and the aggregate shoulders within 2 feet of the edge of the multi-use path constructed as part of the IMPROVEMENT. The CITY also agrees to perform vegetation control within 5' of the edge of the proposed path as necessary to prevent obstruction of the path by trees and shrubs.
 - b. The COUNTY shall continue maintenance and jurisdictional responsibility over South Lake Storey Road (COUNTY Highway 30) in its entirety. This shall include box culvert extensions, pipe culverts, guardrail, and the aggregate shoulders from the edge of the roadway to within 2 feet of the edge of the multi-use path constructed as part of the IMPROVEMENT.

SECTION III.

General Provisions

1. It is mutually agreed by and between the parties hereto that nothing contained in THIS AGREEMENT is intended or shall be construed as, in any manner or form, creating or establishing a relationship of co-partners between the parties hereto, or as constituting the CITY (including its elected officials, duly appointed officials, employees and agents), the agent, representative or employee of the COUNTY for any purpose or in any manner, whatsoever. The CITY is to be and shall remain independent of the COUNTY with respect to all services performed under THIS AGREEMENT.
2. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall not be construed, in any manner or form, to limit the power or authority of the COUNTY or the COUNTY's County Engineer to maintain, operate, improve, construct, reconstruct, repair, manage, widen or expand COUNTY Highways as may be best determined, as provided by law.

3. It is mutually agreed by and between the parties hereto that each party warrants and represents to the other party and agrees that: (1) THIS AGREEMENT is executed by duly authorized agents or officers of such party and that all such agents and officers have executed the same in accordance with the lawful authority vested in them, pursuant to all applicable and substantive requirements; (2) THIS AGREEMENT is binding and valid and will be specifically enforceable against each party; and (3) THIS AGREEMENT does not violate any presently existing provision of law nor any applicable order, writ, injunction or decree of any court or government department, commission, board, bureau, agency or instrumentality applicable to such party.
4. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall be deemed to take effect on the first date of the month following the date that the last authorized agent of the parties hereto affixes his/her signature.
5. It is mutually agreed by and between the parties hereto that THIS AGREEMENT shall be enforceable in any court of competent jurisdiction by each of the parties hereto by any appropriate action at law or in equity, including any action to secure the performance of the representations, promises, covenants, agreements and obligations contained herein.
6. It is mutually agreed by and between the parties hereto that the provisions of THIS AGREEMENT are severable. If any provision, paragraph, section, subdivision, clause, phrase or word of THIS AGREEMENT is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of THIS AGREEMENT.
7. It is mutually agreed by and between the parties hereto that the agreement of the parties hereto is contained herein, and that THIS AGREEMENT supersedes all oral agreements and negotiations between the parties hereto relating to the subject matter hereof.
8. It is mutually agreed by and between the parties hereto that any alterations, amendments, deletions or waivers of any provision of THIS AGREEMENT shall be valid only when expressed in writing and duly executed by the parties hereto.
9. THIS AGREEMENT shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns. No party hereto may assign, transfer, sell, grant, convey, deed, cede or otherwise give over, in any manner or form, any of its duties, obligations and/or responsibilities as heretofore set forth in THIS AGREEMENT without first obtaining the expressed written consent and permission of the COUNTY, except as provided for in THIS AGREEMENT.
10. Nothing in THIS AGREEMENT will create or be construed or interpreted to create any third-party beneficiary rights. Only the respective parties to THIS AGREEMENT, and no third party, shall have the right to enforce THIS AGREEMENT.
11. THIS AGREEMENT may be executed in multiple identical counterparts, and all of said counterparts shall, individually and taken together, constitute THIS AGREEMENT.

12. It is mutually agreed by and between the parties hereto that any notice required by the provisions of THIS AGREEMENT shall be mailed to:

If to the COUNTY:
County Engineer
Knox County Highway Department
1214 U.S. Highway 150 East
Knoxville, IL 61448

If to the CITY:
City Manager
City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61402-1387

13. THIS AGREEMENT shall be considered null and void in the event that the construction contract for the IMPROVEMENT is not awarded by January 1, 2026, unless an extension is requested, in writing, by the CITY and approved by the COUNTY ENGINEER.

CITY OF GALESBURG

ATTEST:

Kelli Bennewitz
City Clerk

By: _____
Peter Schwartzman
Mayor

Date: _____

RECOMMENDED FOR EXECUTION

Duane Ratermann, P.E.
County Engineer

COUNTY OF KNOX

ATTEST:

Scott G. Erickson
County Clerk
Knox County

By: _____
Jared Hawkinson
Chair, Knox County of Board

Date: _____

8/21 Knox County Nursing home 2024
meeting starts: 6:00

Greg - not here

Cheryl ~~not~~ here

Amanda - here

Patty - here

Kim - here

Pam not here

Brian - here

Jodi is present

nothing from Veterans

Child Advocacy and health
dept.

Bills were dropped off for
all

Minutes: Kim Patty
Passes 1 opposed

Bids and Robin is talking
about them.

7500⁰⁰ fee to close mid. west
mid - 5 mil 195 449⁵⁰ int.

FTM - 4m 195 368⁴³ int.

Greg leaned more toward mid west
interest on what we use.

~~What's~~ what's chances of paying off
early. We usually use bonds.

Our money is being invested &
we're making money. We're getting
good interest. Interest needed to know
for 1st 5 yr.

Solar panels could help make loan payment.

Brian + Robin are on the same pg. w/ Balloon pay? Robin will follow up w/ Banks. Brian will talk to Greg and we'll discuss more tomorrow. Marketing w/ place mats and they are being distributed 102 mthy 107 today. Aug 3wk pay - staffing - measures turn over.

We use to put more about staffing but no more agency.

1.4 mil tax ref. 3 collection letters. Meg helps apply f/ Medicaid Wash was rec. + installed.

bad debt 1.5% of rev. in -
175,504⁰⁰ A R S ARE OK

Things are running smoothly.

IF Meg has concerns she contacts Whopley. All wire taken off pipes w/ some exceptions. Life safety will be coming soon. Tag 10 wires +

corrected. All have come out + moved wires. Covid wing 3 to people.

test on day 1-3-5 days.

Tuesday could be last day tag - barrier - Staff w/ gowns dis pose of properly.

Should we buy disposable Gowns

This rate will remain all-inclusive to include all ancillary charges, including incontinent supplies and oxygen, but will not include transportation or beauty salon services. This all-inclusive rate is derived from a base rate and the resident's current level of care as determined by their current care plan. I have also enclosed a sheet to inform you of your loved one's current level of care, as well as, a description of the levels. Overall, the rates are as follows:

Rate Changes Effective December 1, 2024

Semi-Private Rates:

New-Skilled Care I: \$235.00
New-Skilled Care II: \$245.00
New-Skilled Care III: \$255.00

Private Rates:

New-Skilled Care I: \$245.00
New-Skilled Care II: \$255.00
New-Skilled Care III: \$265.00

Private Suite Rates:

New-Skilled Care I: \$265.00
New-Skilled Care II: \$270.00
New-Skilled Care III: \$275.00

Memory Care Rates:

Semi-Private, Level 1: \$285.00
Semi-Private, Level 2: \$295.00
Private, Level 1: \$310.00
Private, Level 2: \$320.00

245 290
2022

AP Checks by Date

Knox County

From Date: 9/1/2024

To Date: 9/18/2024

From Amt: 0.00

To Amt: 9999999.99

Bank: 1

Bank Acct: 622849

From Check:

To Check:

Vendor:

Check Date	Check #	Bank	Acct No	Vend ID	Vendor Name	Status	Amount
9/6/2024	258355	1	622849	2003523	BESTDRIVE LLC	O	\$355.00
9/13/2024	258356	1	622849	40073	DEV NET, INC	O	\$4,274.92
9/13/2024	258357	1	622849	140286	MCDONOUGH COUNTY CLERK	O	\$60,893.08
9/13/2024	258358	1	622849	2001743	MIDWEST BANK	O	\$13,338.35
9/13/2024	258359	1	622849	190074	PITNEY BOWES BANK INC RESERVE ACCOUNT	O	\$4,000.00

Outstanding and Redeemed Total : \$82,861.35

Void Total : \$0.00

Grand Total : \$82,861.35

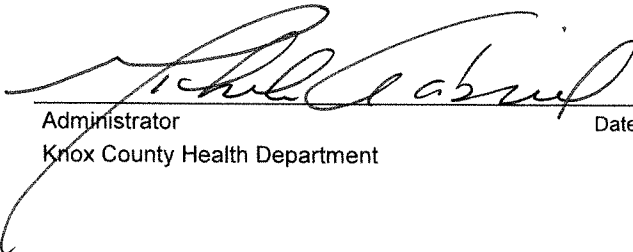
September						
Medical Services Expense 004-000-580900-55		\$48,370.00		\$8,000.00		\$56,370.00
Contingencies 004-000-820000-55		\$159,938.00		-\$8,000.00		\$151,938.00
Building Equipment Repair 044-000-750000-55		\$140,000.00		\$40,000.00		\$180,000.00
Contingencies 044-000-820000-55		\$62,608.00		-\$40,000.00		\$22,608.00

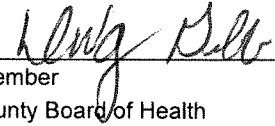
J. D. Minors Admin

**FUND 045 FQHC
KNOX COUNTY HEALTH DEPARTMENT
FISCAL YEAR 2023 - 2024
BUDGET APPROPRIATION LINE-ITEM ADJUSTMENT REQUEST**

APPROPRIATIONS	CURRENT LEVY/BUDGET 2023-2024	REVENUE CHANGES 2023-2024	EXPENSE CHANGES 2023-2024	NEW APPROVED REVENUE LEVY/BUDGET 2023-2024	NEW APPROVED EXPENSE LEVY/BUDGET 2023-2024	REASON
045-500-510210-25 - Full Time Dental	\$507,000.00		(\$250,000.00)		\$257,000.00	Transfer Within Budget
045-500-560100-25 - FQHC Medical Contracts	\$702,000.00		\$250,000.00		\$952,000.00	Transfer Within Budget

The Knox County Board of Health respectfully requests the above changes be made to the appropriate line items.


 Administrator
 Knox County Health Department
 Date 9/12/24


 Board Member
 Knox County Board of Health
 Date 9-12-24



DAVID M. HANSEN

KNOX COUNTY CHIEF PUBLIC DEFENDER

KNOX COUNTY COURTHOUSE
200 SOUTH CHERRY STREET, 2ND FLOOR
GALESBURG, IL 61401

EMAIL: DHANSEN@CO.KNOX.IL.US
(309) 345-3876 • (309) 341-1961 FAX



Court Date/Time:
www.9thjudicial.org

September 5, 2024

Robin E. Davis
Knox County Treasurer
200 South Cherry Street
Galesburg, IL 61401

RE: Budget Line Items

Dear Ms. Davis:

Please move \$1,500.00 from the line item for computer hardware 001-075-750500-42 to the line item for court reporting 001-075-560175-42.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "D M Hansen".

David M. Hansen
Knox County Chief Public Defender

DMH/tae



KNOX COUNTY SHERIFF'S OFFICE

Jack C Harlan, Jr

SHERIFF

152 S. Kellogg Stree

Galesburg IL 6140

Office: (309) 345-373

Fax: (309) 345-372

www.knoxcountysheriffil.cor

DATE: September 12, 2024

TO: Robin Davis

FROM: Linda Harkness

RE: County Contingency

*Done
9-12-24
LHB*

After the phone discussion between Jared Hawkinson and Sheriff Harlan, I was instructed to request from you the following budget transfer:

Debit:

County Contingency *001 000 820 000 20*
\$56,930.00

Credit:

On Site Medical
001-100-580900-40
\$56,930.00
New Budget - \$331,930.00

Advanced Correctional Healthcare

INV-000445 - \$ 62,963.20
Less Credit Memo - \$ (6,035.00)
\$ 56,928.20

Debit:

County Contingency *001 000 520 000 20*
\$51,380.00

Credit:

Add'l Medical
001-100-580910-40
\$51,380.00
New Budget - \$101,380.00

Green Tree Pharmacy - \$51,376.65



KNOX COUNTY SHERIFF'S OFFICE

Jack C Harlan, Jr

SHERIFF

152 S. Kellogg Stree

Galesburg IL 61401

Office: (309) 345-3731

Fax: (309) 345-3721

www.knoxcountysheriffil.com

Debit:

County Contingency

\$162,050.00

001 000 820 000 20

Credit:

Communications

001-100560550-40

\$162,050.00

New Budget - \$1,087,630.00



Knox County Board and Committee Meetings Calendar

September 2024

The following is a list of the meetings of the standing Committees for the Knox County Board for the above referenced month.

Public Safety and Justice Committee

September 16, 2024 at Annex conference room at 6:00 PM

Infrastructure Committee

September 17, 2024 at Annex conference room. Starting at 6:00PM

Health and Human Services Committee

September 18, 2024 at Annex conference room. Starting at 6:00 PM

Ways and Means Committee

September 19, 2024 at Annex conference room. Starting at 6:00 PM.

Executive Committee

September 19, 2024 at Annex conference room. Starting at 5:00PM

IT Department Meeting

September 11, 2024 via teleconference. Starting at 9:30 AM.

Knox County Board Meeting – Regular Meeting

September 25, 2024 at Galesburg City Hall. Starting at 6:00 PM.

Zoom Meeting ID = 729 532 7867

Zoom option will be available to the viewing public only. Any public comment statements should be made in person at meeting.