

Knox County Sheriff Department Knox County, Illinois

Invitation for bids

Security Camera Replacement Project



Bids due by July 16, 2024 at 10:00AM
Bid opening on July 16, 2024 at 10:01AM

General Instructions to Bidders

The following are the general instructions, terms, and conditions for the requested bid project. If you have any questions regarding the bid requirements, please contact the County department that has initiated the bid request.

1. Sealed bid proposals, plainly and clearly marked with the bid project name, will be received at the Knox County Clerk's office located at 200 South Cherry Street, Galesburg, IL 61401 until date and time indicated on the Notice of Bidding document. Bids will be opened for the project at the specified date and time on the Notice of Bidding document. At that time, all received bids will be opened and read aloud. Received bids will be evaluated to ensure all specifications were met. A recommendation will be presented to the appropriate Knox County Board Committee for review. Final approval shall be determined by the Knox County Board during a properly scheduled meeting.
2. Bids must be either hand delivered or mailed to the appropriate office listed in the Notice of Bidding document. Mailed bids will only be accepted if they are received prior to the close time on the due date. The County of Knox is not responsible for late delivery of mailed items. Unless specifically stated in the bid document, no bids will be accepted if submitted by phone, facsimile, or any other electronic means, including but not limited to e-mail.
3. All bidders must use the bid forms provided herein for all responses to specifications and return said form with a handwritten signature of an authorized representative of the bidder organization.
4. All specifications are specific determining criteria. Knox County feels it is necessary to obtain equipment that will provide service ability, repair ability, and operational longevity. Bidders will identify the item furnished by brand, manufacturer's name, and model number. All appropriate descriptive literature and or brochures should be included with the bid. By submitting the required information, the bidder warrants the equipment will perform in accordance with its noted performance specifications, as well as with the performance criteria and representation indicated in any or all documentation which describes said equipment.
5. Knox County is exempt from Federal excise taxes along with State and local taxes. Bidders shall quote prices which do not include any such taxes. An exemption certification will be furnished upon request.
6. Bids will be analyzed and awards made to the lowest, responsive and responsible bidder, whose bid conforms the specifications and or whose bid is considered in the best interests of Knox County. Knox County reserves the right to reject any or all bids and any part of a bid; to waive informalities, technical defects, or irregularities in bids received.

7. Whenever products or materials of any particular producer or manufacturer are mentioned in the specifications, such product or material mentioned is intended to be descriptive of quality and not restrictive to those mentioned.
8. By submission of a signed bid, the bidder certifies total compliance with Title VI and Title VI of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder.
9. In the case of error or discrepancy in the calculation of the bid price, the unit prices shall prevail.
10. Bidder agrees to defend and save Knox County from and against all demands, claims, suits, costs, expenses, damages and judgements based upon infringement of any patents relating to the goods specified in the order or the ordinary use or operation of such goods by Knox County or use or operation of such goods in accordance with bidder's direction.
11. Bidders shall indemnify and hold harmless Knox County for any loss, cost, or expense incurred by, levied upon or bill to Knox County as a result of successful bidder's failure to pay any tax type due in connection with the agreement.
12. Delivery dates shall be stated in definite terms, as delivery is one of the factors considered when making the awards. Knox County desires the earliest reasonable delivery time but requests notification if delivery will exceed 90 days from the award.

Bid Specification Form
Knox County Sheriff's Department

Project Title: Security Camera Replacement

Bids due by date: July 16, 2024
Bids due by time: 10:00AM CDST
Submittal location: Knox County Clerk's Office
200 South Cherry Street
Galesburg, IL 61401

Bid Opening date and time: July 16, 2024 at 10:01AM CDST

General Description of Bid Request: The Knox County Sheriff's Department, Galesburg, IL is seeking bids for the purchase and installation of replacement security cameras in the Knox County Courthouse and the Knox County Sheriff's office. Facilities are located at 200 South Cherry Street and 152 South Kellogg Street accordingly. The bid should include the cost for the new camera system, recording devices, and installation. There will also be an alternate bid to include two license plate reader cameras with installation at each location. Knox County does require that Prevailing Wage is paid for any portion of this work that would qualify. Any special certifications or training that is required to perform this type of work shall be provided along with the bid.

Bidders can make arrangements directly with the Sheriff's Department to visit the locations. For more detailed questions about the project, please contact the Knox County Sheriff's office by email at Imay@sheriff.knox.il.us or by phone at (309) 345-3737 during regular business hours.

Bid Compliance Information

Business Name of Bidder: _____

Address of Bidder: _____

Equipment types and quantities are included in Addendum #1. Do you acknowledge that you have read the addendum and are complying with its requirements: _____

Does your proposed equipment meet the specification requirements of this project? _____

Product brochures and descriptive literature are provided with the bid? _____
Warranty Length and Terms: _____

Estimated Delivery Time for Product: _____

Does the payrate for labor provided for this project comply with Illinois Prevailing Wage requirements? _____

Any specialized certifications or training required for installation? _____
If so, are the supporting documents included with the bid? _____

Estimated time necessary to complete project once started? _____

Any special accommodations needed for this project? _____

List any previous experience with installation of this product type: _____

Any additional information you would like to provide regarding this bid proposal? _____

By signing below, I acknowledge that I have reviewed the above questions and provided any relevant information that is to be included with the bid response. Submit these pages as part of the bid package.

Name of Business Submitting Proposal: _____

Address of Business: _____

Signature of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Title of Authorized Representative: _____

BID PROPOSAL FORM

For Project at Knox County Courthouse and Sheriff's Office

Project Title: Security Camera Replacement

The undersigned, as bidder, declares that this bid has been carefully examined and prepared to provide all the necessary and required information. Bidder also certifies that, if successful, they will provide the equipment and services described in the bid invitation for the amount as indicated on this proposal form.

Manufacturer and model number for the 8MP Vandal Resistant 164 Feet IP Bullet Camera:

(A) _____

Unit price for the equipment:

(B) _____

Manufacturer and model number for the 8MP Vandal Resistant 131 Feet IR IP Dome Camera:

(C) _____

Unit Price for the equipment:

(D) _____

Manufacturer and model number for the 4MP 25x IP PTZ Camera:

(E) _____

Unit price for the equipment:

(F) _____

Manufacturer and model number for the 5MP Corner Mount Fixed IP Camera:

(G) _____

Unit Price for the equipment:

(H) _____

Manufacturer and model number for the 5MP 98 Feet IR Indoor Wi-Fi Mini PTZ Network Camera:

(I) _____

Unit price for the equipment:

(J) _____

Manufacturer and model number for the 2MP IllumiNite Starlight Smartsense Dual Lens 164 Feet IR PTZ Camera:

(K) _____

Unit Price for the equipment:

(L) _____

Manufacturer and model number for the Network Video Recorder – 64 Channel Ultra H.265 with Drives in RAID 10:

(M) _____

Unit price for the equipment:

(N) _____

Manufacturer and model number for the Network Video Recorder – 128 Channel Ultra H.265 with Drives in RAID 10:

(O) _____

Unit Price for the equipment:

(P) _____

Manufacturer and model number for the NVR 10TB Hard Drives:

(Q) _____

Unit price for the equipment:

(R) _____

Manufacturer and model number for the License Plate Reader Camera (Alternate Bid Option):

(S) _____

Unit Price for the equipment:

(T) _____

Labor Hours Included in the Bid Proposal:

(U) _____

Unit price for Labor:

(V) _____

Labor Hours Included in the Alternate Bid (Optional):

(W) _____

Unit Price for Labor:

(X) _____

Summary of Bid Proposal – Courthouse Portion:

Total Equipment Costs = _____

Total Labor Costs = _____

Total Miscellaneous Costs = _____

(Y1) Courthouse Portion Total Costs = _____

Summary of Bid Proposal – Sheriff's Office Portion:

Total Equipment Costs = _____

Total Labor Costs = _____

Total Miscellaneous Costs = _____

(Y2) Sheriff's Office Portion Total Costs = _____

Total costs for Proposal = (Z) _____

Alternate Bid #1 Summary of Bid Proposal Portion

Total Equipment Costs = _____

Total Labor Costs = _____

Total Miscellaneous Costs = _____

Total cost for Alternate Bid #1= (AA) _____

Delivery Time for materials: _____

Warranty Period: _____

Name of Business Submitting Proposal: _____

Address of Business: _____

Phone Number: _____ E-mail: _____

Signature of Authorized Representative: _____
Printed Name of Authorized Representative: _____
Title of Authorized Representative: _____

Project Addendum # 1

The following is a list of the equipment that is requested for this project. Equipment quoted in your bid should be comparable to the listed equipment. Specifications in this listing should be considered the minimum allowable. Equipment that exceeds this minimum will be considered as meeting the compliance requirement.

Equipment for the Knox County Courthouse Cameras

- 8MP Vandal Resistant 164 Feet IP Bullet Camera (Qty 17)
- 8MP Vandal Resistant 131 Feet IR IP Dome Camera (Qty 21)
- Network Video Recorder (NVR) – 64 Channel Ultra H.265 with Drives in RAID 10s (Qty 1)
- 10TB Hard Drives for the NVR (Qty 2)
- Installation and calibration of equipment and any miscellaneous items to complete the installation.
- Training on use of equipment.

Equipment for the Knox County Sheriff's Office Cameras

- 8MP Vandal Resistant 131 Feet IR IP Dome Camera (Qty 16)
- 4MP 25x IP PTZ Camera (Qty 2)
- 5MP Corner Mount Fixed IP Camera (Qty 12)
- 8MP Vandal Resistant 164 Feet IR IP Bullet Camera (Qty 3)
- 5MP 98 Feet IR Indoor Wi-Fi Mini PTZ Network Camera (Qty 6)
- 2MP IllumiNite Starlight Smartsense Dual-Lens 164 Feet IR PTZ (Qty 4)
- Network Video Recorder (NVR) – 128 Channel Ultra H.265 with Drives in RAID 10s (Qty 1)

- 10TB Hard Drives for the NVR (Qty 8)
- Installation and calibration of equipment and any miscellaneous items to complete the installation.
- Training on use of the equipment.

Optional Alternate Bid #1

- License Plate Reader Camera (Qty 4)
- The Courthouse and the Sheriff's office will each use two of these cameras at their locations.
- Installation and calibration of the equipment and any miscellaneous items to complete the installation.
- Training on the use of the equipment.

This Alternate bid may or may not be accepted depending on the cost of the overall project and available funding.

Project Notes

All equipment bids shall include the cost per unit along with the total cost per equipment type as specified on the bid response sheet. Items such as labor should be listed to include the hourly rate and projected hours along with the total cost for labor.

Acknowledgement of Addendum #1

The undersigned hereby acknowledges that they have read the Addendum #1 and understand its contents.

Signature of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Title of Authorized Representative: _____