

Knox County Board Member Packet

Regular Meeting of the Board July 26, 2022



This packet contains the meeting's agenda, accompanying documentation, and minutes of recent standing committee meetings.

Compiled by Scott G. Erickson
Knox County Clerk / Recorder



**PUBLIC NOTICE OF REGULAR MONTHLY MEETING
OF THE KNOX COUNTY BOARD ON JULY 26, 2022**

In accordance with action taken at its June 22, 2022, regular meeting, the Knox County Board ordered that members of the Knox County Board will hereby meet in regular session at 6:00 p.m. on July 26, 2022, at the council chambers in Galesburg City Hall and via teleconference due to public gathering restrictions.

Along with this notice is the agenda of matters to be discussed at said meeting. The agenda can also be accessed through our web site at www.KnoxClerk.org.

DATED: July 23, 2022

Scott G. Erickson
Knox County Clerk and
Ex-Officio Clerk of the Board

Please Note:

There will be a closed session starting at 5:30PM for personnel, collective bargaining, security procedures, property, and pending litigation.



Knox County Board

Regular Monthly Meeting - July 2022
Galesburg City Hall, Galesburg, Illinois
And Via Teleconference for
Public Viewing Access
July 26, 2022

BOARD MEETING AGENDA

| Special Events | | |
|--|--------------|---|
| In light of the Covid-19 virus and public gathering concerns, this meeting is being held in portion via teleconference for the public to view and participate. | | |
| 5:30 p.m. | | Closed Session for Personnel, Collective Negotiations, Security Procedures, Property, and Pending Litigation. (5 ILCS 120/2c-1,2,8, & 11) |
| Opening Ceremonies | | |
| 6:00 p.m. | | Call to Order (Chairman) |
| | | Roll Call (Clerk) |
| | | Declaration of Quorum (Chairman) |
| | | Proclamation (Sheriff) |
| | | Pledge of Allegiance to the Flag of the United States of America (Chairman) |
| | | Moment of Silence. (In lieu of a formal Invocation). |
| | | Additions to the Agenda (for discussion only) |
| Public Comment | | |
| Consent Agenda (R/C) | | |
| Item 1 | Approve | Minutes of the Regular Board Meeting on June 22, 2022. |
| Item 2 | Approve | Claims by Members for per diem and mileage for the Meetings of July 2022 and other claims for per diem from Meetings. |
| Item 3 | Presentation | Sales tax and various taxes for month of April 2022 in the amounts of \$143,833.05 and \$36,984.11 and public safety tax in the amount of \$244,162.80. |
| Items for the Chairman | | |
| Item 4 | Presentation | Update from Knox County 708 Mental Health Board. |
| Item 5 | Approve R/C | Acceptance of Resignation of County Board Member Rollie Paulsgrove (District 1) |
| Item 6 | Approve R/C | Acceptance of Resignation of County Board Member John Hunigan (District 2) |
| | | |

| | | |
|---|--------------|---|
| Item 7 | Approve R/C | Acceptance of Resignation of County Board Member Tara Wilder (District 3) |
| Report – Committee on Finance, Insurance, Treasurer, Judicial, Veterans and Clerk/Recorder | | |
| Item 8 | Presentation | Monthly Report from Committee. |
| Item 9 | Approve R/C | Approve Resolutions on Deed of Conveyance |
| Item 10 | Approve R/C | Approve Bid and Bring Back for Workman's Comp/Liability/Vehicle Insurance |
| Item 11 | Approve R/C | Approve Addendum to Illinois FOP and Knox County/Knox County Sheriff Corrections Collective Bargaining Agreement. |
| Item 12 | Approve R/C | Approve Resolution of Clarification on Salary Continuation for Fallen Officer. |
| Item 13 | Approve R/C | Approve Illinois FOP Knox County/Knox County Sheriff Sergeants and Lieutenants Collective Bargaining Agreement. |
| | | |
| Report – Committee on Sheriff, Jail, Mary Davis Home, Animal Control, and Building. | | |
| Item 14 | Presentation | Monthly Report from Committee. |
| Item 15 | Approve R/C | Approve Appointments to Sheriff Merit Commission of James Nelson and Darin Pitchford. (Re-Appointments) |
| | | |
| Report – Committee on Assessor, Zoning, GIS, Highway, IT, and Landfill | | |
| Item 16 | Presentation | Monthly Report from Committee. |
| Item 17 | Approve R/C | Approve Case # AM-04-22, Under Article 3, Definitions, Section 3.1.01.1. (Assessor) |
| Item 18 | Approve R/C | Approve Case # AM-06-22, Under Article 11, Construction and Occupancy Permits, Section 11.1. (Assessor) |
| Item 19 | Approve R/C | Approve Case # AM-07-22, Under Article 15, Enforcement and Legal Procedure, Section 15.2. (Assessor) |
| Item 20 | Approve R/C | Approve Case # AM-08-22, Under Article 15, Enforcement and Legal Procedure, Section 15.3. (Assessor) |
| Item 21 | Approve R/C | Approve Case # AM-09-22, Under Article 15, Enforcement and Legal Procedures, Section 15.4. (Assessor) |
| Item 22 | Approve R/C | Approve Case # AM-10-22, Under Article 10, Board of Appeals, Section 10.4.04. (Assessor) |
| Item 23 | Approve R/C | Approve Bid for Miscellaneous Pipe Culverts, Section 22-00000-00-CB. (Highway) |
| Item 24 | Approve R/C | Approve Bid for Pavement Striping, Section 22-00000-00-KC. (Highway) |
| | | |
| Report – Committee on Nursing Home | | |
| Item 25 | Presentation | Monthly Report from Committee. |
| Item 26 | Approve R/C | Bid and Bring Back for Nursing Home Parking Lot Repairs. |
| | | |
| Reports – External Committees Assigned to Board Members | | |
| Reports from these Committees will be placed on file in the County Clerk's office. No presentations will be provided during the meeting. If you have specific questions, please direct them to the specific Board representative. | | |
| Knox County Board of Health (Bondi) | | |
| Galesburg Convention and Visitors Bureau (Krejci) | | |
| 9-1-1 Committee (Hawkinson) | | |
| Knox County Area Partnership for Economic Development | | |

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|--|--------------|---|
| Prairie Hills Resources Board (Krejci) | | |
| United Council of Counties (Davidson) | | |
| Western Illinois Regional Council (Amor) | | |
| Knox County Mental Health 708 Board (Rohweder) | | |
| University of Illinois Extension Office (Link) | | |
| Claims Against the County – R/C | | |
| Item 27 | Approve R/C | Approve Opening of Budget for Line Item Changes. (If Necessary) |
| Item 27 | Presentation | Presentation of the Proposed Budget Line Item Changes |
| Item 28 | Approve R/C | Approval of Proposed Line Item Changes. (If Necessary) |
| Item 29 | Presentation | Review of Manual Checks Issued for Current Cycle. |
| Item 30 | Approve R/C | Claims against Knox County, Illinois, for the period of June 23, 2022 through July 26, 2022 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board) |
| Announcements | | |
| Item 31 | Presentation | The next regular meeting will be held on Wednesday, August 24, 2022 , 6:00 p.m., at Galesburg City Hall Council Chambers. |
| Closing Ceremonies | | |
| Item 32 | Presentation | Adjournment of meeting until next scheduled meeting of the Board. |

* CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Member or citizen so requests; in which event the item will be removed from the Consent Agenda and will be considered separately.

** Action item to be used only if previous Motion to Remove from Table is approved.

VOTING CHART: R/C = Roll Call Vote; Voice = Voice Vote; 2/3 = 2/3rds Vote

PLEASE NOTE: Except for emergency personnel, please turn off all cellular telephones and paging devices during the meeting.

**PROCEEDINGS OF THE COUNTY BOARD
KNOX COUNTY, ILLINOIS**

June 22, 2022

STATE OF ILLINOIS)
) SS
COUNTY OF KNOX)

Proceedings of the Regular Meeting of the Knox County Board held in person at the Galesburg City Council chambers on Wednesday, June 22, 2022 at 6:00 p.m. Due to the coronavirus precautions, this meeting was presented via teleconference in order to alleviate the need for the public to be in person at the meeting and still participate. The zoom code used tonight will stay the same for future meetings and can be found on the County website.

The Meeting was called to order by County Board Chair Jared Hawkinson and upon roll call the following Members reported present:

| | |
|------------|-------------------------|
| District 2 | Robert Bondi |
| District 4 | Jared Hawkinson |
| District 5 | Ricardo “Rick” Sandoval |
| District 1 | Darla Krejci |
| District 2 | David Amor |
| District 3 | Pamela Davidson |
| District 5 | Brian Friedrich |
| District 1 | Cheryl Nache |
| District 2 | John Hunigan |
| District 3 | Kyle Rohweder |
| District 4 | Sara Varner |

| | | |
|-------------------|------------|-------------------|
| And those absent: | District 1 | Roland Paulsgrove |
| | District 3 | Tara Wilder |
| | District 4 | Todd Olinger |
| | District 5 | Jeff Link |

Also present was County Clerk Scott Erickson and County Treasurer Robin Davis. Department Heads present were Nursing Home Administrator Jodi Mines, Highway Administrator Duane Ratermann, Landfill Administrator Rod Clair, Mary Davis Home Administrator Wendi Steck, Knox County Housing Authority Executive Director Derek Antoine, Supervisor of Assessments Sonia Hochstettler and Knox County Health Department Public Health Administrator Michele Gabriel.

Chair Hawkinson delivered the Proclamation and led the Members in the pledge of allegiance to the flag. In lieu of a formal invocation, Chair Hawkinson asked that a moment of silence be observed.

Chair Hawkinson asked for additions or deletions to the agenda. No items were deleted or added.

Chair Hawkinson asked for public comments. There was no public comment in person or via zoom.

Motion was made by Member Amor and seconded by Member Varner to approve the following items of the consent agenda: 1) minutes of the Regular and Closed Board Meetings for May 25, 2022, 2) claims for Members for per diem and mileage for the meetings of June 2022 and other claims for per diem from meetings, and 3) sales tax and various taxes for the month of March 2022 in the amount of \$146,674.20 and \$33,137.82 and public safety tax in the amount of \$243,088.01. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Chair Hawkinson introduced Lisa Torrance. She is the County Director for the University of Illinois Extension Office. Lisa said the last time she spoke was pre-Covid. Due to Covid they had to learn to adjust their programs to more online training. During Covid people asked for help on how to grow a garden, pesticide pros and cons, consumer science, how to reduce stress, and live on a tighter budget. They created online training formats which have been going very well. It has been a learning experience of transferring to online instead of teaching in person due to Covid. Their Youth Development has been a harder one when they were unable to get into the schools. For the 4-H program they did a virtual fair and virtual showing of hogs. She said that was not an easy task but they did it and hope to never have to do it again online. For Agriculture and Natural Resources, they continue to be doing very well online. Not everything for those programs are online some are face to face. They work with several programs such as the Upward Bound Program, Big Brother & Big Sisters, Boys & Girls Clubs, Libraries, and the Health Department. With the Housing Authority they are working with the Hot Spot Program. They have a new facility on the U of I campus and a Japanese Garden that is out by the free parking lot. The founder of Pampered Chef donated the funding for the building. They have received their FY22 money actually in FY22. She said that has not happened since FY08. They are now all caught up and only need payment for the last half of the year. Their biggest issue has been hiring issues. Lisa invited everyone to come out to the fairgrounds at 4pm on July 18th for Master showing and the 18th and 19th for the livestock showing for the 4-H program. Member Amor wanted to give a shout out to in Galesburg location Carrie McKillip with the tremendous help with the broadband and Champagne-Urbana office.

Motion was made by Member Rohweder and seconded by Member Bondi to approve the appointment to Knox County Board of Health of Dr. Carl Strauch. Chair Hawkinson said that the information is in the packet. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion was made by Member Varner and seconded by Member Amor to approve the appointment to Knox County Housing Authority of Dena Turner, Joey Range, and Sara Robison. Chair Hawkinson said that in the packet is the letter from the Housing Authority listing the applicants. The qualifications and other documentation is on the google drive. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion was made by Member Varner and seconded by Member Friedrich to approve the Resolutions on Deeds of Conveyance. Chair Hawkinson said that two of them did not make Finance Committee so they are listed in the packet. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Member Friedrich presented the monthly report for the Finance, Insurance, Treasurer, Judicial, Veterans, and Clerk/Recorder Committee. The reports are included in the packet.

Motion was made by Member Friedrich and seconded by Member Amor to approve the dues for Western Illinois Regional Council in the amount of \$5,460. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Bondi to approve the wage increase for the Public Defender and State's Attorney Wages. Member Friedrich said that this is a 2.9% increase that is set by the State. Chair Hawkinson explained the requirement percent. Stating that the Sheriff salary is 80% of what the State's Attorney makes to comply with what is statewide. Member Amor said that 66 2/3% is paid by the State. Member Friedrich said yes, it is. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Bondi to approve the budget changes for Public Defender and State's Attorney Wages. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion was made by Member Friedrich and seconded by Member Bondi to approve the Collective Bargaining Agreement with the Illinois FOP Corrections and Knox County/Knox County Sheriff for December 1, 2020 through November 20, 2024. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Member Sandoval presented that the monthly report from the Sheriff, Jail, Mary Davis Home, Animal Control, and Building Committee. He stated the reports are in the packet. He said that it has been quiet and quiet is good.

Member Bondi presented the monthly report for the Assessor, Zoning, GIS, Highway, IT, and Landfill Committee. He stated that the reports are in the packet.

Motion made by Member Bondi and seconded by Member Friedrich to approve Case CU-08-22 – Request for a Conditional Use, under Section 5.3.02(11) of the Knox County Zoning Resolution Storage and Sale of Fertilizer, L.P. (Liquid Petroleum) gas, Petroleum in Bulk, Seed, and Feed. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Friedrich, Hunigan, Rohweder, and Varner—(9). Noes—(0). Abstain—Davidson and Nache--(2) Motion carried.

Motion made by Member Bondi and seconded by Member Sandoval to approve Case CU-11-22 – Request for a Conditional Use, Under Section 5.4.02, of the Knox County Zoning Resolution, (9) Home Occupations. (Effective since 27 February 2012) requested by Crystal D. Pahl, 2359 North State Route 8, Elmwood, IL. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Friedrich, Nache Hunigan, Rohweder, and Varner—(10). Noes—(0). Abstain—Davidson --(1) Motion carried.

Motion made by Member Bondi and seconded by Member Rohweder to approve the purchase of a new Batwing Mower. Member Bondi said that the current mower is 19 years old. It is worn out and needs repair. This approval is to purchase a 2022 Bush Hog that can mow 15-foot-wide spots just like the current one. They are going with the lowest bid which was made by Birkey's for \$24,180. The other bids were Bushnell for \$24,468 and Painter's for \$28-\$30,000. He said that they were very competitive bids and there is \$180,171.70 in the budget which is plenty for the purchase. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Member Hunigan presented the report from the Nursing Home committee. The report is in the packet. Hunigan said there are no action items. He said that the committee decided to wait on the presentation from James Norton on solar panels since there is a lot of information and

they are still deciding on how they would pay for the cost. He said that the use of the staffing company is at its all time lowest in two years. Their expenses did exceed revenue. In another 14 days Wing 4 should be ready to go. Chair Hawkinson said good job John and Jodi on going 6 months without having to touch the referendum. He said there was three payroll periods this month so that is why they went over on expenses. Member Bondi agreed and said good job. Member Hunigan said that it is a team effort.

Chair Hawkinson stated that the reports from the outside committee assignments are on the Google drive and in the packet. If anyone has a question in regards to an outside committee or their report, they should contact the Board Member that is serving on that committee and ask them directly.

Motion made by Member Bondi and seconded by Member Amor to approve Opening of Budget for Line Item Changes. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Motion made by Member Friedrich and seconded by Member Sandoval for the approval of Proposed Line Item Changes. Chair Hawkinson said that the Proposed Budget Line Item Changes are in the packet for the Sheriff, Health Department, State's Attorney, Public Defendant, Child Advocacy, and Highway Department. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

Chair Hawkinson said that there was nothing out of the ordinary for bills this month.

Motion made by Member Friedrich and seconded by Member Nache to approve the claims against Knox County, Illinois for the period of May 26, 2022 through June 22, 2022 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board). Treasurer Davis reported that the vouchers submitted amounted to \$1,802,125.29. There were two bills pulled for clarification on mileage that are not in that total. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried.

The next Regular Meeting will be held on Wednesday, July 27, 2022 at 6:00 p.m., at Galesburg City Hall Council Chambers. The Zoom option will be available to the viewing public only. Board Members will be present in person for this meeting.

Motion was made by Member Friedrich and seconded by Member Bondi to adjourn the meeting. Roll call vote is recorded as follows: Ayes—Bondi, Hawkinson, Sandoval, Krejci, Amor, Davidson, Friedrich, Nache, Hunigan, Rohweder, and Varner—(11). Noes—(0). Motion carried. Motion carried and meeting adjourned at 6:38 p.m.

July 18, 2022
Knox County Board Chairperson / Members /
Knox County Clerk

Because of circumstances beyond my control, I hereby resign from my position as Knox County Board member.

This will be effective 7/31/22

Roland B. Paulsgrove

July 19, 2022

Jared Hawkinson
Knox County Board Chairperson
200 South Cherry Street
Galesburg, IL 61401

Dear Chairperson Hawkinson:

Serving on the Knox County Board representing District 2 has been the highest privilege afforded to me. After careful consideration, I have made the difficult decision to move out of my district to pursue other opportunities.

Therefore, effective July 26, 2022 I will resign my position as a Knox County Board member for District 2.

It has been an honor to serve on the board as well as committee chairperson for the Highway/Landfill, Zoning, Assessor, GIS departments as well as Veterans Assistance Commission.

It has also been an honor to have been entrusted to serve as the chairperson for the Knox County Nursing Home Committee.

I appreciate your support and leadership as the Knox County Board Chairperson as well as the support and comradery of the other Knox County Board members.

I am confident the county will continue to move in right direction and do what is in the best interest of the constituents we serve.

Thank you,

John Hunigan
Knox County Board Member
District 2

cc: Pamela Davidson, David Amor



County of Knox, IL

Scott Erickson <serickson@knoxcountyil.gov>

Letter of Resignation

1 message

Tara <wilder226@gmail.com>

Fri, Jul 22, 2022 at 4:17 PM

To: Scott Erickson <serickson@co.knox.il.us>, Pamela Davidson <PamiDavidson@gmail.com>

Please accept this as my letter of resignation from the Knox County Board effective 07/26/22. I have enjoyed my time on the board but new marriage, a new baby, and moving out of my district have changed my circumstances.

Thank you,

Tara Wilder

Tara K. Wilder MSW,LSW

**Minutes of the Knox County Board Committee Meeting
Finance, Insurance, Treasurer, Judicial, Veteran's, Recorder & Clerk
July 21, 2022
Knox County Annex
Galesburg, IL 61401**

Committee Members Present: Chairman Brian Friedrich, David Amor, Bob Bondi, Pam Davidson, John Hunigan, Rick Sandoval and Sara Varner

Ex-Officio County Board Member Present: Jared Hawkinson

Other County Board Members Present: Cheryl Nache

Committee Members Absent: Rollie Paulsgrove

Others Present: Robin E. Davis, County Treasurer; Scott G. Erickson, County Clerk and Jeremy Karlin, State's Attorney

The meeting was called to order at 6:30 P.M. by Committee Chairman Friedrich. A quorum was declared present with 6 members present. Member Bondi attended via zoom.

There was no public comment.

Member Sandoval moved and Member Varner seconded to approve the minutes for the month of June, 2022. The motion passed unanimously.

State's Attorney Karlin addressed the Committee regarding a property that Persifer township would like to do a demolition on. County Trustee will have the tax deed hearing on 8/23. The Township can purchase the property for the minimum bid of \$823. State's Attorney Karlin stated that he will send correspondence to the Township's attorney.

County Treasurer Davis discussed the financials for the month ending June 30, 2022:

June Month End 2022

- County Fund liquid fund balance was positive at month end in the amount of \$2,481,762.39.
- Mary Davis Home liquid fund balance was positive at month end in the amount of \$912,916.35. (Balance on loan is \$297,866.14.)
- Nursing Home liquid fund balance was positive at month end in the amount of \$86.39 after transferring \$186,735.82 from Referendum Fund.
Referendum liquid fund balance at month end is \$960,106.13. (Balance on loan is 1,221,932.45)
- Building Fund liquid fund balance is \$625,258.61. (Balance on loan is \$217,200.00)

- Revenue and expenses should be at 58.33% for seven months into the fiscal year. (Keep in mind some revenue and expenditures are done at the end of the fiscal year).
- Personnel should be at 57.69% (15 out of 26 payrolls paid)
- The Main Funds that were operating YTD in deficiency (expenses higher than revenue) are:

| Month End | Fund | Rev | Exp | Liquidity |
|------------|----------------------|--------|--------|--------------|
| 06/30/2022 | | | | |
| | Veterans | 13.93% | 39.45% | 562,152.69 |
| | Highway | 48.79% | 56.10% | 789,604.34 |
| | County Bridge | 9.12% | 61.58% | 429,185.59 |
| | Federal Aid Matching | 8.86% | 31.33% | 774,467.31 |
| | Landfill | 36.98% | 44.45% | 3,702,985.85 |
| | Animal Control | 32.66% | 39.87% | 50,206.41 |
| | Social Security | 20.63% | 37.35% | 2,613,528.63 |
| | Health Insurance | 40.42% | 43.29% | 1,465,656.23 |
| | Insurance Tort | 23.71% | 42.10% | 896,363.66 |
| | Health Department | 53.74% | 59.06% | 730,050.97 |
| | Public Safety | 65.21% | 69.96% | 539,146.61 |
| | NH Ref Tax | 13.19% | 60.81% | 960,106.13 |
| | Building Fund | 34.71% | 49.80 | 625,258.61 |

Comments:

Mary Davis Home, Nursing Home and Building Fund all have outstanding loan obligations.

General Fund Liquidity is positive, but there are outstanding collective bargaining agreements that will affect this when they are paid backpay. Operational revenues and taxes are NOT enough to cover operational expenditures without transferring of funds from other sources. County Supplemental Sales Tax, Sales Tax, Income Tax and Replacement Tax are significantly higher than budgeted at this point which is attributing to higher liquidity.

Property tax revenue is the main source of revenue for the highlighted funds.

Treasurer Davis also informed the Committee that Circuit Clerk fees are \$144,070.76 less than same time last year. Supplemental sales tax is \$104,438.42, Sales tax is \$70,681.43 and Income tax is \$200,328.93 higher than same time as last year. Real estate taxes from first installment have been distributed to the taxing bodies.

Treasurer Davis presented the Personnel Expense Report for month ending June 30, 2022. Quite a few departments are trending high on their personnel line items and may need to do budget changes, if possible, before fiscal year end. The Committees, elected officials and

department heads need to monitor the line items so that personnel appropriations remain within budget. Some of the Sheriff and Nursing Home line items are due to collective bargaining agreements being settled after the beginning of the fiscal year.

Member Davidson moved and Member Varner seconded to Approve Deed of Conveyance. The motion passed unanimously.

Member Amor moved and Member Sandoval seconded to Approve Bid and Bring Back for Workman's Compensation, Liability and Vehicle Insurance. Treasurer Davis informed the Committee that Chad Morse was unable to attend the meeting tonight, but wanted some information shared with the Committee. As long as he is the agent of record, he will get quotes from all carriers. There are several carriers that would like to quote workman's compensation and property. Beginning the first week of August, all departments will need to verify current auto and equipment schedules. This has to be completed prior to obtaining quotes. Treasurer Davis reminded the Committee that asset inventory needs to be accurate and update to properly cover all assets. Several departments are not providing complete asset records. The motion passed unanimously.

Member Bondi entered the meeting via zoom at 6:47 P.M.

Member Amor updated the Committee regarding ARPA task force. For the 1.5 million allocated for Community grants there were 30 applications requesting 5 million. The task force is interviewing applicants. The next meeting is August 10 to formulate recommendations to take to the Finance Committee. There may need to be a special Finance Committee meeting to discuss the recommendations prior to any approval.

Member Davidson stated that there needs to be reflective posts with street numbers in the County. The Committee agreed. **Member Davidson moved and Member Bondi seconded to Approve Research to Purchase Informational Street Signs for the County.** The motion passed unanimously by roll call vote.

Under old business, Treasurer Davis informed the Committee that an IMRF representative will hopefully be available to attend next month's meeting to further discuss the possibility of offering ERI. Last month, the Committee had asked that more information and savings calculations needed to be provided. Potential savings calculations will also be provided at that time.

Member Sandoval moved and Member Varner seconded to Approve Budget Changes for FY 2021-2022. The motion passed unanimously by roll call vote.

Member Hunigan moved and Member Amor seconded to Approve Bills. The motion passed unanimously by roll call vote.

Member Amor moved and Member Varner seconded to Approve Addendum to Illinois FOP and Knox County/Knox County Sheriff Corrections CBA. Treasurer Davis informed the Committee that retired employee J. Ross was inadvertently left out of the CBA for the \$2,000

signing bonus. The motion passed by roll call vote. Members Friedrich, Hunigan, Davidson, Varner, Amor and Bondi voted yes. Member Sandoval abstained.

Member Sandoval moved and Member Varner seconded to Approve Clarification of Previous Resolution on Salary Continuation for Fallen Knox County Deputy Sheriff Nicholas Weist. This clarifies the payment of salary for one year or until federal or state line of duty payments are made under the line of duty compensation act. The motion passed unanimously by roll call vote.

County Board Chairman Hawkinson and Captain Brian Brady presented and discussed pricing for body cams, dash cams, storage and installation of such. The new body cam grant starts September 1. Sheriff Clague wants to order the equipment now so that it is available when the new cars arrive, but they do not have the total costs yet for installation. They are not required for a county our size until January 1, 2025.

Previous reimbursement from state grant was \$895.00/body cam and \$5,752/dash cam. They would need 60 body cams and 19 dash cams. County Board Chairman Hawkinson suggested using ARPA funds and then reimburse once grant funds were received. Member Amor and Treasurer Davis expressed concerns about doing that. Treasurer Davis stated, based on quick calculations, that the grant would potentially reimburse \$154,988 and the County would have to cover \$307,250. Any ARPA funds used would need a resolution drafted and approved by the full board. The Committee urged the Sheriff department to look for grants to help cover the cost.

Member Sandoval moved and Member Davidson seconded to enter into executive session for Personnel (5 ILCS 120-2 (c) 1) and Collective Bargaining (5 ILCS 120-2 (c) 2). The motion passed unanimously by roll call vote. The Committee entered into executive session at 7:29 P.M.

The Committee returned to open session at 7:45 P.M.

Member Amor moved and Member Hunigan seconded to Approve Illinois FOP and Knox County/Knox County Sheriff Sergeants and Lieutenants Collective Bargaining Agreement effective December 1, 2021-November 30, 2024. The motion passed unanimously by roll call vote.

Member Davidson moved and Member Bondi seconded to adjourn the meeting. The motion passed unanimously by roll call vote.

The meeting adjourned at 7:48 P.M.

Respectfully submitted,



Robin E. Davis
Knox County Treasurer

Agenda for Knox County Board Committee Meeting
Finance, Insurance, Treasurer, Judicial, Veterans & Clerk/Recorder
July 21, 2022

Public Comment

Additions or Deletions to the Agenda

Business

- 1) Approve June Minutes**
- 2) Discuss June financial reports**
- 3) Review 2021-2022 Personnel Expenses Report**
- 4) Approve Deed of Conveyance**
- 5) Approve Bid and Bring Back Workman's Comp/Liability/Vehicle Insurance**
- 6) Update on ARPA Task Force (Member Amor)**
- 7) Old Business**
- 8) New Business**
- 9) Approve Budget Changes for FY 2021-2022**
- 10) Approve Bills**
- 11) Approve Addendum to Illinois FOP and Knox County/Knox County Sheriff
Corrections CBA (Ross)**
- 12) Approve Revision to Authorization for Fallen Officer Compensation**
- 13) Discuss Performance Agreement (if information available)**
- 14) Executive 5 ILCS 120/2 (c) 1 and 2 Personnel**
- 15) Approve Illinois FOP Knox County/Knox County Sheriff
Sergeants and Lieutenants Collective Bargaining Agreement
December 1, 2021-November 30, 2024**
- 16) Adjourn**

June Month End 2022

- 1.) Fund liquid fund balance was positive at month end in the amount of \$2,481,762.39.
- 2.) Mary Davis Home liquid fund balance was positive at month end in the amount of \$912,916.35. (Balance on loan is \$297,866.14.)
- 3.) Nursing Home liquid fund balance was positive at month end in the amount of \$86.39 after transferring \$186,735.82 from Referendum Fund.
Referendum liquid fund balance at month end is \$960,106.13. (Balance on loan is 1,221,932.45)
- 4.) Building Fund liquid fund balance is \$625,258.61. (Balance on loan is \$217,200.00)
- 5.) Revenue and expenses should be at 58.33% for seven months into the fiscal year. (Keep in mind some revenue and expenditures are done at the end of the fiscal year).
- 6.) Personnel should be at 57.69% (15 out of 26 payrolls paid)
- 7.) The Main Funds that were operating YTD in deficiency (expenses higher than revenue) are:

| Month End | Fund | Rev | Exp | Liquidity |
|------------|----------------------|--------|--------|--------------|
| 06/30/2022 | | | | |
| | Veterans | 13.93% | 39.45% | 562,152.69 |
| | Highway | 48.79% | 56.10% | 789,604.34 |
| | County Bridge | 9.12% | 61.58% | 429,185.59 |
| | Federal Aid Matching | 8.86% | 31.33% | 774,467.31 |
| | Landfill | 36.98% | 44.45% | 3,702,985.85 |
| | Animal Control | 32.66% | 39.87% | 50,206.41 |
| | Social Security | 20.63% | 37.35% | 2,613,528.63 |
| | Health Insurance | 40.42% | 43.29% | 1,465,656.23 |
| | Insurance Tort | 23.71% | 42.10% | 896,363.66 |
| | Health Department | 53.74% | 59.06% | 730,050.97 |
| | Public Safety | 65.21% | 69.96% | 539,146.61 |
| | NH Ref Tax | 13.19% | 60.81% | 960,106.13 |
| | Building Fund | 34.71% | 49.80 | 625,258.61 |

Comments:

Mary Davis Home, Nursing Home and Building Fund all have outstanding loan obligations.

General Fund Liquidity is positive, but there are outstanding collective bargaining agreements that will affect this when they are paid backpay. Operational revenues and taxes are NOT enough to cover operational expenditures without transferring of funds from other sources. County Supplemental Sales Tax, Sales Tax, Income Tax and Replacement Tax are significantly higher than budgeted at this point which is attributing to higher liquidity.

Property tax revenue is the main source of revenue for the highlighted funds.

**CIRCUIT CLERK
FINES FEES COMPARISON**

| | | |
|--------------------------------|------------------------|-----------------|
| FISCAL YR 2020-2021 | | |
| | | |
| MONTH RECEIVED | MONTH COLLECTED | |
| Dec-20 | Nov-20 | \$ 103,002.92 |
| Jan-21 | Dec-20 | \$ 86,404.86 |
| Feb-21 | Jan-21 | \$ 105,384.11 |
| Mar-21 | Feb-21 | \$ 102,750.19 |
| Apr-21 | Mar-21 | \$ 143,724.38 |
| May-21 | Apr-21 | \$ 135,501.45 |
| Jun-21 | May-21 | \$ 88,980.64 |
| Jul-21 | Jun-21 | \$ 91,058.01 |
| Aug-21 | Jul-21 | \$ 89,526.93 |
| Sep-21 | Aug-21 | \$ 81,989.53 |
| Oct-21 | Sep-21 | \$ 82,319.04 |
| Nov-21 | Oct-21 | \$ 84,873.18 |
| TOTAL YR 2020-2021 | | \$ 1,195,515.24 |
| | | |
| | | |
| | | |
| FISCAL YR 2021-2022 | | |
| | | |
| MONTH RECEIVED | MONTH COLLECTED | |
| Dec-21 | Nov-20 | \$ 80,126.79 |
| Jan-22 | Dec-20 | \$ 93,495.91 |
| Feb-22 | Jan-21 | \$ 82,256.48 |
| Mar-22 | Feb-21 | \$ 74,380.09 |
| Apr-22 | Mar-21 | \$ 108,221.30 |
| May-22 | Apr-21 | \$ 88,552.85 |
| Jun-22 | May-21 | \$ 94,644.37 |
| Jul-22 | Jun-21 | |
| Aug-22 | Jul-21 | |
| Sep-22 | Aug-21 | |
| Oct-22 | Sep-21 | |
| Nov-22 | Oct-21 | |
| TOTAL YR 2021-2022 | | \$ 621,677.79 |
| | | |
| YEAR TO DATE DIFFERENCE | | \$ (144,070.76) |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected F

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1

To Period: 7 (June 30, 2022)

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---------------------------|-----------------------------|--------------|--------------|--------|-------------|--------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 001 - COUNTY FUNDS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 001-000-510360-20 | CONTRACT BENEFIT PAYOUT | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-000-530170-20 | EMPLOYER HOSP & LIFE | \$815,000.00 | \$492,190.60 | 60.39% | \$0.00 | \$322,809.40 |
| 001-010-510175-01 | SUP OF ASSESSMENTS | \$59,000.00 | \$33,325.31 | 56.48% | \$0.00 | \$25,674.69 |
| 001-010-510190-01 | STIPEND | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 001-010-510200-01 | PERMANENT - ASSESSMENT | \$91,595.00 | \$51,959.41 | 56.73% | \$0.00 | \$39,635.59 |
| 001-010-510550-01 | MILEAGE - ASSESSMENT | \$1,450.00 | \$0.00 | 0.00% | \$0.00 | \$1,450.00 |
| 001-010-580600-01 | TRAVEL EXP-ASSESSMENT | \$8,064.00 | \$2,068.59 | 25.65% | \$0.00 | \$5,995.41 |
| 001-020-510100-20 | CIRCUIT CLERK | \$84,816.00 | \$48,932.35 | 57.69% | \$0.00 | \$35,883.65 |
| 001-020-510200-20 | PERMANENT - CIR CLK | \$690,440.00 | \$385,353.82 | 55.81% | \$0.00 | \$305,086.18 |
| 001-020-510400-20 | OVERTIME WAGES | \$20,000.00 | \$11,836.84 | 59.18% | \$0.00 | \$8,163.16 |
| 001-028-510200-42 | JURY CLERK | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-028-510300-42 | PARTTIME - COMM SALARY JU | \$2,455.00 | \$1,417.50 | 57.74% | \$0.00 | \$1,037.50 |
| 001-040-510100-20 | COUNTY CLERK | \$84,816.00 | \$48,932.35 | 57.69% | \$0.00 | \$35,883.65 |
| 001-040-510200-20 | PERMANENT - CO CLERK | \$113,155.00 | \$54,269.63 | 47.96% | \$0.00 | \$58,885.37 |
| 001-040-510300-20 | PARTTIME - CO CLK | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-040-510400-20 | OVERTIME WAGES | \$4,500.00 | \$1,654.58 | 36.77% | \$0.00 | \$2,845.42 |
| 001-040-580560-20 | TRAINING/TRAVEL-CO CLK | \$4,000.00 | \$936.55 | 23.41% | \$0.00 | \$3,063.45 |
| 001-045-510150-20 | ELECTION JUDGES | \$66,000.00 | \$0.00 | 0.00% | \$0.00 | \$66,000.00 |
| 001-045-510200-20 | PERMANENT - ELECTIONS | \$38,858.00 | \$22,161.20 | 57.03% | \$0.00 | \$16,696.80 |
| 001-045-510400-20 | OVERTIME WAGES | \$8,000.00 | \$1,924.56 | 24.06% | \$0.00 | \$6,075.44 |
| 001-055-510100-20 | COUNTY CORONER | \$43,058.00 | \$24,841.23 | 57.69% | \$0.00 | \$18,216.77 |
| 001-055-510300-20 | PARTTIME - CO CORONER | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-055-510500-20 | MONTHLY - CO CORONER | \$12,612.00 | \$7,357.00 | 58.33% | \$0.00 | \$5,255.00 |
| 001-055-580560-20 | TRAINING - CO CORONER | \$1,000.00 | \$350.00 | 35.00% | \$0.00 | \$650.00 |
| 001-055-670000-20 | VEHICLE MAINT-CORONER | \$600.00 | \$276.15 | 46.03% | \$0.00 | \$323.85 |
| 001-057-510200-42 | PERMANENT - COMMISSION S | \$76,847.00 | \$44,334.96 | 57.69% | \$0.00 | \$32,512.04 |

Monthly exp \$8.33%
Biweekly exp \$7.69%

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected F

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|----------------------------------|-----------------------------|----------------|--------------|--------|-------------|--------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 001 - COUNTY FUNDS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 001-057-510300-42 | PARTTIME - ELECTION COMMI | \$7,440.00 | \$4,291.95 | 57.69% | \$0.00 | \$3,148.05 |
| 001-060-510200-42 | PERMANENT-ADMIN JUDGE | \$38,603.00 | \$22,270.95 | 57.69% | \$0.00 | \$16,332.05 |
| 001-070-510100-20 | KNOX CO STATES ATTY | \$185,500.64 | \$105,827.40 | 57.05% | \$0.00 | \$79,673.24 |
| 001-070-510200-20 | PERMANENT - ST ATTY | \$433,943.00 | \$252,035.72 | 58.08% | \$0.00 | \$181,907.28 |
| 001-070-510300-20 | PARTTIME - ST ATTY | \$23,332.00 | \$7,607.25 | 32.60% | \$0.00 | \$15,724.75 |
| 001-075-510175-42 | PUBLIC DEFENDER SALARY | \$166,950.57 | \$95,244.60 | 57.05% | \$0.00 | \$71,705.97 |
| 001-075-510200-42 | PERMANENT - PD | \$291,631.00 | \$170,370.49 | 58.42% | \$0.00 | \$121,260.51 |
| 001-075-510470-42 | TEMPORARY SECRETARIAL | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 001-079-510175-20 | DRUG PROSECUTOR | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-079-530100-20 | FICA CO SHARE DURG PROSE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-079-530150-20 | IMRF CO SHARE DRUG PROSE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-079-530160-20 | UNEMPLOYMENT CO. SHARE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-079-530170-20 | H&L CO SHARE DRUG PROSE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-080-510100-20 | COUNTY RECORDER | \$0.00 | \$140.42 | 0.00% | \$0.00 | (\$140.42) |
| 001-080-510200-20 | PERMANENT - CO RECRDR | \$60,588.00 | \$21,761.00 | 35.92% | \$0.00 | \$38,827.00 |
| 001-080-510400-20 | OVERTIME WAGES | \$500.00 | \$0.00 | 0.00% | \$0.00 | \$500.00 |
| 001-099-510200-41 | PERMANENT-EMERGENCY MG | \$32,779.00 | \$31,725.00 | 96.78% | \$0.00 | \$1,054.00 |
| 001-100-510100-40 | COUNTY SHERIFF | \$99,358.00 | \$57,321.92 | 57.69% | \$0.00 | \$42,036.08 |
| 001-100-510400-40 | OVERTIME PAY-SHRIF | \$225,000.00 | \$180,571.59 | 80.25% | \$0.00 | \$44,428.41 |
| 001-100-630000-40 | UNIFORMS-CO SHERIFF | \$57,000.00 | \$43,989.33 | 77.17% | \$0.00 | \$13,010.67 |
| 001-101-510200-40 | PERMANENT - JAIL | \$1,533,480.00 | \$954,584.80 | 62.25% | \$0.00 | \$578,895.20 |
| 001-101-510300-40 | PARTTIME - JAIL | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-102-510200-40 | PERMANENT - PATROL | \$1,292,908.00 | \$874,566.80 | 67.64% | \$0.00 | \$418,341.20 |
| 001-102-510300-40 | PARTTIME - PATROL | \$10,000.00 | \$6,630.53 | 66.31% | \$0.00 | \$3,369.47 |
| 001-103-510200-40 | PERMANENT - BAILIFFS | \$240,109.00 | \$154,271.23 | 64.25% | \$0.00 | \$85,837.77 |
| 001-106-510200-20 | PERMANENT - VIP | \$28,200.00 | \$16,368.71 | 58.05% | \$0.00 | \$11,831.29 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 001

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

Return to Agency

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---------------------------|-----------------------------|--------------|--------------|--------|-------------|-------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 001 - COUNTY FUNDS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 001-106-530100-20 | FICA CO SHARE-VIP | \$2,157.30 | \$1,123.59 | 52.08% | \$0.00 | \$1,033.71 |
| 001-106-530150-20 | IMRF CO SHARE-VIP | \$1,526.00 | \$839.28 | 55.00% | \$0.00 | \$686.72 |
| 001-106-530160-20 | UNEMPL CO SHARE-VIP | \$251.00 | \$177.13 | 70.57% | \$0.00 | \$73.87 |
| 001-106-530170-20 | HEALTH/LIFE INS CO SHARE-V | \$8,000.00 | \$3,938.41 | 49.23% | \$0.00 | \$4,061.59 |
| 001-107-510200-40 | PERMANENT - JANITORIAL | \$105,020.00 | \$40,248.18 | 38.32% | \$0.00 | \$64,771.82 |
| 001-107-510300-40 | PARTTIME - JANITORIAL | \$10,000.00 | \$8,766.14 | 87.66% | \$0.00 | \$1,233.86 |
| 001-109-510500-40 | MONTHLY PER DIEM - MERIT | \$3,000.00 | \$350.00 | 11.67% | \$0.00 | \$2,650.00 |
| 001-109-510550-40 | MILEAGE - MERIT COMMISSIO | \$800.00 | \$106.53 | 13.32% | \$0.00 | \$693.47 |
| 001-110-870010-15 | CO SHARE - ROE EXP | \$71,500.00 | \$67,109.25 | 93.86% | \$0.00 | \$4,390.75 |
| 001-113-510200-40 | PERMANENT - ADM. ASST. | \$38,668.00 | \$22,308.00 | 57.69% | \$0.00 | \$16,360.00 |
| 001-114-510300-40 | PARTTIME - TOWN CONTRACT | \$18,000.00 | \$12,232.00 | 67.96% | \$0.00 | \$5,768.00 |
| 001-114-530100-40 | FICA CO SHARE-TOWN CONT | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-114-530150-40 | IMRF CO SHARE-TOWN CONT | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-119-510300-40 | TRANS FED PRISONERS | \$14,000.00 | \$0.00 | 0.00% | \$0.00 | \$14,000.00 |
| 001-120-510100-20 | COUNTY TREASURER | \$84,816.00 | \$48,932.35 | 57.69% | \$0.00 | \$35,883.65 |
| 001-120-510200-20 | PERMANENT - CO TREAS | \$180,745.00 | \$102,363.48 | 56.63% | \$0.00 | \$78,381.52 |
| 001-120-510300-20 | PARTTIME - CO TREAS | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-120-510400-20 | OVERTIME WAGES | \$7,500.00 | \$2,020.17 | 26.94% | \$0.00 | \$5,479.83 |
| 001-127-510400-40 | OT TOBACCO INSPECTIONS | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 001-130-510200-65 | PERMANENT - ZONING | \$29,193.00 | \$16,942.52 | 58.04% | \$0.00 | \$12,250.48 |
| 001-130-510300-65 | PT ZONING ADM | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 001-132-510500-65 | PER DIEM-ZONING BD OF APP | \$3,000.00 | \$525.00 | 17.50% | \$0.00 | \$2,475.00 |
| 001-132-510550-65 | MILEAGE-BRD OF APPEALS | \$2,000.00 | \$285.72 | 14.29% | \$0.00 | \$1,714.28 |
| 001-134-510500-01 | PER DIEM-BD OF REVIEW | \$5,100.00 | \$2,975.00 | 58.33% | \$0.00 | \$2,125.00 |
| 001-134-510550-01 | MILEAGE-BD OF REVIEW | \$200.00 | \$0.00 | 0.00% | \$0.00 | \$200.00 |
| 001-146-510200-40 | PERMANENT-COURT SERVICE | \$4,000.00 | \$0.00 | 0.00% | \$0.00 | \$4,000.00 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund:

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|-----------------------|-----------------------|---------------|---------------|-----------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 001 - COUNTY FUNDS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 001-147-510400-40 | OCDETF GRANT OT | \$2,000.00 | \$0.00 | 0.00% | \$0.00 | \$2,000.00 |
| 001-190-510100-20 | CO. BD CHAIRMAN SAL | \$6,000.00 | \$3,500.00 | 58.33% | \$0.00 | \$2,500.00 |
| 001-190-510500-20 | PER DIEM - CO BOARD | \$10,000.00 | \$4,358.09 | 43.58% | \$0.00 | \$5,641.91 |
| 001-190-510550-20 | MILEAGE - CO BOARD | \$3,000.00 | \$461.04 | 15.37% | \$0.00 | \$2,538.96 |
| 001-194-510200-20 | PERMANENT - IT | \$75,000.00 | \$32,500.12 | 43.33% | \$0.00 | \$42,499.88 |
| 001-250-510175-20 | ADMIN-PUBLIC AID ATTY | \$72,753.00 | \$41,973.01 | 57.69% | \$0.00 | \$30,779.99 |
| 001-250-510200-20 | PERMANENT-PUBLIC AID | \$29,958.00 | \$18,447.86 | 61.58% | \$0.00 | \$11,510.14 |
| 001-250-530100-20 | FICA CO SHARE-PUBLIC AID | \$7,941.00 | \$4,764.25 | 60.00% | \$0.00 | \$3,176.75 |
| 001-250-530150-20 | IMRF CO SHARE-PUBLIC AID | \$7,628.00 | \$3,583.90 | 46.98% | \$0.00 | \$4,044.10 |
| 001-250-530160-20 | UNEMPL CO SHARE-PUBLIC AI | \$750.00 | \$481.71 | 64.23% | \$0.00 | \$268.29 |
| Total For Account Type: Expenditure | | \$7,758,108.51 | \$4,675,015.05 | 60.26% | \$0.00 | \$3,083,093.46 |
| Expenditure Total for Fund: COUNTY FUNDS | | \$7,758,108.51 | \$4,675,015.05 | 60.26% | \$0.00 | \$3,083,093.46 |
| Fund: 002 - MARY DAVIS HOME | | | | | | |
| Account Type: Expenditure | | | | | | |
| 002-000-510200-50 | PERMANENT - MDH | \$1,481,765.00 | \$735,807.19 | 49.66% | \$0.00 | \$745,957.81 |
| 002-000-510300-50 | PARTTIME - MDH | \$26,500.00 | \$12,999.06 | 49.05% | \$0.00 | \$13,500.94 |
| 002-000-510500-50 | MONTHLY (PER DIEM & MILEA | \$3,000.00 | \$1,800.00 | 60.00% | \$0.00 | \$1,200.00 |
| 002-000-510550-50 | MILEAGE | \$500.00 | \$240.96 | 48.19% | \$0.00 | \$259.04 |
| 002-000-530160-50 | UNEMPLOYMENT CO SHARE | \$8,240.00 | \$7,187.18 | 87.22% | \$0.00 | \$1,052.82 |
| 002-000-530165-50 | WORKMANS COMP CO. SHAR | \$65,916.00 | \$65,915.12 | 100.00% | \$0.00 | \$0.88 |
| 002-000-530170-50 | HEALTH/LIFE INS. CO. CHARE | \$240,000.00 | \$112,087.13 | 46.70% | \$0.00 | \$127,912.87 |
| 002-400-510175-50 | ADMINISTRATOR | \$69,356.00 | \$40,079.84 | 57.79% | \$0.00 | \$29,276.16 |
| Total For Account Type: Expenditure | | \$1,895,277.00 | \$976,116.48 | 51.50% | \$0.00 | \$919,160.52 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 002

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

Return to Agency

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|-----------------------|---------------------|-------------------|---------------|---------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 002 - MARY DAVIS HOME | | | | | | |
| Expenditure Total for Fund: MARY DAVIS HO | | \$1,895,277.00 | \$976,116.48 | 51.50% | \$0.00 | \$919,160.52 |
| Fund: 003 - VETERANS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 003-000-510200-60 | PERMANENT - VETERANS | \$77,278.00 | \$44,583.00 | 57.69% | \$0.00 | \$32,695.00 |
| 003-000-510300-60 | PARTTIME - VETERANS | \$29,000.00 | \$7,200.00 | 24.83% | \$0.00 | \$21,800.00 |
| 003-000-530160-60 | UNEMPLOYMENT CO. SHARE | \$1,000.00 | \$661.55 | 66.16% | \$0.00 | \$338.45 |
| 003-000-530165-60 | WORKMANS COMP CO. SHAR | \$255.00 | \$254.60 | 99.84% <i>DL</i> | \$0.00 | \$0.40 |
| 003-000-530170-60 | HEALTH/LIFE INS. CO. CHARE | \$26,500.00 | \$9,183.76 | 34.66% | \$0.00 | \$17,316.24 |
| 003-600-510175-60 | ADMINISTRATOR | \$9,875.00 | \$5,697.20 | 57.69% | \$0.00 | \$4,177.80 |
| Total For Account Type: Expenditure | | \$143,908.00 | \$67,580.11 | 46.96% | \$0.00 | \$76,327.89 |
| Expenditure Total for Fund: VETERANS | | | | | | |
| Expenditure Total for Fund: VETERANS | | \$143,908.00 | \$67,580.11 | 46.96% | \$0.00 | \$76,327.89 |
| Fund: 004 - NURSING HOME | | | | | | |
| Account Type: Expenditure | | | | | | |
| 004-000-510400-55 | OVERTIME WAGES | \$342,105.00 | \$117,452.67 | 34.33% | \$0.00 | \$224,652.33 |
| 004-000-510410-55 | MANDATED OT | \$34,468.00 | \$2,380.40 | 6.91% | \$0.00 | \$32,087.60 |
| 004-000-510500-55 | MONTHLY (PER DIEM & MILEA | \$1,638.00 | \$890.00 | 54.33% | \$0.00 | \$748.00 |
| 004-000-510550-55 | MILEAGE | \$250.00 | \$187.61 | 75.04% | \$0.00 | \$62.39 |
| 004-000-530100-55 | FICA CONTRIBUTION CO. SHA | \$272,975.00 | \$138,734.12 | 50.82% | \$0.00 | \$134,240.88 |
| 004-000-530150-55 | IMRF-PENSION CO. SHARE | \$195,000.00 | \$94,858.68 | 48.65% | \$0.00 | \$100,141.32 |
| 004-000-530160-55 | UNEMPLOYMENT CO. SHARE | \$30,000.00 | \$16,434.09 | 54.78% | \$0.00 | \$13,565.91 |
| 004-000-530165-55 | WORKMANS COMP CO. SHAR | \$107,844.00 | \$107,843.32 | 100.00% <i>DL</i> | \$0.00 | \$0.68 |
| 004-000-530170-55 | HEALTH/LIFE INS. CO. CHARE | \$438,330.00 | \$194,320.61 | 44.33% | \$0.00 | \$244,009.39 |
| 004-000-530175-55 | PRE-EMPLOYMENT TESTING | \$15,000.00 | \$10,480.00 | 69.87% | \$0.00 | \$4,520.00 |
| 004-000-630000-55 | CLOTHING/UNIFORMS | \$15,000.00 | \$0.00 | 0.00% | \$0.00 | \$15,000.00 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 004

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1

To Period: 7

Return to Agency

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|-----------------------|-----------------------|---------------|---------------|-----------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 004 - NURSING HOME | | | | | | |
| Account Type: Expenditure | | | | | | |
| 004-200-510175-55 | ADMINISTRATOR | \$97,000.00 | \$55,961.40 | 57.69% | \$0.00 | \$41,038.60 |
| 004-200-510190-55 | BONUS | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 004-205-510300-55 | PARTTIME - BEAUTY SHOP | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 004-208-510200-55 | PERMANENT-ADMINISTRATIV | \$182,271.00 | \$108,056.82 | 59.28% | \$0.00 | \$74,214.18 |
| 004-208-510300-55 | PARTTIME-ADMINISTRATIVE | \$38,127.00 | \$31,445.71 | 82.48% | \$0.00 | \$6,681.29 |
| 004-210-510200-55 | PERMANENT-NURSES AIDES | \$705,701.00 | \$428,433.76 | 60.71% | \$0.00 | \$277,267.24 |
| 004-210-510300-55 | PARTTIME - NURSES AIDES | \$399,670.00 | \$129,075.35 | 32.30% | \$0.00 | \$270,594.65 |
| 004-215-510200-55 | PERMANENT-ACTIVITIES | \$67,874.00 | \$41,213.63 | 60.72% | \$0.00 | \$26,660.37 |
| 004-215-510300-55 | PARTTIME - ACTIVITIES | \$13,480.00 | \$10,531.71 | 78.13% | \$0.00 | \$2,948.29 |
| 004-220-510200-55 | PERMANENT - DIETARY | \$270,887.00 | \$142,528.78 | 52.62% | \$0.00 | \$128,358.22 |
| 004-220-510300-55 | PARTTIME - DIETARY | \$77,584.00 | \$30,425.38 | 39.22% | \$0.00 | \$47,158.62 |
| 004-225-510200-55 | PERMANENT-HSEKEEPING | \$177,456.00 | \$101,105.79 | 56.98% | \$0.00 | \$76,350.21 |
| 004-225-510300-55 | PARTTIME-HSEKEEPING | \$16,632.00 | \$0.00 | 0.00% | \$0.00 | \$16,632.00 |
| 004-230-510200-55 | PERMANENT - LAUNDRY | \$57,312.00 | \$18,590.65 | 32.44% | \$0.00 | \$38,721.35 |
| 004-230-510300-55 | PARTTIME - LAUNDRY | \$13,480.00 | \$10,578.59 | 78.48% | \$0.00 | \$2,901.41 |
| 004-235-510200-55 | PERMANENT-MAINTENANCE | \$154,052.00 | \$45,500.81 | 29.54% | \$0.00 | \$108,551.19 |
| 004-235-510300-55 | PARTTIME-MAINTENANCE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 004-240-510200-55 | PERMANENT-PROF CARE | \$713,103.00 | \$521,536.46 | 73.14% | \$0.00 | \$191,566.54 |
| 004-240-510300-55 | PARTTIME-PROF CARE | \$192,991.00 | \$36,159.73 | 18.74% | \$0.00 | \$156,831.27 |
| 004-245-510200-55 | PERMANENT-SOC SERVICE | \$57,013.00 | \$27,023.32 | 47.40% | \$0.00 | \$29,989.68 |
| 004-245-510300-55 | PARTTIME - SOCIAL SERVICE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 004-256-510200-55 | PERMANENT-MED TRANSPOR | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Total For Account Type: Expenditure | | \$4,687,247.00 | \$2,421,749.39 | 51.67% | \$0.00 | \$2,265,497.61 |
| Expenditure Total for Fund: NURSING HOME | | \$4,687,247.00 | \$2,421,749.39 | 51.67% | \$0.00 | \$2,265,497.61 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund:

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|---------------------|---------------------|---------------|---------------|---------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 006 - COUNTY HIGHWAY | | | | | | |
| Account Type: Expenditure | | | | | | |
| 006-000-510200-30 | PERMANENT - HIGHWAY | \$775,000.00 | \$452,682.18 | 58.41% | \$0.00 | \$322,317.82 |
| 006-000-510300-30 | PARTTIME - HIGHWAY | \$24,000.00 | \$8,568.75 | 35.70% | \$0.00 | \$15,431.25 |
| 006-000-510400-30 | OVERTIME WAGES | \$38,000.00 | \$28,610.30 | 75.29% | \$0.00 | \$9,389.70 |
| 006-000-510500-30 | MONTHLY (PER DIEM & MILEA | \$3,500.00 | \$1,379.99 | 39.43% | \$0.00 | \$2,120.01 |
| 006-000-510550-30 | MILEAGE | \$1,000.00 | \$200.95 | 20.10% | \$0.00 | \$799.05 |
| 006-000-530165-30 | WORKMANS COMP CO. SHAR | \$37,167.00 | \$37,166.12 | 100.00% | \$0.00 | \$0.88 |
| 006-000-530170-30 | HEALTH/LIFE INS. CO. CHARE | \$100,000.00 | \$58,284.26 | 58.28% | \$0.00 | \$41,715.74 |
| 006-000-630000-30 | CLOTHING/UNIFORMS | \$15,000.00 | \$10,391.19 | 69.27% | \$0.00 | \$4,608.81 |
| Total For Account Type: Expenditure | | \$993,667.00 | \$597,283.74 | 60.11% | \$0.00 | \$396,383.26 |
| <hr/> | | | | | | |
| Expenditure Total for Fund: COUNTY HIGHW | | \$993,667.00 | \$597,283.74 | 60.11% | \$0.00 | \$396,383.26 |
| <hr/> | | | | | | |
| Fund: 009 - COUNTY MOTOR FUEL | | | | | | |
| Account Type: Expenditure | | | | | | |
| 009-000-510175-30 | COUNTY ENGINEER | \$130,500.00 | \$71,502.57 | 54.79% | \$0.00 | \$58,997.43 |
| Total For Account Type: Expenditure | | \$130,500.00 | \$71,502.57 | 54.79% | \$0.00 | \$58,997.43 |
| <hr/> | | | | | | |
| Expenditure Total for Fund: COUNTY MOTOR | | \$130,500.00 | \$71,502.57 | 54.79% | \$0.00 | \$58,997.43 |
| <hr/> | | | | | | |
| Fund: 012 - LANDFILL | | | | | | |
| Account Type: Expenditure | | | | | | |
| 012-000-510175-45 | ADMINISTRATOR | \$79,741.00 | \$46,004.44 | 57.69% | \$0.00 | \$33,736.56 |
| 012-000-510200-45 | PERMANENT SALARIES | \$481,889.00 | \$275,119.00 | 57.09% | \$0.00 | \$206,770.00 |
| 012-000-510300-45 | PARTTIME LANDFILL | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 012-000-510360-45 | BENEFIT PAYOUT | \$18,000.00 | \$9,328.05 | 51.82% | \$0.00 | \$8,671.95 |
| 012-000-510400-45 | OVERTIME WAGES | \$80,000.00 | \$33,497.33 | 41.87% | \$0.00 | \$46,502.67 |
| 012-000-510500-45 | MONTHLY (PER DIEM & MILEA | \$2,800.00 | \$939.42 | 33.55% | \$0.00 | \$1,860.58 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 012

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|-----------------------|---------------------|---------------|---------------|---------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 012 - LANDFILL | | | | | | |
| Account Type: Expenditure | | | | | | |
| 012-000-510550-45 | MILEAGE | \$500.00 | \$259.92 | 51.98% | \$0.00 | \$240.08 |
| 012-000-530100-45 | FICA CONTRIBUTION CO. SHA | \$45,000.00 | \$26,766.19 | 59.48% | \$0.00 | \$18,233.81 |
| 012-000-530150-45 | IMRF-PENSION CO. SHARE | \$55,000.00 | \$19,901.83 | 36.19% | \$0.00 | \$35,098.17 |
| 012-000-530160-45 | UNEMPLOYMENT CO. SHARE | \$3,000.00 | \$2,141.24 | 71.37% | \$0.00 | \$858.76 |
| 012-000-530165-45 | WORKMANS COMP CO. SHAR | \$39,724.00 | \$39,723.24 | 100.00% | \$0.00 | \$0.76 |
| 012-000-530170-45 | HEALTH/LIFE INS. CO. CHARE | \$100,000.00 | \$47,361.49 | 47.36% | \$0.00 | \$52,638.51 |
| 012-000-630000-45 | CLOTHING/UNIFORMS | \$7,000.00 | \$6,758.39 | 96.55% | \$0.00 | \$241.61 |
| 012-420-510200-45 | TRUCK DRIVERS | \$158,538.00 | \$72,974.20 | 46.03% | \$0.00 | \$85,563.80 |
| 012-420-510300-45 | PARTTIME TRUCK DRIVER | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 012-420-510400-45 | TRUCK DRIVERS OT | \$30,000.00 | \$11,107.43 | 37.02% | \$0.00 | \$18,892.57 |
| 012-420-530100-45 | TRUCK DRIVERS FICA CO SHA | \$19,000.00 | \$6,207.97 | 32.67% | \$0.00 | \$12,792.03 |
| 012-420-530150-45 | TRUCK DRIVERS IMRF CO SH | \$22,000.00 | \$4,611.73 | 20.96% | \$0.00 | \$17,388.27 |
| 012-420-530160-45 | TRUCK DRIVERS UNEMPL CO | \$2,500.00 | \$631.80 | 25.27% | \$0.00 | \$1,868.20 |
| 012-420-530170-45 | TRUCK DRIVERS H/L CO SHAR | \$47,000.00 | \$18,483.22 | 39.33% | \$0.00 | \$28,516.78 |
| Total For Account Type: Expenditure | | \$1,191,694.00 | \$621,816.89 | 52.18% | \$0.00 | \$569,877.11 |
| Expenditure Total for Fund: LANDFILL | | | | | | |
| | | \$1,191,694.00 | \$621,816.89 | 52.18% | \$0.00 | \$569,877.11 |
| Fund: 014 - TAX SALE AUTOMATION FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 014-000-510200-20 | PERMANENT-REAL ESTATE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 014-000-510300-20 | PARTTIME - REAL ESTATE | \$6,750.00 | \$0.00 | 0.00% | \$0.00 | \$6,750.00 |
| Total For Account Type: Expenditure | | \$6,751.00 | \$0.00 | 0.00% | \$0.00 | \$6,751.00 |
| Expenditure Total for Fund: TAX SALE AUTO | | | | | | |
| | | \$6,751.00 | \$0.00 | 0.00% | \$0.00 | \$6,751.00 |
| Fund: 018 - ANIMAL CONTROL FUND | | | | | | |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 018

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

Return to Agency

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|----------------|--------------|---------|-------------|----------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 018 - ANIMAL CONTROL FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 018-050-510175-10 | ADMINISTRATOR | \$2,000.00 | \$1,166.62 | 58.33% | \$0.00 | \$833.38 |
| 018-050-510200-10 | PERMANENT SALARIES | \$36,712.00 | \$21,193.24 | 57.73% | \$0.00 | \$15,518.76 |
| 018-050-510400-10 | OVERTIME WAGES | \$3,500.00 | \$251.51 | 7.19% | \$0.00 | \$3,248.49 |
| 018-050-510500-10 | MONTHLY (PER DIEM & MILEA | \$2,000.00 | \$890.00 | 44.50% | \$0.00 | \$1,110.00 |
| 018-050-510550-10 | MILEAGE | \$2,750.00 | \$958.27 | 34.85% | \$0.00 | \$1,791.73 |
| 018-050-530160-10 | UNEMPLOYMENT CO. SHARE | \$1,000.00 | \$315.25 | 31.53% | \$0.00 | \$684.75 |
| 018-050-530165-10 | WORKMANS COMP CO. SHAR | \$1,852.00 | \$1,851.92 | 100.00% | \$0.00 | \$0.08 |
| 018-050-530170-10 | HEALTH/LIFE INS. CO. CHARE | \$9,000.00 | \$4,681.88 | 52.02% | \$0.00 | \$4,318.12 |
| 018-100-630000-10 | CLOTHING/UNIFORMS | \$750.00 | \$250.00 | 33.33% | \$0.00 | \$500.00 |
| Total For Account Type: Expenditure | | \$59,564.00 | \$31,558.69 | 52.98% | \$0.00 | \$28,005.31 |
| Expenditure Total for Fund: ANIMAL CONTRO | | \$59,564.00 | \$31,558.69 | 52.98% | \$0.00 | \$28,005.31 |
| Fund: 019 - SOCIAL SECURITY FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 019-000-530100-20 | FICA CONTRIBUTION CO. SHA | \$950,000.00 | \$403,351.34 | 42.46% | \$0.00 | \$546,648.66 |
| Total For Account Type: Expenditure | | \$950,000.00 | \$403,351.34 | 42.46% | \$0.00 | \$546,648.66 |
| Expenditure Total for Fund: SOCIAL SECURIT | | \$950,000.00 | \$403,351.34 | 42.46% | \$0.00 | \$546,648.66 |
| Fund: 020 - IMRF | | | | | | |
| Account Type: Expenditure | | | | | | |
| 020-000-530150-20 | IMRF-PENSION CO. SHARE | \$1,245,000.00 | \$349,887.43 | 28.10% | \$0.00 | \$895,112.57 |
| 020-000-530155-20 | ACCELERATED PYMT-IMRF CO | \$200,000.00 | \$24,312.49 | 12.16% | \$0.00 | \$175,687.51 |
| 020-000-810500-20 | ERI LOAN | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| Total For Account Type: Expenditure | | \$1,445,001.00 | \$374,199.92 | 25.90% | \$0.00 | \$1,070,801.08 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund:

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|----------------|----------------|--------|-------------|----------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 020 - IMRF | | | | | | |
| Expenditure Total for Fund: IMRF | | \$1,445,001.00 | \$374,199.92 | 25.90% | \$0.00 | \$1,070,801.08 |
| Fund: 023 - LAW LIBRARY FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 023-000-510300-42 | PARTTIME LAW LIBRARIAN | \$1.00 | \$0.02 | 2.00% | \$0.00 | \$0.98 |
| Total For Account Type: Expenditure | | \$1.00 | \$0.02 | 2.00% | \$0.00 | \$0.98 |
| Expenditure Total for Fund: LAW LIBRARY FU | | | | | | |
| | | \$1.00 | \$0.02 | 2.00% | \$0.00 | \$0.98 |
| Fund: 031 - HEALTH INSURANCE FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 031-000-560010-35 | ADMIN COSTS-HLTH | \$100,000.00 | \$42,446.50 | 42.45% | \$0.00 | \$57,553.50 |
| 031-000-560012-35 | ADMIN COSTS-DENTAL | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 031-000-560013-35 | ADMIN COSTS - VISION | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 031-000-560014-35 | ADMIN COSTS-FLEX | \$100.00 | \$0.00 | 0.00% | \$0.00 | \$100.00 |
| 031-000-560016-35 | ADMIN COSTS-NETWORK | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 031-000-560018-35 | ADMIN COSTS-TELEDOC | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 031-000-560020-35 | STOP LOSS CARRIER | \$500,000.00 | \$245,454.68 | 49.09% | \$0.00 | \$254,545.32 |
| 031-000-560030-35 | LIFE INSURANCE CARRIER | \$40,000.00 | \$23,330.51 | 58.33% | \$0.00 | \$16,669.49 |
| 031-000-560035-35 | WELLNESS TESTING | \$45,000.00 | \$17,062.00 | 37.92% | \$0.00 | \$27,938.00 |
| 031-000-560040-35 | AFFORDABLE CARE ACT EXPE | \$5,000.00 | \$0.00 | 0.00% | \$0.00 | \$5,000.00 |
| 031-000-560050-35 | MEDICAL CLAIMS | \$2,250,000.00 | \$1,018,269.91 | 45.26% | \$0.00 | \$1,231,730.09 |
| 031-000-560060-35 | RX CLAIMS | \$625,000.00 | \$306,813.82 | 49.09% | \$0.00 | \$318,186.18 |
| 031-000-580260-35 | FLEX CLAIMS | \$5,000.00 | \$2,118.04 | 42.36% | \$0.00 | \$2,881.96 |
| 031-000-580900-35 | DENTAL CLAIMS/PREMIUMS | \$165,000.00 | \$67,551.28 | 40.94% | \$0.00 | \$97,448.72 |
| 031-000-580910-35 | VISION CLAIMS/PREMIUMS | \$85,000.00 | \$14,415.26 | 16.96% | \$0.00 | \$70,584.74 |
| Total For Account Type: Expenditure | | \$3,820,104.00 | \$1,737,462.00 | 45.48% | \$0.00 | \$2,082,642.00 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 100

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

Return to Agency

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|----------------|----------------|---------|-------------|----------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 031 - HEALTH INSURANCE FUND | | | | | | |
| Expenditure Total for Fund: HEALTH INSURA | | \$3,820,104.00 | \$1,737,462.00 | 45.48% | \$0.00 | \$2,082,642.00 |
| Fund: 036 - INSURANCE TORT FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 036-000-510500-35 | MONTHLY (PER DIEM & MILEA | \$10,000.00 | \$1,327.50 | 13.28% | \$0.00 | \$8,672.50 |
| 036-000-510550-35 | MILEAGE | \$1,000.00 | \$192.10 | 19.21% | \$0.00 | \$807.90 |
| 036-000-510650-35 | WORKMANS COMP SALARY | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 036-000-580300-35 | W/C INSURANCE PREMIUM | \$163,517.00 | \$163,516.56 | 100.00% | \$0.00 | \$0.44 |
| 036-120-510300-35 | PARTTIME - INSURANCE | \$30,000.00 | \$17,500.00 | 58.33% | \$0.00 | \$12,500.00 |
| 036-165-530160-35 | CO SHARE UNEMPL-FINANCE | \$40,000.00 | \$27,749.13 | 69.37% | \$0.00 | \$12,250.87 |
| 036-170-530160-35 | CO SHARE UNEMPL-HWY | \$10,000.00 | \$3,347.19 | 33.47% | \$0.00 | \$6,652.81 |
| Total For Account Type: Expenditure | | \$254,518.00 | \$213,632.48 | 83.94% | \$0.00 | \$40,885.52 |
| Expenditure Total for Fund: INSURANCE TOR | | | | | | |
| Expenditure Total for Fund: INSURANCE TOR | | \$254,518.00 | \$213,632.48 | 83.94% | \$0.00 | \$40,885.52 |
| Fund: 040 - KNOX COUNTY HEALTH DEPARTMENT | | | | | | |
| Account Type: Expenditure | | | | | | |
| 040-300-510200-25 | PERMANENT - HEALTH DEPT | \$304,000.00 | \$181,159.66 | 59.59% | \$0.00 | \$122,840.34 |
| 040-300-510300-25 | PARTTIME - ADMINISTRATIVE | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 040-300-530100-25 | FICA CONTRIB. CO SHARE AD | \$109,600.00 | \$52,682.17 | 48.07% | \$0.00 | \$56,917.83 |
| 040-300-530150-25 | IMRF - PENSION CO SHARE | \$78,000.00 | \$39,172.89 | 50.22% | \$0.00 | \$38,827.11 |
| 040-300-530160-25 | UNEMPLOYMENT CO SHARE | \$12,000.00 | \$6,951.98 | 57.93% | \$0.00 | \$5,048.02 |
| 040-300-530165-25 | WORKMANS COMP CO. SHAR | \$3,200.00 | \$3,153.45 | 98.55% | \$0.00 | \$46.55 |
| 040-300-530170-25 | HEALTH & LIFE INS CO SHARE | \$171,000.00 | \$85,909.03 | 50.24% | \$0.00 | \$85,090.97 |
| 040-305-510200-25 | PERMANENT - ADMINISTRATO | \$51,275.00 | \$32,145.38 | 62.69% | \$0.00 | \$19,129.62 |
| 040-340-510200-25 | PERMANENT - HEALTH EDUCA | \$82,100.00 | \$35,530.64 | 43.28% | \$0.00 | \$46,569.36 |
| 040-340-510300-25 | PARTTIME - HEALTH EDUCAT | \$0.00 | \$720.65 | 0.00% | \$0.00 | (\$720.65) |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|-----------------------|-----------------------|---------------|---------------|-----------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 040 - KNOX COUNTY HEALTH DEPARTMENT | | | | | | |
| Account Type: Expenditure | | | | | | |
| 040-345-510200-25 | PERMANENT - ENVIRON HEAL | \$165,300.00 | \$99,458.97 | 60.17% | \$0.00 | \$65,841.03 |
| 040-345-510300-25 | PARTTIME - ENVIR. HEALTH | \$0.00 | \$864.78 | 0.00% | \$0.00 | (\$864.78) |
| 040-350-510200-25 | PERMANENT - HEALTH SERVI | \$805,000.00 | \$366,519.07 | 45.53% | \$0.00 | \$438,480.93 |
| 040-355-510200-25 | PERMANENT - WIC | \$124,500.00 | \$68,978.19 | 55.40% | \$0.00 | \$55,521.81 |
| 040-355-510300-25 | PARTTIME- WIC | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 040-355-530100-25 | FICA CO SHARE - WIC | \$9,800.00 | \$5,014.46 | 51.17% | \$0.00 | \$4,785.54 |
| 040-355-530150-25 | IMRF CO SHARE WIC | \$7,200.00 | \$3,734.77 | 51.87% | \$0.00 | \$3,465.23 |
| 040-355-530160-25 | UNEMPLOYMENT CO SHARE | \$800.00 | \$717.31 | 89.66% | \$0.00 | \$82.69 |
| 040-355-530165-25 | WORKMANS COMP CO SHARE | \$500.00 | \$403.61 | 80.72% | \$0.00 | \$96.39 |
| 040-355-530170-25 | HEALTH/LIFE INS CO SHARE - | \$22,100.00 | \$13,855.75 | 62.70% | \$0.00 | \$8,244.25 |
| 040-360-510200-25 | PERMANENT - FCM | \$106,400.00 | \$53,617.84 | 50.39% | \$0.00 | \$52,782.16 |
| 040-360-530100-25 | FICA CO SHARE FCM | \$8,300.00 | \$3,879.35 | 46.74% | \$0.00 | \$4,420.65 |
| 040-360-530150-25 | IMRF CO SHARE - FCM | \$6,100.00 | \$2,901.92 | 47.57% | \$0.00 | \$3,198.08 |
| 040-360-530160-25 | UNEMPLOYMENT CO SHARE - | \$600.00 | \$469.78 | 78.30% | \$0.00 | \$130.22 |
| 040-360-530165-25 | WORKMANS COMP - FCM | \$400.00 | \$350.80 | 87.70% | \$0.00 | \$49.20 |
| 040-360-530170-25 | HEALTH/LIFE INS. CO SH - FC | \$17,500.00 | \$8,743.88 | 49.97% | \$0.00 | \$8,756.12 |
| Total For Account Type: Expenditure | | \$2,085,675.00 | \$1,066,936.33 | 51.16% | \$0.00 | \$1,018,738.67 |
| Expenditure Total for Fund: KNOX COUNTY H | | \$2,085,675.00 | \$1,066,936.33 | 51.16% | \$0.00 | \$1,018,738.67 |
| Fund: 042 - PUBLIC SAFETY | | | | | | |
| Account Type: Expenditure | | | | | | |
| 042-070-510200-70 | TRANS ST ATTY | \$50,000.00 | \$29,166.70 | 58.33% | \$0.00 | \$20,833.30 |
| 042-100-510400-70 | TRANS SHRFF OT | \$225,000.00 | \$180,571.59 | 80.25% | \$0.00 | \$44,428.41 |
| 042-100-580560-70 | TRAN SH TRAINING | \$40,000.00 | \$32,905.98 | 82.26% | \$0.00 | \$7,094.02 |
| 042-100-630000-70 | TRANS SH UNIFORMS | \$50,000.00 | \$43,989.33 | 87.98% | \$0.00 | \$6,010.67 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund:

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|--------------|--------------|--------|-------------|--------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 042 - PUBLIC SAFETY | | | | | | |
| Account Type: Expenditure | | | | | | |
| 042-101-510200-70 | TRANS CORRECTIONS | \$25,000.00 | \$14,583.35 | 58.33% | \$0.00 | \$10,416.65 |
| 042-102-510200-70 | TRANS PATROL | \$50,000.00 | \$29,166.70 | 58.33% | \$0.00 | \$20,833.30 |
| 042-103-510200-70 | TRANS CT SEC | \$25,000.00 | \$14,583.35 | 58.33% | \$0.00 | \$10,416.65 |
| 042-185-870010-70 | TRANS PROBATION | \$50,000.00 | \$29,166.70 | 58.33% | \$0.00 | \$20,833.30 |
| Total For Account Type: Expenditure | | \$515,000.00 | \$374,133.70 | 72.65% | \$0.00 | \$140,866.30 |
| Expenditure Total for Fund: PUBLIC SAFETY | | \$515,000.00 | \$374,133.70 | 72.65% | \$0.00 | \$140,866.30 |
| Fund: 044 - NH REFERENDUM TAX | | | | | | |
| Account Type: Expenditure | | | | | | |
| 044-235-510200-55 | PERMANENT MAINTENANCE | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Total For Account Type: Expenditure | | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Expenditure Total for Fund: NH REFERENDU | | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Fund: 045 - FQHC | | | | | | |
| Account Type: Expenditure | | | | | | |
| 045-500-510175-25 | FQHC ADMINISTRATOR | \$51,275.00 | \$28,990.19 | 56.54% | \$0.00 | \$22,284.81 |
| 045-500-510200-25 | FT ADMINISTRATION | \$315,900.00 | \$188,662.86 | 59.72% | \$0.00 | \$127,237.14 |
| 045-500-510210-25 | FT DENTAL | \$493,500.00 | \$192,314.88 | 38.97% | \$0.00 | \$301,185.12 |
| 045-500-510220-25 | FT MEDICAL | \$693,500.00 | \$283,833.13 | 40.93% | \$0.00 | \$409,666.87 |
| 045-500-510230-25 | FULL TIME FQHC OUTREACH | \$67,500.00 | \$15,040.01 | 22.28% | \$0.00 | \$52,459.99 |
| 045-500-510240-25 | PERMANENT-BEHAVIORAL HE | \$287,200.00 | \$76,024.57 | 26.47% | \$0.00 | \$211,175.43 |
| 045-500-510250-25 | FT CLERICAL | \$232,500.00 | \$108,683.70 | 46.75% | \$0.00 | \$123,816.30 |
| 045-500-510315-25 | PT DENTAL | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 045-500-510320-25 | PT MEDICAL | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 045-500-530100-25 | FICA CONTRIBUTION CO. SHA | \$164,700.00 | \$64,267.69 | 39.02% | \$0.00 | \$100,432.31 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

| Selected Fund: 100 - Salaries | | Selected Account Type: Expenses | | | | |
|---|-----------------------------|---------------------------------|----------------|--------|-------------|----------------|
| Selected Purpose: 100 - Salaries | | From Period: 1 To Period: 7 | | | | |
| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
| Purpose: 100 - Salaries | | | | | | |
| Fund: 045 - FQHC | | | | | | |
| Account Type: Expenditure | | | | | | |
| 045-500-530150-25 | IMRF-PENSION CO. SHARE | \$118,800.00 | \$46,143.06 | 38.84% | \$0.00 | \$72,656.94 |
| 045-500-530160-25 | UNEMPLOYMENT CO. SHARE | \$12,000.00 | \$6,508.35 | 54.24% | \$0.00 | \$5,491.65 |
| 045-500-530165-25 | WORKMANS COMP CO. SHAR | \$4,200.00 | \$3,636.26 | 86.58% | \$0.00 | \$563.74 |
| 045-500-530170-25 | HEALTH/LIFE INS. CO. CHARE | \$287,500.00 | \$101,629.12 | 35.35% | \$0.00 | \$185,870.88 |
| 045-500-580560-25 | TRAINING EXPENSE | \$30,000.00 | \$14,167.92 | 47.23% | \$0.00 | \$15,832.08 |
| 045-500-580600-25 | TRAVEL EXPENSE | \$30,000.00 | \$159.09 | 0.53% | \$0.00 | \$29,840.91 |
| Total For Account Type: Expenditure | | \$2,788,575.00 | \$1,130,060.83 | 40.52% | \$0.00 | \$1,658,514.17 |
| Expenditure Total for Fund: FQHC | | \$2,788,575.00 | \$1,130,060.83 | 40.52% | \$0.00 | \$1,658,514.17 |
| Fund: 072 - DRUG COURT FUND | | | | | | |
| Account Type: Expenditure | | | | | | |
| 072-138-510175 | ADULT REDEPLOY ADMIN | \$17,058.00 | \$0.00 | 0.00% | \$0.00 | \$17,058.00 |
| Total For Account Type: Expenditure | | \$17,058.00 | \$0.00 | 0.00% | \$0.00 | \$17,058.00 |
| Expenditure Total for Fund: DRUG COURT FU | | \$17,058.00 | \$0.00 | 0.00% | \$0.00 | \$17,058.00 |
| Fund: 075 - DRUG FORFEITURE | | | | | | |
| Account Type: Expenditure | | | | | | |
| 075-069-510300-20 | PART TIME WAGES | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| Total For Account Type: Expenditure | | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| Expenditure Total for Fund: DRUG FORFEITU | | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| Fund: 077 - COURT SECURITY | | | | | | |
| Account Type: Expenditure | | | | | | |
| 077-027-510200-40 | PERM-CRT SEC | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund:

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1 To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|--|-----------------------------|--------------------|--------------------|---------------|---------------|--------------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 077 - COURT SECURITY | | | | | | |
| Account Type: Expenditure | | | | | | |
| Total For Account Type: Expenditure | | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Expenditure Total for Fund: COURT SECURIT | | | | | | |
| | | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| Fund: 086 - GIS | | | | | | |
| Account Type: Expenditure | | | | | | |
| 086-000-510200-20 | PERMANENT SALARIES | \$56,020.00 | \$32,319.00 | 57.69% | \$0.00 | \$23,701.00 |
| 086-000-510300-20 | PT MAPPER-TRAN TO ASMNT | \$18,255.00 | \$0.00 | 0.00% | \$0.00 | \$18,255.00 |
| 086-000-530100-20 | FICA CONTRIBUTION CO. SHA | \$4,286.00 | \$2,472.45 | 57.69% | \$0.00 | \$1,813.55 |
| 086-000-530150-20 | IMRF-PENSION CO. SHARE | \$3,500.00 | \$1,847.52 | 52.79% | \$0.00 | \$1,652.48 |
| 086-000-530170-20 | HEALTH/LIFE INS. CO. CHARE | \$9,240.00 | \$4,681.88 | 50.67% | \$0.00 | \$4,558.12 |
| 086-000-580560-20 | TRAINING EXPENSE | \$4,000.00 | \$2,183.66 | 54.59% | \$0.00 | \$1,816.34 |
| Total For Account Type: Expenditure | | \$95,301.00 | \$43,504.51 | 45.65% | \$0.00 | \$51,796.49 |
| Expenditure Total for Fund: GIS | | | | | | |
| | | \$95,301.00 | \$43,504.51 | 45.65% | \$0.00 | \$51,796.49 |
| Fund: 178 - CAC | | | | | | |
| Account Type: Expenditure | | | | | | |
| 178-072-510175-20 | DIRECTOR-CAC | \$27,878.00 | \$16,320.69 | 58.54% | \$0.00 | \$11,557.31 |
| 178-072-510200-20 | PERMANENT SALARIES | \$11,742.00 | \$5,704.94 | 48.59% | \$0.00 | \$6,037.06 |
| 178-072-510300-20 | PART TIME WAGES | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 178-072-530100-20 | FICA CONTRIBUTION CO. SHA | \$3,070.00 | \$1,641.66 | 53.47% | \$0.00 | \$1,428.34 |
| 178-072-530150-20 | IMRF-PENSION CO. SHARE | \$3,093.00 | \$1,230.99 | 39.80% | \$0.00 | \$1,862.01 |
| 178-072-530160-20 | UNEMPLOYMENT CO. SHARE | \$654.00 | \$365.80 | 55.93% | \$0.00 | \$288.20 |
| 178-072-530170-20 | HEALTH/LIFE INS. CO. CHARE | \$3,502.00 | \$3,169.44 | 90.50% | \$0.00 | \$332.56 |
| 178-174-510175-20 | DIRECTOR | \$1,455.00 | \$822.32 | 56.52% | \$0.00 | \$632.68 |
| 178-174-510200-20 | PERMANENT SALARIES | \$17,453.00 | \$9,674.84 | 55.43% | \$0.00 | \$7,778.16 |

Budget Status By Purpose - Detail

Fiscal Year: 2022

Knox County

Selected Fund: 178

Selected Account Type: Expenses

Selected Purpose: 100 - Salaries

From Period: 1

To Period: 7

| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
|---|-----------------------------|-----------------|-----------------|--------|-------------|-----------------|
| Purpose: 100 - Salaries | | | | | | |
| Fund: 178 - CAC | | | | | | |
| Account Type: Expenditure | | | | | | |
| 178-174-510300-20 | PART TIME WAGES | \$0.00 | \$0.00 | 0.00% | \$0.00 | \$0.00 |
| 178-174-530100-20 | FICA CONTRIBUTION CO. SHA | \$1,447.00 | \$799.44 | 55.25% | \$0.00 | \$647.56 |
| 178-174-530150-20 | IMRF-PENSION CO. SHARE | \$1,405.00 | \$598.23 | 42.58% | \$0.00 | \$806.77 |
| 178-174-530160-20 | UNEMPLOYMENT CO. SHARE | \$145.00 | \$117.62 | 81.12% | \$0.00 | \$27.38 |
| 178-176-510175-20 | DIRECTOR | \$19,151.00 | \$10,827.34 | 56.54% | \$0.00 | \$8,323.66 |
| 178-176-510200-20 | PERMANENT SALARIES | \$31,581.00 | \$14,259.73 | 45.15% | \$0.00 | \$17,321.27 |
| 178-176-530100-20 | FICA CONTRIBUTION CO. SHA | \$3,881.00 | \$1,868.82 | 48.15% | \$0.00 | \$2,012.18 |
| 178-176-530150-20 | IMRF-PENSION CO. SHARE | \$3,266.00 | \$1,410.40 | 43.18% | \$0.00 | \$1,855.60 |
| 178-176-530160-20 | UNEMPLOYMENT CO. SHARE | \$1,002.00 | \$82.00 | 8.18% | \$0.00 | \$920.00 |
| 178-176-530170-20 | HEALTH/LIFE INS. CO. CHARE | \$9,056.00 | \$3,944.22 | 43.55% | \$0.00 | \$5,111.78 |
| 178-176-580600-20 | TRAVEL EXPENSE | \$815.00 | \$135.38 | 16.61% | \$0.00 | \$679.62 |
| 178-178-510175-20 | DIRECTOR | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 178-178-510200-20 | PERMANENT SALARIES | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 178-178-530100-20 | FICA CONTRIBUTION CO. SHA | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 178-178-530150-20 | IMRF-PENSION CO. SHARE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 178-178-530160-20 | UNEMPLOYMENT CO. SHARE | \$1.00 | \$0.00 | 0.00% | \$0.00 | \$1.00 |
| 178-178-530170-20 | HEALTH/LIFE INS. CO. CHARE | \$2,959.00 | \$136.41 | 4.61% | \$0.00 | \$2,822.59 |
| 178-178-580560-20 | TRAINING EXPENSE | \$895.00 | \$485.00 | 54.19% | \$0.00 | \$410.00 |
| 178-178-580600-20 | TRAVEL EXPENSE | \$3,188.00 | \$386.74 | 12.13% | \$0.00 | \$2,801.26 |
| Total For Account Type: Expenditure | | \$147,643.00 | \$73,982.01 | 50.11% | \$0.00 | \$73,660.99 |
| Expenditure Total for Fund: CAC | | \$147,643.00 | \$73,982.01 | 50.11% | \$0.00 | \$73,660.99 |
| Expenditure Total for Purpose: 100 - Salaries | | \$28,985,593.51 | \$14,879,886.06 | 51.34% | \$0.00 | \$14,105,707.45 |

| | | | | | | |
|-----------------------------------|-----------------------------|---------------------------------|-----------------|--------------|-------------|-----------------|
| Budget Status By Purpose - Detail | | Fiscal Year: 2022 | | | Knox County | |
| Selected F | | Selected Account Type: Expenses | | | | |
| Selected Purpose | 00 - Salaries | From Period: 1 | | To Period: 7 | | |
| Purpose/Account | Purpose/Account Description | Budget | YTD | % Used | Encumbrance | Remaining |
| Report Expenditure Total: | | \$28,985,593.51 | \$14,879,886.06 | | \$0.00 | \$14,105,707.45 |



County of Knox

Return to Agent

Robin Davis <rdavis@knoxcountyil.gov>

line item adjustment

1 message

wsteck@9thjudicial.org <wsteck@9thjudicial.org>

Mon, Jul 11, 2022 at 11:30 AM

To: Robin Davis <rdavis@knoxcountyil.gov>

Good morning!

I need to make a line item adjustment but I really can't wait for the board to approve it later on this month. We are starting with a medical company and they bill a month ahead.

I would like a transfer of \$60,000 from line item Contingencies (002-000-820000-50) to Medical Services Expense (002-000-580900-50).

I know there was talk of a more formal way to request a transfer so if I need to fill something else out, just let me know.

I will be out of the office from July 14-21 so if you need anything please let Andy or Kris know.

Thank you!

Wendi Steck

Knox County

Mary Davis Home Superintendent

Return to Agent

| | | | | | | | |
|-----------------------|----------|--------------|--|--------------|--|--------------|--|
| uly | | | | | | | |
| xygen Supplies 004-00 | 05-55 | \$4,000.00 | | \$4,000.00 | | \$8,000.00 | |
| continent Supplies 00 | 30000-55 | \$12,246.00 | | \$9,000.00 | | \$21,246.00 | |
| ontingencies 004-000- | 55 | \$221,132.00 | | -\$13,000.00 | | \$208,132.00 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Joe D. Hines
LVHA

June 20, 2021

Letter to Knox County Board

The Knox County Landfill is requesting the following line item adjustments:

| Account Number | Account Name | Original Budget | Current Budget | Amount Transferred | Adjusted Budget |
|----------------|----------------------|--------------------|-------------------|-----------------------|--------------------|
| 011-000-870230 | Closer Activity Cost | \$ 350,000.00 | \$ 350,000.00 | \$ (220,000.00) | \$ 130,000.00 |

Moved to:

| | | | | | |
|----------------|-----------------------|---------------|---------------|---------------|---------------|
| 011-000-560000 | Professional Services | \$ 170,000.00 | \$ 170,000.00 | \$ 220,000.00 | \$ 390,000.00 |
|----------------|-----------------------|---------------|---------------|---------------|---------------|

The funds need to be transfer to complete the Engineering cost of the landfill #3 finale cove/gas system design and leachate management projects that were approved by the Board in February 2022. (estimated cost of \$215,350.00)

Rod Cleair; Director of Solid Waste



WHEREAS, The County of Knox, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Knox, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

GALE S 2ND ADDN SD LOTS 2 3 4 & 5 E 1/2 BLK 16 E 96 FT LOT 30

PERMANENT PARCEL NUMBER: 99-10-228-016

As described in certificate(s): 2017-0283 sold on November 16, 2018

Commonly known as: 345 DUDLEY ST.

and it appearing to the Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Robert E & Mary K Peterson, has paid \$6,882.50 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$4,924.65 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$20.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Robert E & Mary K Peterson shall receive \$73.00 for overpayment. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF KNOX COUNTY, ILLINOIS, that the Chairman of the Board of Knox County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$4,924.65 to be paid to the Treasurer of Knox County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

07-22-001

RESOLUTION NUMBER _____

**CLARIFICATION OF PREVIOUS RESOLUTION ON SALARY CONTINUATION FOR
FALLEN KNOX COUNTY DEPUTY SHERIFF NICHOLAS WEIST**

WHEREAS, the Knox County Board authorized in Knox County Resolution 2022-024, the salary for Knox County Sheriff Deputy Nicholas Weist be continued to be paid to his surviving spouse for a period of up to one year from his date of death or until the confirmation of “line of duty death benefits” have been paid to his family,

WHEREAS, the surviving spouse receives death benefits from IMRF, life insurance and under the Illinois Workers’ Compensation Act

WHEREAS, the County of Knox did not intend for the receipt of these benefits to affect the payment of salary to the surviving spouse under its resolution,

WHEREAS, the County of Knox intended for salary payments to continue until the payment of benefits under the Line of Duty Compensation Act, 820 ILCS 315 or one year, whichever occurs first,

NOW THEREFORE, BE IT RESOLVED, that Knox County Resolution 2022-024, is clarified that the salary for Knox County Sheriff Deputy Nicholas Weist be continued to be paid to his surviving spouse for a up to one year from his date of death or until the spouse receives payment of benefit under the Line of Duty Compensation Act. The spouse shall promptly notify the Knox County Treasurer of receipt of these benefits.

Passed and adopted this 26th day of July, 2022

Jared Hawkinson, Chair
Knox County Board

ATTEST: _____
Scott G. Erickson, County Clerk

ILLINOIS FOP LABOR COUNCIL

and

KNOX COUNTY, A BODY POLITIC / THE SHERIFF OF KNOX COUNTY

Sergeants and Lieutenants

December 01, 2021 – November 30, 2024

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ARTICLE 1 - PREAMBLE

This Agreement is entered into by the County of Knox, a body politic, by its duly constituted County Board and the Sheriff of Knox County, hereinafter referred to as the "Employer", and the Illinois Fraternal Order of Police Labor Council, hereinafter referred to as the "Union".

The purpose of this Agreement is to provide an orderly collective bargaining relationship between the Employer and the Union representing the Employees in the bargaining unit, and to make clear the basic terms upon which such relationship depends. It is the intent of both the Employer and the Union to work together to provide and maintain satisfactory terms and conditions of employment, and to prevent as well as to adjust misunderstandings and grievances relating to Employees wages, hours and working conditions.

In consideration of mutual promises, covenants and Agreement contained herein, the parties hereto, by their duly authorized representative and/or agents, do mutually covenant and agree as follows:

ARTICLE 2 - RECOGNITION

Section 2.1 Unit Description

The Employer hereby recognizes the Union as the sole and exclusive collective bargaining representative for the purpose of collective bargaining on matters relating to wages, hours, and other terms and conditions of employment as follows:

Included: All patrol officers with the rank of Sergeant and Lieutenant employed by the Knox County Sheriff's office as supervisors within the meaning of the Illinois Public Labor Relations Act.

Excluded: All patrol officers below the rank of Sergeant, Chief Deputy, Knox County Sheriff, and all other individuals employed by Knox County Sheriff's Office or County of Knox, and all confidential and managerial and professional Employees as defined by the Illinois Public Relations Act.

Section 2.2 Supervisors / Bargaining Unit Work

Supervisors may continue to perform work normally performed by the bargaining unit which is incidental to their jobs. They may also perform bargaining unit work in emergency situations and where such work is necessary to train a bargaining unit Employee. Such work by supervisors shall not be used to avoid payment of overtime or cause any layoffs of the bargaining unit Employees.

ARTICLE 3 - NEW CLASSIFICATIONS AND JOB VACANCIES

Section 3.1 New Classifications

Where the Employer finds it necessary to create a new job classification, the work of which the parties agree falls within the scope of the bargaining unit, the Employer and Union agree to jointly petition the State Labor Board to seek the necessary unit clarification.

If the inclusion of a new position classification is agreed to by the parties or found appropriate by the Labor Board, the parties shall negotiate as to the proper pay grade for the classification. If no agreement is reached within thirty (30) calendar days from the date its inclusion was determined, the Union may appeal the proposed pay grade to the 2nd step of the grievance procedure.

The second step grievance committee or arbitrator shall determine the reasonableness of the proposed salary grade in relationship to:

- (a) The job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer's work force;
- (b) Like positions with similar job content and responsibilities within the labor market generally;
- (c) Significant differences in working conditions to comparable position classifications.

The pay grade originally assigned by the Employer shall remain in effect pending the decision.

If the decision of the second step grievance committee or arbitrator is to increase the pay grade of the position classification, such rate change shall be applied retroactive to the date of its installation.

Upon installation of the new position classification, the filling of such position classification shall be in accordance with the posting and bidding procedures of this Agreement.

Section 3.2 Vacancies

Job vacancies shall be posted for bid by current departmental personnel who are qualified to apply for said opening prior to offering the opening to outside applicants.

ARTICLE 4 - NO STRIKE

Section 4.1 No Strike Commitment

Neither the Union nor any Employee will call, initiate, authorize, participate in, sanction, encourage, or ratify any work stoppage, slow down, or the concerted interference with the full, faithful and proper performance of the duties of employment with the Employer during the term of this Agreement. Neither the Union nor any Employee shall refuse to cross any picket line, by whomever established.

Section 4.2 Performance of Duty

It is recognized that Employees covered by this Agreement may be required in the line of duty to perform duties growing out of or connected with labor disputes which may arise within the County. The Union agrees that no disciplinary action or other action will be taken by the Union against any Employee or Employees covered by this Agreement by reason of any such action or conduct in the line of duty.

Section 4.3 Resumption of Operations

In the event of action prohibited by Section 4.1 above, the Union immediately shall disavow such action and request the Employees to return to work and shall use its best efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

Section 4.4 Union Liability

Upon the failure of the Union to comply with the provisions of Section 4.2 above, any agent or official of the Union who is an Employee covered by this Agreement may be subject to the provisions of Section 4.5 below.

Section 4.5 Discipline of Strikers

Any Employee who violates the provisions of Section 4.1 of this Article shall be subject to immediate discharge. Any action taken by the Employer against any Employee who participates in action prohibited by Section 4.1 above shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance procedure, except that the issue of whether an Employee in fact participated in a prohibited action shall be subject to the grievance and arbitration procedure.

Section 4.6 No Lockout

The County will not lock out any Employee(s) covered by this Agreement during the term of this Agreement as a result of a labor dispute with the Union.

ARTICLE 5 - EDUCATIONAL REIMBURSEMENT

The Employer will agree to reimburse Employees who take college level classes related to police work as approved by the Sheriff. Payment for tuition and books will be made upon proof of completion of the course on the following basis:

- (1) A grade of A - 100%
- (2) A grade of B - 75%
- (3) A grade of C - 50%
- (4) A grade of D or F - None

ARTICLE 6 - IMPASSE ARBITRATION

The parties agree that impasses subject to 5 ILCS 315/14 shall be resolved in accordance with that Section and the Rules and Regulations of the Illinois State Labor Relations Board.

ARTICLE 7 - PERSONNEL FILES

Section 7.1 Personnel Files

The Employer shall keep a central personnel file within the bargaining unit for each Employee. Employer is free to keep working files, but material not maintained or referenced in the central personnel file may not provide the basis for disciplinary or other action against an Employee.

Section 7.2 Inspection

Upon request of an Employee, the Employer shall reasonably permit an Employee to inspect their personnel file subject to the following:

- (a) Such inspection shall occur within a reasonable time following receipt of the request;
- (b) Such inspection shall occur during daytime working hours Monday through Friday upon reasonable request;
- (c) The Employee shall not be permitted to remove any part of the personnel file from the premises but may obtain copies of any information contained therein at no cost;
- (d) Upon written authorization by the requesting Employee, in cases where such Employee has a written grievance pending, and is inspecting their file with respect to such grievance, that Employee may have a representative of the Union present during such inspection and/or may designate in such written authorization that said representative may inspect his personnel file subject to the procedures contained in this Article;
- (e) Pre-employment information, such as reference reports, credit checks or information provided to the Employer with a specific request that it remain confidential, shall not be subject to inspection or copying.

Section 7.3 Notification

Employees shall be given immediate notice by Employer when a formal, written warning or other disciplinary documentation is permanently placed in their personnel file.

Section 7.4 Limitation on Use of File Material

It is agreed that any material and/or matter not available for inspection, such as provided in Section 7.1 and 7.2 above, shall not be used in any manner or any forum adverse to the Employee's interests.

ARTICLE 8 - DISCIPLINE AND DISCHARGE

Section 8.1 Discipline and Discharge

The parties agree that discipline and termination provisions of this Agreement are to be implemented by the Sheriff and not by the Knox County Sheriff's Office Merit Commission.

The parties recognize the principles of progressive and corrective discipline. Disciplinary action or measures shall include only the following:

- Oral reprimand
- Written reprimand
- Suspension (notice to be given in writing)
- Demotion for supervisory malfeasance
- Discharge

Disciplinary action may be imposed upon an Employee only for just cause.

If the Employer has reason to reprimand an Employee, it shall be done in a manner that will not embarrass the Employee before other Employees or the public.

Section 8.2 Limitation

The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline which is commensurate with the severity of the offense. The Employer shall notify both the Employee and Labor Council of disciplinary action. Such notification shall be in writing and shall reflect the specific nature of the offense.

Section 8.3 Pre-Disciplinary Meeting

For discipline, other than oral and written reprimands, prior to notifying the Employee of the contemplated discipline to be imposed, the Employer shall notify the Labor Council of the meeting and then shall meet with the Employee involved and inform the Employee of the reason for such contemplated discipline, including any names of witnesses and copies of pertinent documents. The Employee shall be informed of his contract rights to Labor Council representation and shall be entitled to such, if so requested by the Employee, and the Employee and Labor Council Representative shall be given the opportunity to rebut or clarify the reasons for such discipline. If the Employee

does not request Labor Council representation, a Labor Council Representative shall nevertheless be entitled to be present as a non-active participant at any and all such meetings.

Section 8.4 Investigatory Interviews

When the Employer desires to conduct an investigatory interview of any Employee where the results of the interview might result in discipline, the Employer agrees to first inform the Employee that the Employee has a right to Labor Council representation at such interview. If the Employee desires such Labor Council representation, no interview shall take place without the presence of a Labor Council representative. The role of the Labor Council representative is limited to assisting the Employee, clarifying the facts and suggesting other Employees who may have knowledge of the facts.

Section 8.5 Written Notice

The Employee shall be notified in writing of disciplinary action imposed, be advised of the specific nature of the offense and be given direction as to future behavior.

Section 8.6 Disciplinary Review

All discipline, excluding oral and written reprimand, shall be subject to the grievance procedure.

Section 8.7 Expedited Arbitration

For the purpose of this Section only, for any discipline imposed of ten (10) days or greater, the parties agree to meet within three (3) business days in an attempt to resolve the dispute. If the matter is still unresolved, the parties agree to waive all steps of the grievance procedure prior to arbitration and the discipline shall not be imposed until the rendering of the arbitrator's decision. In the event of a termination case, the Employee may be placed on paid or unpaid administrative leave pending the arbitrator's decision.

Section 8.8 Psychological Testing

Employees cannot be ordered to undergo psychological testing unless the Employer has reasonable suspicion to believe that the Employee is impaired and cannot perform the functions of his job duties.

At the time an Employee is ordered to submit to psychological testing, the County shall provide the Employee with a written notice of the order setting forth all of the objective facts and reasonable inferences drawn from those facts which had formed the basis of the order to test.

The Employee shall retain all rights as afforded to him under the provisions of the ILCS dealing with Mental Health.

ARTICLE 9 - SICK LEAVE

Section 9.1 Allowance

It is the policy of Knox County to provide protection for its full-time Employees against loss of income because of illness. All eligible Employees are encouraged to save as much sick leave as possible to meet serious illness situations. Sick leave is not intended for a one (1) day vacation nor to be used to extend vacation periods or holidays.

Any Employee contracting or incurring any non-service connected sickness or disability, which renders such Employee unable to perform the duties of his employment, shall receive sick leave with pay in accordance with this Agreement. Employees may also use sick leave benefits for medical and dental appointments.

Section 9.2 Accumulation

Each Employee shall accrue annually twelve (12) working days of sick leave at the rate of one (1) working day per month.

Sick leave for Employees hired prior to December 1, 2013, may be accumulated and carried over from year to year up to one hundred (100) days; Employees with more than 100 days accumulated as of December 1, 2013, will be permitted to retain those days, but may not accumulate further and will be subject to the 100 day maximum once depleted below 100.

Sick leave for Employees hired after December 1, 2013, may be accumulated and carried over from year to year up to eighty (80) days.

Any sick leave earned beyond the stated caps shall accrue to the maximum allowed by IMRF for retirement purposes only.

Officers are allowed to take sick time in one (1) hour increments.

Upon retirement or death, the Employee or the estate of the Employee may be compensated for up to thirty (30) accumulated sick days, payable 60 days after retirement or death.

Section 9.3 Procedures

No Employee will be permitted to take leave if it has not yet been earned. Sick leave shall be paid at full pay at the current rate of compensation.

Sick leave may be utilized by Employees due to personal illness and injury when they are sufficiently ill so that good judgment would determine it best not to report to work or in the event of injury not arising out of or in the course of their employment and for routine medical and dental appointments. All foreseeable leave for such purposes shall require reasonable prior notice to the Sheriff or his designee. If sick leave abuse is suspected, the Sheriff may require the certificate of a physician, physician's assistant or nurse practitioner giving information as to the circumstances involved.

Employees who are unable to return to work upon expiration of sick leave benefits and all other authorized benefit time must request a leave of absence without pay.

Any absence of more than four (4) consecutive working days or longer may require a physician's, physician's assistant or nurse practitioner's statement of release and verification substantiating that he may return to work. In addition, the Sheriff may request a physician's, physician's assistants or nurse practitioner's statement of verification of absence of shorter periods of time if sick leave abuse is suspected. The Sheriff may also require the Employee to be examined by a physician of the Sheriff's choice and at the expense of the Employer. Notice of an Employee's desire to return to work after an extended illness must be given to the Sheriff no less than twenty-four (24) hours in advance.

The Sheriff or any authorized supervisor may direct an Employee who appears ill to leave work to protect the health of other Employees. For compliance with such an order, the Employee shall not be charged for the actual time used against his sick leave accumulations.

An Employee shall be paid sick leave equivalent to the normally scheduled straight time pay. The Sheriff shall maintain a record of sick leave accrual, sick leave taken, and the balance of sick leave allowance available for the individual Employees.

Section 9.4 Sick Leave Abuse Sanctions

For the purposes of the provisions contained in this Article, "abuse" of sick leave is the utilization of such for reasons other than those stated in Sections 9.1 and 9.5 of this Article.

Upon sufficient evidence of the abuse of such sick leave, the Employee shall not be paid for such leave taken. Abuse of sick leave shall subject the Employee to disciplinary action pursuant to the terms of this Agreement. All Employees agree to cooperate fully with the Department in verifying illness.

Section 9.5 Sickness in the Family

An Employee shall be entitled to use paid sick leave benefits provided by the Employer for absences due to an illness, injury, or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent on the same terms upon which the Employee is able to use sick leave benefits. The Employer may limit the use of personal sick leave benefits for absences relating to family members to an amount not less than the personal sick leave that would be accrued during six (6) months at the employee's then current rate of entitlement.

ARTICLE 10 - CONFERENCES AND TRAVEL ALLOWANCE

Attendance at and participation in professional conferences, training, conventions and technical meetings shall be considered part of the Employee's normal duties. With the prior approval of the Sheriff, on the form provided by the Sheriff, Employees may attend such functions without loss of pay and at County expense. Employees traveling on County business shall either be provided with County vehicles or reimbursed the IRS travel rate for every mile of necessary travel by automobile in going to and returning from approved business trips. This shall be granted only to the driver of the vehicle. The proper form for reimbursement must be filled out and submitted to the Sheriff for approval.

Time at training sessions will be considered as the normal tour of duty.

ARTICLE 11 - COLLECTIVE BARGAINING

Section 11.1 Negotiations

Knox County, or its' designated representative, agrees to meet with and negotiate with a committee representing the Union for the purpose of negotiating and executing a new Agreement covering wages, rate of pay, hours, and other terms and conditions of employment. Such negotiations shall be participated in by the parties to the end that a full formal Agreement is adopted and effectuated within a reasonable period of time.

Any member of the Union negotiating team assigned to work on a day negotiations are scheduled, shall be released to attend negotiations without loss of pay. Bargaining committee members on off-duty status shall not be compensated for their presence at collective bargaining sessions.

Section 11.2 Bargaining Unit Comp-Time Pool

The bargaining unit may create a comp-time pool to accumulate hours that can only be used to attend to business or meeting for Union labor functions. Bargaining unit members can elect to assign comp-time to the comp-time pool at any time the comp-time pool requires time. Once the time is assigned, it cannot be withdrawn. All requests for time from the comp-time pool must be in writing specifying the function to be attended and signed by the Chairman of the bargaining unit. The granting of this time will require the permission of the Sheriff or his designee and shall not be unreasonably denied.

ARTICLE 12 - DISPUTE RESOLUTION AND GRIEVANCE PROCEDURE

Section 12.1 Definition of a Grievance

A grievance is defined as any unresolved difference between the Employer and the Labor Council or any Employee regarding the application, compliance, meaning or interpretation of this Agreement. This grievance procedure is subject to and shall not conflict with any provisions of the Illinois Public Labor Relations Act.

Section 12.2 Dispute Resolution

In the interest of resolving disputes at the earliest possible time, employee(s) who have a grievance shall be required to first meet with the Captain (or designee) in an attempt to resolve the complaint prior to filing a formal grievance unless the Captain (or designee) is the subject of the grievance.

Section 12.3 Representation

Grievances may be processed by the Labor Council on behalf of an Employee or on behalf of a group of Employees. Either party may have the grievant or one (1) grievant representing group grievants present at any step of the grievance procedure, and the Employee is entitled to Labor Council representation at each and every step of the grievance procedure upon his request.

Grievances may be filed on behalf of two (2) or more Employees only if the same facts, issues and requested remedy apply to all Employees in the group.

Section 12.4 Subject Matter

Only one (1) subject matter shall be covered in any one (1) grievance. A grievance shall contain a statement of the grievant's position, the Article, and Section of the Agreement allegedly violated, the date of the alleged violation, the relief sought, and the signature of the grieving Employee(s) and the date.

Section 12.5 Time Limitations

Grievances may be withdrawn at any step of the grievance procedure without precedent. Grievances not appealed within the designated time limits will be treated as withdrawn grievances.

The Employer's failure to respond to the employee and Labor Council within the time limits shall not find in favor of the grievant but shall automatically advance the grievance to the next step, except Step 3. Time limits may be extended by mutual agreement.

Section 12.6 Grievance Processing

No Employee or Union representative shall leave his work assignment to investigate, file or process grievances without first securing permission of his supervisor. In the event of a grievance, the Employee shall always perform his assigned work task and grieve his complaint later, unless the Employee reasonably believes that the assignment endangers his safety.

Section 12.7 Grievance Meetings

A maximum of two (2) Employees (the grievant and/or Union Representative) per work shift shall be excused from work with pay to participate in grievance meetings. The

Employee(s) shall only be excused for the amount of time reasonably required to present the grievance. The Employee(s) shall not be paid for any time during which a grievance meeting occurs outside of the Employee's work shift. In the event of a grievance, the Employee shall first perform his assigned work task and file his grievance later.

Section 12.8 Steps in Procedure

Disputes arising under this Agreement shall be resolved as follows:

STEP 1: If no agreement is reached between the grievant and the Captain (or designee) as provided for in Section 12.2, the grievant may, within fourteen (14) calendar days from the date the grievant knew of the event giving rise to the dispute, submit the grievance in writing to the Sheriff. Within seven (7) calendar days after the grievance has been submitted or some other mutually agreed to date, the Sheriff shall meet with the grievant and the Labor Council to discuss the grievance and make a good faith attempt to resolve the grievance. The Sheriff shall respond in writing to the grievant and the Labor Council within seven (7) calendar days following the meeting.

STEP 2: If the grievance is not settled at Step 1 the grievance may be referred in writing, within seven (7) calendar days after the decision of the Sheriff, to a Committee consisting of the Sheriff and the designated County Board Committee. The Committee shall meet with the Labor Council and the grievant to discuss the grievance and make a good faith effort to resolve the grievance within seven (7) calendar days or some other mutually agreed to date. The Committee shall respond in writing to the grievant and the Labor Council within seven (7) calendar days following the meeting.

STEP 3: If the dispute is not settled in Step 2, the Labor Council or the Sheriff may submit the matter to arbitration within fourteen (14) calendar days after the Committee's written decision or the expiration of the seven (7) calendar day period if the Committee fails to render a written decision. The parties shall request the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. Either party shall have the right to reject an entire list of arbitrators. The arbitrator shall be selected from the list of seven (7) by alternate strikes by the Employer representative and the Labor Council. (The Employer and the Labor Council shall flip a coin to determine who shall strike first.) The person whose name remains on the list shall be the arbitrator. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Labor Council. Such letter shall request the arbitrator to set a time and a place for the hearing subject to the availability of the Employer and Labor Council representatives and shall be notified of the issue where mutually agreed by the

parties. All hearings shall be held in the City of Galesburg, Illinois unless otherwise agreed to.

Both parties agree to make a good faith attempt to arrive at a joint statement of facts and issues to be submitted to the arbitrator.

The Employer or Labor Council shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its witness.

Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute.

The expenses and fees of arbitration shall be shared equally by the Employer and Labor Council. Costs of arbitration shall include the arbitrator's fees and transcription costs. Nothing in this Article shall preclude the Employer and Labor Council from agreeing to use the expedited arbitration procedures of the Federal Mediation and Conciliation Service. The decision and award of the arbitrator shall be made within forty-five (45) days following the hearing and shall be final and binding on the Employer, the Labor Council and the Employee and Employees involved. The arbitrator shall have no power to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement

ARTICLE 13 - SENIORITY

Section 13.1 Definition of Seniority

As used herein, the term "seniority" shall refer to and be defined as the continuous length of service with the Employer from the date of last hire.

Section 13.2 Definition of "In-Rank" Seniority

As used herein, the term "in-rank" seniority shall refer to seniority in the position covered by this Agreement. All time-generated benefits shall be determined by seniority with the Employer. Seniority to determine time off approval or shift selection and so on shall be determined by seniority "in-rank".

Section 13.3 Seniority List

The Employer and Union have agreed upon the initial seniority list setting forth the present seniority dates for all Employees covered by this Agreement and shall become

effective on or after the date of execution of this Agreement. Such lists shall finally resolve all questions of seniority affecting Employees covered under this Agreement or employed at the time the Agreement becomes effective. Disputes as to seniority listing shall be resolved through the grievance procedure. The initial agreed list is attached hereto as Appendix B and made a part thereof.

Section 13.4 Termination of Seniority

An Employee shall be terminated by the Employer and his seniority broken when he:

- (a) quits by written resignation; or
- (b) is discharged for just cause; or
- (c) accepts gainful employment while on an approved leave of absence from the Sheriff's Department; or
- (d) is absent for three (3) consecutive scheduled workdays without proper notification, authorization or acceptable excuse; or
- (e) fails to return to work at the conclusion of an approved leave of absence for a period of three (3) consecutive days without good cause.

Section 13.5 Seniority While on Leave

Employees will not continue to accrue seniority credit for all time spent on authorized unpaid leave of absence.

Section 13.6 Conflicts in Vacation

Employees shall select the periods of their annual vacation on the basis of seniority.

Section 13.7 Same Date of Appointment Seniority Determination

If more than one (1) Employee is appointed to the position of sergeant on the same date, the first determination of who has seniority rights over the other shall revert to hire date with the Employer regardless of bargaining unit. If all factors are equal, then tests scores from basic training shall determine who has seniority over the other.

Section 13.8 Shift Bidding by Seniority

Employees shall be allowed to bid for shifts by seniority once each year. The Employer shall post a list of shifts available for bid one month prior to January 1 of each year with the assignment taking effect in the first new pay period of January.

Section 13.9 Exempt Position

In the event an Employee of the bargaining unit is appointed or promoted to an exempt position outside the bargaining unit, they shall retain and continue to accrue seniority while in the exempt position. In the event they are no longer retained in the exempt position, they shall revert back to their last rank within the bargaining unit.

ARTICLE 14 - LABOR/ MANAGEMENT CONFERENCES

Section 14.1 Labor Management Conferences

The Union and the Employer mutually agree that in the interest of efficient management and harmonious Employee relations it is desirable that meetings be held between the Union representatives and responsible administrative representatives of the Employer. Such meetings may be requested at least seven (7) days in advance by either party by placing in writing a request to the other for a labor-management conference and expressly providing the agenda for such meetings and locations shall be limited to:

- (a) Discussion of the implementation and general administration of this Agreement.
- (b) A sharing of general information of interest to the parties.
- (c) Notifying the Union of changes in non-bargaining conditions of employment contemplated by the Employer which may affect Employees.
- (d) Discussion of pending grievances on a non-binding basis to attempt to adjust such grievances and to discuss procedures for avoiding further grievances.

The Employer and the Union agree to cooperate with each other in matters of the administration of this Agreement and to the degree that standards of law enforcement can be maintained for the maximum protections of the citizens of the State of Illinois.

To effectuate the purposes and intent of the parties, both parties agree to meet as necessary.

Section 14.2 Integrity of Grievance Procedure

It is expressly understood and agreed that such meeting shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be discussed in detail at labor-management conferences and any such discussion of a pending grievance shall be non-binding on either party and solely for the purpose of exploring alternatives to settle such grievances and such grievance discussion shall only be held by mutual agreement of the Employer and the Union nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 14.3 Union Representative Allowance

When absence from work is required to attend labor management conferences Employees shall before leaving their workstation give reasonable notice to and receive approval from their supervisor in order to remain in pay status. Supervisors shall approve the absence except in emergency situations. Employees attending such conference shall be limited to two (2).

ARTICLE 15 - SAFETY COMMITTEE

Section 15.1 Cooperation

The County and the Union agree to cooperate to the fullest extent reasonably possible to promote the use of safe equipment facilities practices and procedures.

Section 15.2 Safety Committee

Employees designated by the Union and persons designated by the County shall comprise a safety committee for the purpose of discussing safety and health issues relating to Employees and to recommend reasonable safety and health criteria relating to equipment facilities practices and procedures. The Committee shall meet as needed, by mutual agreement. Formal recommendations of the committee shall be submitted in writing to the Sheriff with a copy to the Union but shall not be binding upon the County or the Union. Within a reasonable time after the formal recommendations are submitted to the Sheriff, he shall give his written response to the recommendations to the committee.

Section 15.3 Disabling Defects

No Employee shall be required to use any equipment that has been designated by both the Union and the County as being defective because of a disabling condition unless the disabling condition has been corrected. When an assigned department vehicle is found to have a disabling defect or is in the violation of the law, the Employee will notify his supervisor, complete required reports and follow the supervisor's direction relative to requesting repair, replacement or the continued operation of said vehicle.

ARTICLE 16 - GENERAL PROVISIONS

Section 16.1 Use of Masculine Pronoun

The use of the masculine pronoun in this or any other document is understood to be for clerical convenience only, and it is further understood that the masculine pronoun includes the feminine pronoun as well.

Section 16.2 Work Rules

Work rules of the Knox County Sheriff which are not in conflict with this Agreement and are in force at the time this Agreement is signed shall continue in full force and effect.

Section 16.3 Bulletin Board

The Employer shall provide the Lodge with designated space on available bulletin boards or provide a separate bulletin board on a reasonable basis for use by the Lodge upon which the Lodge may post its notices. No such posting may be defamatory or partisan political in character.

Section 16.4 Time Sheets and Records

The Lodge or Union representative shall have the right to examine time sheets and other records pertaining to the computation of compensation of any Employee whose pay is in dispute or any other records of the Employee pertaining to a specific grievance, at reasonable times with the Employee's consent

Section 16.5 County to Replace Personal Effects

The Employer agrees to repair or replace based on reasonable and customary cost of replacement as necessary, an Employee's eye glasses, contact lenses and other personal effects, with the maximum reimbursement of five hundred (\$500) dollars per

item as documented with and approved by the Sheriff, including uniforms if such are damaged or broken, if during the course of the Employee's duties the Employee is required to exert physical force, is attacked by another person or damage is caused during the performance of their duties. Incident to be documented with immediate supervisor as soon as possible after the incident occurs.

Section 16.6 Exposure to Contagious Diseases

The Employer agrees to pay expenses for inoculation or immunization shots at a medical facility designated by the Sheriff for the Employee and for members of an employee's family when such becomes necessary as a result of said employee's exposure to contagious diseases where said Employee has been exposed to said disease in the line of duty.

The Employer also agrees to inoculate all Employees for Hepatitis B.

Section 16.7 Accumulated Time to be Provided

Quarterly, the Sheriff will provide a current log of accumulated time to each member of the bargaining unit indicating their current accumulated time due for compensatory time, vacation time, personal days and sick time. Upon request, the Employee may view the books on accumulated time.

Section 16.8 Continuing Compensation

The Employer agrees to abide by the provisions of 5 ILCS 345/1 for any injury incurred in the line of duty.

Section 16.9 Management Rights

Except as limited by a specific provision of this Agreement, the Employer shall continue to have the exclusive right to take any action it deems appropriate in the management of its operations and direction of the work force in accordance with its judgment. All inherent and common law management functions and rights which the Employer has not expressly modified or restricted by a specific provision of this Agreement are retained and vested exclusively in the Employer, including but not limited to the right to make or change reasonable work rules.

ARTICLE 17 - EMPLOYEE TESTING

Section 17.1 Statement of County Policy

It is the policy of Knox County Sheriff's Department (hereinafter Knox County or Employer) and its elected and appointed officials that the public has the absolute right to expect persons employed in Knox County to be free from the effects of drugs and alcohol. Knox County, as the Employers, have the right to expect their Employees to report to work fit and able for duty and to set a positive example for the jurisdiction they serve.

For purposes of this policy "drugs" or "illegal drugs" shall mean any controlled substance as defined in the Illinois Controlled Substances Act, or the Illinois Cannabis Control Act, and includes recreational and medical cannabis.

Section 17.2 Prohibitions

Employees shall be prohibited from:

- (a) Abusing prescribed medication, or consuming or being under the influence of or possessing alcohol at any time during or just prior to the beginning of the workday or anywhere on the Employer's premises or job sites, including the Employer's buildings, vehicles, or the Employee's own vehicles while engaged in Employer business, except as may be necessary in the performance of job duties.
- (b) Knowingly possessing, using, selling, purchasing, or being under the influence of, or delivering any illegal drug (including prescribed medication for which the employee does not have a prescription) at any time and at any place, except as may be necessary in the performance of job duties.
- (c) Failing to notify the testing agency, on a form to be supplied by the Employer, of any prescribed or non-prescribed medication being taken by the Employee which has known adverse side effects, which might impair the Employee's ability to perform his job duties.

Section 17.3 Testing

- (a) Random Testing: The Employer will randomly test 33.33% of its Employees each year. Determination of who is tested will be by random selection from a list of Employees included in the test group. Any commercially reasonable method of selecting by random means is appropriate for the Employer to use.
- (b) Reasonable Suspicion: Where the Employer has reasonable suspicion to believe that (a) an Employee is being affected by the use of drugs or alcohol; or (b) has abused prescribed medications; or (c) has used illegal drugs, the Employer shall have the right to require the Employee to submit to alcohol

or drug testing as set forth in this Section. The foregoing shall not limit the right of the Employer to conduct any tests it may deem appropriate for persons seeking employment prior to their date of hire, or upon promotion to another position with the Employer. Reasonable suspicion is presumed when the Employee is involved in a motor vehicle accident while on the job.

- (c) Post-Accident Testing. If the employee has sustained an on-the-job injury that is considered recordable under OSHA guidelines (i.e., requiring medical treatment), caused the injury of another person on County premises or during work time, or incurred property damage greater than \$100, the supervisor may, depending upon the facts and circumstances, require the injured employee to undergo a post-accident substance test.
- (d) Has been arrested for possession of unlawful drugs or unlawful drug paraphernalia.
- (e) When a law enforcement officer discharges his or her firearm causing injury or death to a person or persons during the performance of his or her official duties or in the line of duty, pursuant to 50 ILCS 727/1-25, the officer upon order must submit to alcohol or drug testing as set forth in this Agreement.

Employer is responsible for any costs associated with initial testing of Employee. Employee will be responsible for any costs associated with any re-testing related to any failed tests or subsequent requested or necessary testing by Employee.

Section 17.4 Order to Submit to Testing

- (a) The Employer or his designee may give the order to test.
- (b) The failure or refusal to submit to testing authorized by this Policy will subject an Employee to discipline up to and including discharge. The taking of an authorized test shall not be construed as a waiver of rights an Employee may have to object to taking or not taking the test.
- (c) Intentionally tampering with, causing another person to tamper with, substituting for, or causing another person to substitute for a urine, whether the Employee's own specimen or that of another Employee, shall subject an Employee to discipline up to and including discharge.
- (d) An Employee's physical inability to provide a urine specimen in spite of a reasonable amount of time being given shall be considered to be a refusal to provide a specimen.
- (e) Once an Employee is ordered to submit to testing as authorized by this Policy under 17.3 (a-d), they must do so within sixty (60) minutes or under 17.3 (e) they must do so as soon as practicable after the officer-involved shooting but no later than the end of the involved officer's shift or tour of

duty, or it will be deemed a refusal to submit to such testing. The Employee shall be permitted to consult with a representative or attorney of their choosing prior to taking the test and no questioning of the Employee shall be conducted without first affording the Employee the right to consult with legal counsel or a representative of their choosing. Right of counsel shall not delay the time in which the Employee must take the test requested.

- (f) Orders to test will be done in a confidential a manner as is permitted under each circumstance. Confidentiality will be determined on a case by case basis. The intent being to avoid any embarrassment to the Employee when being requested and ordered to submit to a test pursuant to this Policy.

Section 17.5 Substances Tested

- (a) Controlled substances: Any drug test required by the Employer pursuant to this Policy will analyze an individual's urine to test for the presence of illegal drugs. After detection of a controlled substance by urine, a confirmatory test will be conducted by the Employer at their expense to determine a level of concentration in the Employee's urine.
- (b) Alcohol: Any alcohol test required by the Employer pursuant to this Policy will analyze an employee's breath to test for the presence of alcohol. The alcohol concentration of .02 or more based upon the grams of alcohol per 1,000 milliliters of blood shall be considered a positive test presumptively concluding the Employee is under the influence of alcohol. Test levels below .02 shall not preclude the Employer from proving the Employee has consumed or is under the influence of alcohol.

Section 17.6 Testing Methodology

In conducting the drug testing authorized in this Article, the Employer shall:

- (a) Use only a clinical laboratory accredited by the U. S. Department of Health and Human Services (D.H.H.S.) or the Substance Abuse and Mental Health Services Administration (S.A.M.H.S.A.), although sample collection may be performed by a local hospital.
- (b) Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result. No Employee of Knox County shall be permitted at any time to become part of such chain of custody.
- (c) Collect a sufficient sample of the same bodily fluid or material from an Employee to allow for initial screening, a confirmatory test and a sufficient amount to be set aside and reserved for later testing if required by the Employee.
- (d) Collect samples in such a manner as to preserve the individual Employee's right to privacy while ensuring a high degree of security for the sample and

its freedom from adulteration. Employees shall not be witnessed by anyone while submitting a sample except in circumstances where the laboratory or facility does not have a "clean room" for submitting samples or where there is reasonable suspicion that the Employee may attempt to compromise the accuracy of the testing procedure.

- (e) Confirm any sample that tests positive in initial screening for drugs by testing the second portion of the same sample by gas chromatography/mass spectrometry (GC/MS) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites.
- (f) Provide the Employee tested with an opportunity to have the additional sample tested by a clinical laboratory as described in Section 17.6(a), at the Employee's expense, provided the Employee notifies the Employer within seventy-two (72) hours of receiving the results of the test that he desires to have the additional sample tested.
- (g) Before a positive test is reported to the Employer, the hospital or lab will have the confirmatory test results reviewed by a Medical Review Officer (MRO), who will verify the existence of a valid prescription or conflict, which might result in a false positive. If the MRO determines that there is a valid reason for a false positive, the results will not be reported. The Employer may discover and use the test results if they are below the levels provided for in Section 17.10 should the Employer choose to proceed to prove consumption and/or influence of drugs at levels below the presumption of influence.
- (h) Require the employee being tested to execute a written consent authorizing the release of the test results to the County.
- (i) Any confirmatory test that the Employee wishes to have done at their own expense must be done within forty-eight (48) hours of receiving the test results from the Employer's initial and confirmatory test.
- (j) No adverse action may be taken against an Employee prior to the receipt of the test results by the Employer and Employee, except that the Employer may suspend the Employee with full pay and benefits during the pendency of the testing.
- (k) Within three (3) business days after receipt of the test result report from the testing laboratory or hospital, the Employer, upon request, shall provide the Employee with copies of all documentation provided by the laboratory or hospital related to such testing at the Employer's expense.

Section 17.7 Voluntary Request for Assistance

Employees who come forward and seek voluntary medical treatment for his substance abuse problem prior to any random or reasonable suspicion test shall not be discharged so long as:

- (a) The Employee agrees to appropriate treatment as determined by a physician.
- (b) The Employee successfully completes the course of treatment prescribed by the physician, or counselor selected by the Employer, including an "after care" group for a period of no less than twelve (12) months.
- (c) The Employee agrees to submit to random testing for a period of two (2) years from the date of discipline provided that the Employee is not randomly checked more than five (5) times a year. Nothing contained herein shall prevent additional tests pursuant to Section 17.3 above.

The Employer may at their sole discretion require assignment of the Employee with pay if they are then unfit for duty as determined in the sole discretion of the Employer.

Section 17.8 Discipline

The Employer shall have the right to discipline Employees or recommend discipline against Employees, as may be appropriate, for any violations of this Policy. Such discipline, or recommendations for such, may include discharge at the Employer's discretion and option. Any Employee who is retained after a positive test result must comply with the provisions of Section 17.7 herein.

Section 17.9 Right to Contest

An Employee may file a grievance under the contract concerning any testing permitted by this Policy contesting the basis for the order to submit to the test, the right to test, the administration of the tests, the significance or accuracy of the tests or the results, and any other violation of this Article. Election to proceed under the Knox County grievance procedure shall be deemed the Employee's exclusive recourse.

Section 17.10 Test Results

Initial Test

Marijuana metabolites
Cocaine metabolites

Opiate metabolites
Phencyclidine
Amphetamines
Opiate metabolite for free Morphine
All other controlled substances

Confirmatory Test

Marijuana metabolites
(Delta 9-Tetrahydrocannabinol, 9 Carboxylic Acid)
Cocaine metabolite (Benzoylecgonine)
Opiates:
 Morphine
 Codeine
Phencyclidine
Amphetamines:
 Amphetamine
 Methamphetamine

Positive test result levels for this section shall be established in accordance with the Department of Health and Human Services or the Substance Abuse and Mental Health Services Administration standards. Any changes to these test levels or changes to substances tested for shall automatically modify this Section.

ARTICLE 18 - WORKING OUT OF CLASSIFICATION

If an Employee is assigned to work a position of a higher classification six (6) days or more he will receive the compensation of that position. Such work assignment shall be solely within the Sheriff's discretion.

ARTICLE 19 - HOLIDAYS

Section 19.1 Designated Holidays

Employees shall receive fourteen (14) holidays annually as set by the Circuit Judge. In the event the Judge sets less than fourteen (14) holidays, additional personal days shall be allowed to total fourteen (14) days.

The following shall be considered as holidays for Employees:

New Year's Day*

Labor Day*

Martin Luther King's Birthday

Columbus Day

| | |
|-------------------|------------------------------------|
| Presidents Day | Veterans Day |
| Good Friday | Thanksgiving Day* |
| Memorial Day* | Day after Thanksgiving |
| Independence Day* | Election Day (even numbered years) |
| Christmas Day* | Day after Christmas |

*Designated for Holiday Compensation if worked.

Section 19.2 Dates of Observance

All holidays shall be recognized on their traditional dates regardless of the day the holiday is observed by the County or State.

Section 19.3 Holiday Compensation

An employee who works their regularly scheduled shift on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day shall be compensated at time and one half (1 1/2 times) their normal rate with the "one half time" being in the form of compensatory time. The Employee shall also receive eight (8) hours (1 Holiday) to take off at the straight time rate to be scheduled with approval of the Employer. For example, an Employee working on December 25th, Christmas Day, would receive 8 hours of cash pay and 4 hours of compensatory time and be able to take the Christmas Holiday off on a different day.

An Employee who works their regularly scheduled shift on holidays other than New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day will receive straight time pay for the hours worked and shall receive eight (8) hours (1 Holiday) to take off at the straight time rate to be scheduled with approval of the Employer.

An Employee who does not work their regularly scheduled shift on a holiday shall receive eight (8) hours (1 Holiday) to take off at the straight time rate to be scheduled with approval of the Employer.

Section 19.4. Holiday Comp-Time Buy Back

Holiday compensatory time buy back shall be in accordance with Section 24.7.

ARTICLE 20 - NON-DISCRIMINATION

Section 20.1 Equal Employment Opportunity

The Employer will continue to provide equal employment opportunity for all Employees and develop and apply equal employment practices. Complaints or charges under this Section shall not be subject to the grievance and arbitration Article of this Agreement.

Section 20.2 Prohibition Against Discrimination

Both the Employer and the Illinois Fraternal Order of Police Labor Council will agree not to illegally discriminate against any Employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, mental or physical handicap or sexual orientation. Complaints or charges under this Section shall not be subject to the grievance and arbitration Article of this Agreement.

Section 20.3 Union Membership or Activity

Neither the Employer nor the Union shall interfere with the right of Employees covered by this Agreement to become or not become members of the Union and there shall be no discrimination against any such Employees because of lawful Union membership or non-membership activity or status.

ARTICLE 21 - LAY-OFF/ RECALL

Section 21.1 Layoff

In the event the Employer determines that there are insufficient funds, or the lack of work and a department-wide layoff is necessary, employees in this bargaining unit shall not be laid off unless at least thirty percent (30%) of the Patrol Division, including specialty assignments, have been laid off first and then only if all the remaining patrol officers have more department seniority than the least senior Sergeant. There will be no reduction in rank as any part of a layoff.

Section 21.2 Layoff Order

The order of layoff shall be from the lowest "in rank seniority" to highest "in rank seniority" in the bargaining unit. Individual Employees shall receive notice in writing of

the reasons necessitating the department-wide layoffs, not less than thirty (30) days prior to the effective date of such action.

Section 21.3 Recall

Employees, who have been laid off, shall be recalled to work by inverse order of layoff. No new employees at all shall be hired while employee's covered by this Agreement are laid off.

ARTICLE 22 - BILL OF RIGHTS

In the event the Employer deems it necessary to interrogate an Employee for any action that may lead to a suspension without pay, the Employer agrees to provide at least seventy-two (72) hours' notice and follow the guidelines as established in the Peace Officers Disciplinary Act as defined in the Illinois Compiled Statutes (50 ILCS 725 et. seq.) as may be amended from time to time.

Nothing in this Section is intended to or should be construed to waive employees' right to Union representation during questioning that the Employee reasonably believes may lead to discipline.

ARTICLE 23 - VACATION DAYS

Section 23.1 Entitlement

Full-time employees receive vacation benefits following the schedule below. Benefits begin accruing the first day of employment with the Employer.

Section 23.2 Accrual

| | |
|------------------------|-----------|
| Completion of 1 year | 80 hours |
| Completion of 8 years | 120 hours |
| Completion of 14 years | 160 hours |
| Completion of 20 years | 200 hours |

Section 23.3 Approval

Vacation time must be approved by the supervisor in advance but shall not be unreasonably denied.

Section 23.4 Minimum Increments

Vacation benefits can be used in one (1) hour increments.

Section 23.5 Priority Vacation Requests

During the month of January of each year of this Agreement, Employees shall be allowed to select up to a maximum of ten (10) working days of vacation, in minimum blocks of five (5) working days or forty (40) hours, for the calendar year, with seniority being the deciding factor in the approval of said time.

After selection of the priority vacation, any accrued vacation time due the Employee shall be approved on a first come, first serve basis. In the event of requests made for the same day, the date of the request shall determine the approval, if the requests are made on the same date, seniority shall determine approval.

Section 23.6 Vacation Carryover

Employees shall be allowed to carryover one (1) week of vacation time into the next year, until officers anniversary date of hire.

ARTICLE 24 - HOURS OF WORK/ OVERTIME

Section 24.1 Intent of Article

This Article is intended to define the normal hours of work and to provide the basis for calculation of overtime. It is not intended to be a guarantee of hours of work per day or work period, nor is it intended to establish a right to pay for time not worked except as specifically provided for in this Agreement. The foregoing however is not intended to permit the County to schedule or require Employees to work short work weeks solely for the purpose of avoiding the overtime obligations.

Section 24.2 Workday and Work Period

The workday shall consist of eight (8) consecutive hours and the work period shall consist of five (5) consecutive days followed by two (2) consecutive days off. The days off shall continue as the current practice.

A forty (40) minute paid lunch period shall be included in the workday along with two (2) fifteen (15) minute breaks. It is understood that the Employees are subject to emergency response and failure to receive the full lunch or break periods due to emergency response shall not be subject to overtime. The Sheriff agrees to make every

effort to return command officers, to four (4) days (10) hours per shift as soon as personnel numbers are adequate to do so.

Section 24.3 Basis for Calculating Overtime

For all hours worked in excess of eight (8) hours in a workday, including time worked in excess of eight (8) hours because of changes back and forth from Standard Time to Daylight Savings Time. In the event the Employee works only seven (7) hours due to the change, one (1) hour of compensatory time shall be used to make up the difference. For all hours worked on days that an Employee is not scheduled to work in accordance with his regular duty schedule and for all hours during which an Employee is in a pay status (i.e. not on an unpaid leave of absence) an Employee shall be paid at one and one-half (1 ½) times his regular hourly rate of pay. For purposes of establishing the hourly rate of pay, the annual salary shall be divided by two thousand eighty (2,080) hours. Overtime shall be earned and paid in fifteen (15) minute increments.

Section 24.4 No Pyramiding

There shall be no pyramiding of overtime for the same hours worked and compensation shall not be paid more than once to the same Employee for the same hours under any provision of this Agreement.

Section 24.5 Court Time/ Call-back

An Employee who is required to be in court or is called back to work while off duty where such time does not immediately precede or follow his scheduled duty hours shall receive a guaranteed minimum of two (2) hours pay at the overtime hourly rate of pay or actual time worked, whichever is greater. If a scheduled court appearance is within two (2) hours of the Employee's regular scheduled shift, the Employee has the option to work and request off early subject to supervisor's approval. Court time which immediately precedes or follows an Employee's scheduled duty hours shall be compensated at applicable overtime hourly rate of pay.

Section 24.6 Trade Days

With the Sheriff's approval, Employees may trade days.

Section 24.7 Compensatory Time

At the option of the employee, in lieu of pay for overtime, overtime shall be banked at the rate of one-and-one-half (1 ½) hours of compensatory time off for each overtime hour up to a cumulative total of 80 compensatory hours per fiscal year. Employees may not carry over compensatory time from fiscal year to fiscal year. All unused compensatory time will be paid out by the employer no later than December 31st of the next fiscal year but at the previous year's hourly pay rate. Employees may request to be paid out any amount of accumulated compensatory in June of the current fiscal year and will be paid out by the employer no later than June 30th. The Employer shall payout the compensatory time separately from the Employee's normal pay, but in the same manner (paper check or direct deposit) as the Employee receives their normal pay. Compensatory time off shall be subject to the approval of supervision and shall not be unreasonably denied.

Section 24.8 Adjusting Work Hours for Individual Employees

Upon at least three (3) days' notice an Employee's regular work period may be changed to a different work period provided that:

- (a) the change is for the purpose of filling an identified operational need;
- (b) an attempt is first made to fill the need with a qualified volunteer;
- (c) the new shift to which the Employee is assigned has specified and constant starting and ending times; and
- (d) the Employee is not subjected to more than one (1) completed change (i.e., a change from the Employee's regular shift to his new shift and back again) in a twenty-eight (28) day period.

Section 24.9 Overtime Distribution

- (a) Should a vacancy occur within the unit for any reason the overtime assignment shall be offered to the Employees on a seniority basis.
- (b) In emergency situations, the closest person concept may be utilized.
- (c) Overtime shall be distributed as equally as possible among those Employee's qualified to perform the work. Overtime shall be offered on a rotation based on seniority.

The most senior Employee, who is both qualified and available, shall have the first opportunity to accept or decline a maximum of one (1) work period of overtime. Once accepted or declined, the next most senior Employee will

be eligible for the next work period of overtime. This pattern will repeat itself until the least senior Employee accepts or declines one (1) work period. Once all qualified Employees have had an opportunity for one (1) work period of overtime the process shall repeat itself.

- (d) If all Employees decline the overtime offered, the Employer shall assign overtime in inverse rotating seniority for all those qualified to perform the duties. The maximum ordered overtime for one (1) Employee during a rotation shall be one (1) work period.

ARTICLE 25 - WAGES

Section 25.1 Base Annual Wage

The base annual wage rates effective during the term of this contract are attached and subject hereto as Appendix E.

All bargaining unit employees shall also receive a two thousand (\$2,000.00) dollar one-time signing bonus to be paid within thirty (30) days of ratification by both parties. This payment shall be made through a non-payroll check included with the retroactive paycheck.

Section 25.2 Longevity

Longevity rates for the purpose of this Agreement are determined by the employees "in rank seniority" as defined in Section 13.2. Longevity rates effective during the terms of his contract are attached as Appendix E.

Section 25.3 Compensatory Time Buy-Back

Compensatory time buy-back shall be in accordance with Section 24.7.

Section 25.4 Investigator Stipend

Any Employee assigned to the investigative division shall receive an additional \$0.65 per hour added to their base pay in accordance with Appendix E of this Agreement. Effective December 1, 2019, the Investigator Stipend shall be increased to \$0.75 per hour added to their base pay.

Section 25.5 Education Incentive

Any Employee with a B.S. will have \$0.25 per hour added to their base pay. Any Employee with a M.A. will have \$0.50 per hour added to their base pay.

Section 25.6 K-9/ Supervisor Stipends

The K-9 sergeant and the 1st shift sergeant will have \$0.25 per hour stipend added to their base pay. All sergeants starting shifts between 3:00 p.m. until 7:00 a.m. the following day shall receive a \$0.25 per hour stipend.

Section 25.7 Temporary Assignment

Any employee who works in a position included in the bargaining unit paying a higher rate of pay (to include applicable stipends) for more than five (5) consecutive scheduled working days, shall receive a temporary upgrade in pay to the temporary position beginning the sixth (6th) day.

ARTICLE 26 - MAINTENANCE OF STANDARDS

Section 26.1 Benefits and Work Practices

The County agrees that wages now paid above minimums set forth in this Agreement, and all economic benefits and work practices not in conflict with this Agreement and currently in effect shall continue and remain in effect for the term of this Agreement.

Section 26.2 Inadvertent Errors

It is agreed that the provisions of this Section shall not apply to inadvertent or bona fide errors made by the County or the Union in applying the terms and conditions of this Agreement, if such error is corrected within ninety (90) days from the date of discovery of error.

Section 26.3 Use of Vehicles

Members of this bargaining unit shall have the same minimum right to the use of Sheriff's Department vehicles as do other Employees within the Sheriff's Department.

ARTICLE 27 - INSURANCE

Section 27.1 Health Insurance

The County will offer eligible employees a health insurance plan in compliance with any requirements of health care reform legislation, including minimum plan requirements, and Employer funding requirements so that Employer penalties will not be incurred. As

part of such plan, employee costs for single coverage will not exceed one hundred thirty-five (\$135.00) dollars per month.

The County may offer alternative plans for employee enrollment during open enrollment periods for such plans. Such alternative plans may have different premiums, plan designs, co-pays and deductibles at the County's discretion. The Employer may, upon thirty (30) days' notice, re-open this Article for the purpose of bargaining over changes required by or the impact of health care legislation. If the Employer re-opens this Article for this purpose, the Labor Council reserves the right to re-open wages.

Should the employee decide to add dependent coverage to any offered plan, the employee may be required to pay up to forty-five (45%) percent of the family premium costs.

Section 27.2 Insurance Committee

The Employer agrees to establish a joint labor/management insurance committee and allow a representative of the Union to participate in any discussions on new insurance coverage, or methods that may be utilized to reduce cost.

ARTICLE 28 - UNIFORMS

Section 28.1 Uniforms Provided

Effective December 1, 2017, the Employer shall provide an annual uniform and equipment allowance of six hundred (\$600.00) dollars for the purchase, maintenance and replacement of all equipment and uniforms included but not limited to those items designated in Appendix D. Uniform allowance shall be subject to the normal payroll taxes with the exception of retirement. The Uniform Allowance shall be paid by the Employer on the same day, in the same manner and included with any compensatory time pay out the Employee may receive in December in accordance with Section 24.7.

Section 28.2 Body Armor Provided

The ballistic vest shall meet Law Enforcement standards and will be replaced consistent with manufacturer warranty. At such time when replacement is requested by the Employee, they shall be responsible for the first four hundred (\$400.00) dollars of the cost of the replacement vest. The Employer shall be responsible for paying the remainder of the cost of the replacement vest.

Section 28.3 New Uniforms/ Weapons

In the event the Employer changes the uniform or mandates a new weapon, the Employer shall provide a complete initial issue to all Employees.

ARTICLE 29 - UNION SECURITY/DUES DEDUCTION

Section 29.1 Union Presentation at Registration

The County shall grant the Union an opportunity during the registration of new Employees to present the benefits of membership in the Union. This privilege is subject to being discontinued in the event that a labor organization other than the Union should not seek or claim to represent a majority of the Employees in the bargaining unit or should demand "equal time" at registration.

Section 29.2 Dues Deduction

Upon receipt of proper written authorization from the Employee, the County shall deduct each month Union dues in the amount certified by the Labor Union from the pay of all Employees covered by this Agreement who authorize such deduction in writing. Such money shall be submitted to the Illinois Fraternal Order of Police Labor Council within thirty (30) days after the deductions have been made. Said deductions will be terminated upon the Employee's written request.

Section 29.3 Union Indemnification

The Labor Council hereby indemnifies and agrees to hold the County harmless against any and all claims, demands, suits or other forms of liability that may arise out of or by reason of any action taken by the Employer for the purpose of complying with the provisions of this Article.

Section 29.4 Dues Deduction Form

The Employer will provide a copy of the Dues Authorization Form to all applicants upon hiring. A copy of this form is attached to this Agreement as Appendix C.

Section 29.5 Employee List

The Employer agrees to provide a list of all Employees for whom dues deductions have been made. This list will contain the name and amount of dues deducted for each

individual and will be included with the monthly remittance to the Illinois Fraternal Order of Police Labor Council.

On a quarterly basis, the Employer shall provide an updated list of all Employees subject to the bargaining unit including their home addresses and telephone numbers.

ARTICLE 30 - LEAVES

Section 30.1 Personal Days

Each Employee shall be allowed three (3) working days as personal days off to be taken annually subject to the approval of the Sheriff or his designee not to be unreasonably denied. Personal time may be taken in increments of two (2) hours or more.

Section 30.2 Military Leave

Any Employee covered by the terms of this Agreement who is a member of a reserve force of the Armed Forces of the United States, or the State of Illinois, and who is ordered by the appropriate authorities to attend training programs or perform assigned duties, shall be granted a leave of absence with or without pay for the period of such activity as defined by State and/or Federal Law and shall suffer no loss of seniority rights. Employees who are called up for two (2) weeks active-duty training may take a leave of absence without pay or take the option of using their earned vacation time, or receive benefits as allowed by applicable State or Federal legislation as may be amended from time to time.

Employees are required to provide written verification of the time served in the military indicating where, when, and how long the duty assignment is.

Section 30.3 Educational Leave

Employees covered by the terms of this Agreement may be granted, upon written request, a leave of absence without pay, not to exceed a period of six (6) months after authorization from the Sheriff. During said leave, the Employee will be responsible for payment of benefits.

Section 30.4 Funeral Leave

If a death occurs among members of an Employee's immediate family, the Employee will be excused from work to attend the funeral and make other necessary

arrangements without loss of pay from the day of the death until the day after the funeral, but not more than a total of three (3) days. However, leave may be extended beyond three (3) days at the discretion of the Sheriff in the event that excessive travel is required, or other unique circumstances are involved that act to extend the time period between the day of death and the day after the funeral beyond the three (3) days.

Immediate family includes only parents, stepparents, brother, sister, child, step-child, step-sister, step-brother, father-in-law, mother-in-law, sister-in-law, brother-in-law, wife, husband, domestic partner, grandchildren, grandparents, and grandparents-in-law.

Employees shall be granted one (1) day without loss of pay to attend a funeral for any member of the Employee's household.

Section 30.5 Jury Duty

An Employee required to serve on a grand jury or petit jury shall be granted leave for the period required to serve on such jury without loss of pay. Such Employees shall sign a waiver of any compensation otherwise due them for serving on such jury.

Section 30.6 Family Medical Leave Act

Employees shall be granted leave consistent with the Federal Family Medical Leave Act and may utilize up to five (5) sick days and then all accumulated time available towards the leave.

Section 30.7 Stress Leave

Each Employee shall receive one (1) stress day per year. Such days may be taken at any time at the Employee's discretion. If stress days are not used by the Employee during the calendar year, they shall not carry over to the following calendar year.

Section 30.8 Maternity Leave

Pregnancy shall be treated the same as any illness and consistent with State and Federal Law.

ARTICLE 31 - SAVINGS CLAUSE

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or

other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

ARTICLE 32 - POST SHOOTING OR TRAUMATIC INCIDENT PROCEDURE

Section 32.1 Intent

It is the intent of the parties to provide a method for dealing with post-traumatic stress that is resultant of being involved either directly or indirectly in a shooting or other critical incident that can produce post-traumatic stress syndrome.

Section 32.2 Procedure

For any Employee who critically injures another, or other post-traumatic stress cases as determined by a mental health professional, the following procedures shall be utilized:

- (a) Any Employee who is directly involved in a shooting incident, or other incident as described in Section 32.1 hereinabove, shall be placed on administrative leave, at no loss of pay, for a minimum of three (3) working days, or if warranted, until released by an MD or mental health professional.
- (b) Any other Employee present at, or affected by the incident, may also be placed on administrative leave under the provisions of Section 2 paragraph (a) above, at the discretion of the Sheriff.
- (c) The Critical Incident Debriefing Team or some other comparable organization or person shall be contacted to debrief and discuss the critical incident with the remaining Employees who are or may be affected by the critical incident.
- (d) The family of the Employee directly involved in the incident shall be allowed to be present for the debriefing as outlined in Section 32.2 (c).

ARTICLE 33 - INDEMNIFICATION

Section 33.1 Employer Responsibility

The Employer shall adhere to the applicable provisions and conditions set forth in 65 ILCS 5/1-4-6, as may be amended from time to time. The maximum amount of liability shall be the amount set forth in 65 ILCS 5/1-4-6.

Section 33.2 Legal Representation

Employees shall have legal representation selected by the Employer in a civil cause of action brought against an Employee resulting from or arising out of the performance of duties, pursuant to 65 ILCS 5/1-4-6, as may be amended from time to time.

Section 33.3 Cooperation

Employees shall be required to cooperate with the Employer during the course of the investigation, administration, or litigation of any claim arising under this Article.

Section 33.4 Applicability

The Employer will provide the protections set forth above, so long as the Employee is acting within the scope of his employment and where the Employee cooperates, as defined in Section 33.3 "Cooperation" with the Employer in defense of the action or actions claimed.

ARTICLE 34 - F.O.P. LABOR COUNCIL REPRESENTATIVES

For the purposes of administering and enforcing the provisions of this Agreement, the Employer agrees as follows:

Section 34.1 Authorized Representatives

Upon notification to the Sheriff, authorized representatives of the Union shall be permitted reasonable visits to the Department during work hours to talk with Employees of the local Union and/or representatives of the Employer concerning matters covered under this Agreement.

Section 34.2 Attendance at Union Meetings

Subject to the need for orderly scheduling and emergencies, the Employer agrees that one elected official of the Union shall be permitted reasonable time off without loss of pay to attend general, board, or special meetings of the Union, provided that at least forty-eight (48) hours of notice of such meetings shall be given in writing to the Employer, and provided further that the names of all such officials shall be certified in writing to the Employer. Additionally, on duty members shall be allowed to attend Union meetings held

on the Employer's premises with prior notice to the Employer, but Employees shall be subject to perform their job duties if necessary.

Section 34.3 Grievance Procedure

Reasonable time while on duty shall be permitted one (1) Union representative for the purpose of aiding or otherwise representing Employees in the handling and processing of grievances or exercising other rights set forth in this Agreement, attendance at hearings and such reasonable time shall be without loss of pay.

Section 34.4 Convention Delegates

Any one (1) Employee chosen as a delegate to an F.O.P./Labor Council, State or National Conference may, upon written application approved by the Union and submitted to the Employer with at least fourteen (14) days' notice, be given a leave of absence without pay for the period of time required to attend such Conference. This period of time shall not exceed one (1) week. The Employee may utilize existing vacation or compensatory time in lieu of such unpaid leave, subject to scheduling requirements of the Sheriff's Department. Such requests shall not be unreasonably denied.

ARTICLE 35 - DURATION & SIGNATURE

Section 35.1 Duration

This Agreement shall be effective from December 1, 2021 and shall remain in full force and effect until November 30, 2024, except as herein provided. It shall continue in effect from year to year thereafter unless notice of termination is given in writing by registered or certified mail by either party not less than sixty (60) days or more than one-hundred twenty (120) days before the expiration date. In the event that such notice is given, negotiations shall begin no later than fifteen (15) calendar days after notice unless a later time is mutually agreed to. Nothing in this paragraph shall preclude commencing negotiations by mutual agreement earlier if so desired. Termination notices shall be considered to have been given as of the date shown on the postmark.

Section 35.2 Continuing Effect

Notwithstanding the foregoing, this Agreement shall remain in full force and effect after any expiration date while negotiations are continuing for a new contract between the

parties. All provisions of this contract shall continue to remain in full force and effect during said period.

THIS AGREEMENT EXECUTED this _____ day of _____, 2022
after receiving approval of the County Board of Commissioners, Sheriff and proper
ratification by Lodge Members.

For the Board of Commissioners:

County Board Chairman

Date

Sheriff

Date

ATTEST

Date

County Clerk

Date

ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL

Date

Date

Jay Titus, Field Representative

Date

APPENDIX A - GRIEVANCE FORM

(use additional sheets where necessary)

Lodge/Unit No.:

Year:

Grievance No.:



Date Filed: _____

Department: _____

Grievant's Name: _____
Last First M.I.

STEP ONE

Date of Incident or Date Knew of Facts Giving Rise to Grievance: _____

Article(s)/Sections(s) violated: _____, and all applicable Articles

Briefly state the facts: _____

Remedy Sought: _____

, in part and in whole, make grievant(s) whole.

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP TWO

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

Lodge/Unit No.:

Year: Error! Reference source not found.

Grievance No.:

STEP THREE

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP FOUR

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

REFERRAL TO ARBITRATION by Illinois FOP Labor Council

Person to Whom Referral Given

Date

FOP Labor Council Representative



APPENDIX C - DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCKTOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____, understand that under the U.S. Constitution, I have a right not to belong to a union. By my signature, I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____, hereby authorize my employer, Knox County and the Knox County Sheriff to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. (In addition, I authorize my Employer named hereinabove to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.)

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704
(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

APPENDIX D - EQUIPMENT & UNIFORM LIST

Uniformed Personnel

3 Long Sleeved Winter Shirts

3 Short Sleeved Shirts

3 Pair Trousers

1 Winter Coat

1 Sweater

Rain Gear

1 Ball Cap

Brass

Weapon with duty belt

Duty Gun Belt

1 Ballistics Protective Vest (To be replaced per manufacturer's warranty)

APPENDIX E - WAGE SCALE

Starting / Base Pay Rates:

Sergeant: Never less than or equal to the highest Patrol Deputy position's hourly wage ("Highest Deputy Position" as defined in decision handed down in Draznin Award FMCS No. 15-02646) or highest actual Patrol Deputy's hourly wage, to include any stipends, differentials, incentives, adjustments or monetary add-ons.

Lieutenant: No less than \$2.45 over a Sergeant with the same years of service in the Collective Bargaining Unit.

Starting Base Rate Effective December 1, 2021: \$32.07 (3% increase)

LONGEVITY ("In Rank Seniority"):

| | | |
|----------------|--------|--|
| Over 1 year: | \$0.10 | added to starting wage rate (employees in Union prior to December 1 st , 2013.) |
| Over 5 years: | \$0.25 | |
| Over 10 years: | \$0.30 | |
| Over 15 years: | \$0.35 | |
| Over 20 years: | \$0.35 | |
| Over 25 years: | \$0.35 | |

WAGE CALCULATION FORMULAS:

Sergeant: Starting Sgt. Rate + % Increase + Longevity + Stipend

Lieutenant: Starting Sgt. Rate + % Increase + Longevity + Lt. Rate + Stipend

Wage Increases:

Effective December 1st, 2021: Starting/Base Rate = \$32.07

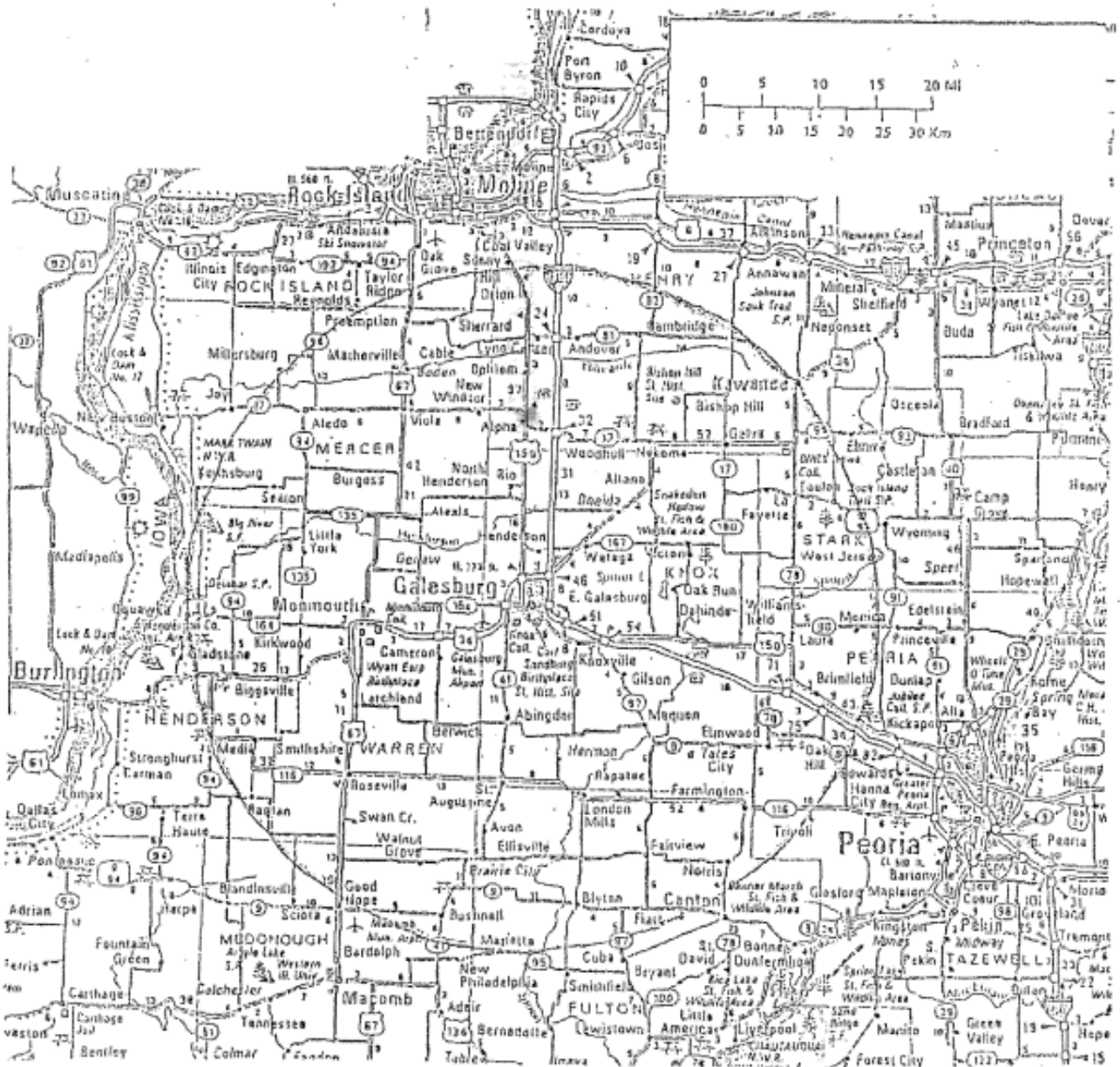
Effective December 1st, 2022: Starting/Base Rate = \$33.04 (3% Increase)

Effective December 1st, 2023: Starting/Base Rate = \$34.03 (3% Increase)

****Unless otherwise stated, all changes including wage adjustments are retroactive to December 1, 2021, for employees in the bargaining unit as of the date of ratification.**

APPENDIX F - RESIDENCY REQUIREMENT

The residency requirement for those Employees of this Union will be thirty (30) miles from the Knox County Sheriff Department (as the crow flies) as noted in the below listed map.



Knox County Board
Sheriff-jail-courthouse-Mary Davis Home-Animal Control-buildings Committee Meeting
June 18, 2022

The meeting was called to order by Vice-Chair Rick Sandoval. Roll was called. Present were Rick Sandoval, Darla Krejci, Jeff Link, Kyle Rohweder and Jared Hawkinson. Rollie Paulsgrove arrived, but deferred to R. Sandoval in running the meeting. Absent was Tara Wilder. A quorum was declared. Others in attendance were Sheriff Clague, Andy Bonus, David Amor, Robin Davis, Jeremy Karlin, Tom Schmidt, representatives from MSI and BAsE 2, Greg Bacon and Ron Roling from Oak Run.

There was no public comment.

A motion was made by J. Link to approve the agenda. Seconded by K. Rohweder. The agenda was approved.

Mary Davis Home- Andy Bonus reported for the MDH. In May they housed an average of 14 clients, 12 of which were out of county and 2 were from Knox County. They billed \$47,250 in child care costs and saved the county \$6,625. They have received 2 reimbursement checks totaling \$165,695.44.

Mr. Bonus reported that there are some evergreen trees on the property that are dying. They were examined by an arborist and they are not savable and will need be taken down. They will get a bid and if it is under \$5000 they will have them removed. The fire panel in the building needs to be replaced. The computer server needs to be updated. The threshold for technology acquisitions is \$20,000. They received two bids, one from Office Specialist and one from Dell. The Office Specialist bid was the low bid at \$6198 and since it is under the threshold, they are set to proceed.

Sheriff's Report - Sheriff Clague gave his report.

Sheriff Clague brought up the issue of golf carts and side-by-sides being allowed on county roads. He believes that most people who use them will follow all the safety requirements. He mentioned that other municipalities are allowing it also.

Ron Roling from the Oak Run Board of Directors spoke on the issue. He has written an ordinance that can be used.

Sheriff Clague said he sent deputies out to Oak Run to observe and poll residents and was surprised to find that the majority were in favor of allowing side-by-sides and golf carts to be used on the roads.

States Attorney, Jeremy Karlin said he would look into ordinances and resolutions of other communities. He suggested it would be good that all municipalities in the county should have uniform policies so it is easier for the deputies to enforce. He will have a report by the next meeting.

Sheriff Clague said the County Fair went well.

Capt. Brady presented information on body cam systems, including a bid from Supreme Radio Communications, Inc. This is the system they would like to go with. It is the system Galesburg PD uses. Some of its features were discussed including it allows patrol cars to interface with each other, the dispatcher and street cameras and the ability to text to 911.

Jared reported he had look into other bids, and that the NCPA allows joint purchasing for government units and that Supreme Radio is registered with the NCPA.

There is a potential grant that will help defer the costs through the state. The grant cycle opens September 1. The website suggests that if you haven't purchased cameras yet, that you should wait until the grant cycle opens. There was discussion on the likelihood of receiving the grant. It was decided that more information was needed to make a decision. Capt. Brady, Sheriff Clague and Jared Hawkinson will try to get more information to present to the Finance Committee.

Sheriff Clague mentioned an event the FOP is hosting on August 18 at Cedar Creek Hall. They are giving an award to Deputy Weiss' widow and want to thank the citizens of the county.

There has been one new hire for patrol. It was a lateral hire from another town so there will be no cost to train.

There is interest by the secretary for Animal Control in the position of Animal Control Officer. She has responded to some calls and has done well. Her only hold-up is the vehicle. She would like a smaller vehicle. There is a van available at Ford and the current vehicle does have a lot of mileage on it. This will be looked into further.

J. Link brought up a billboard that was put up to honor a fallen deputy in another county. He wondered if something like that could be done for Dept. Weist. Sheriff Clague reported that they have been looking into various ways to make a tribute to Dept. Weist.

State Attorney, J. Karlin spoke briefly on the complaint he had filed with IDHS concerning inmates who have been ordered to mental health facilities, but have not been transported. There is a lawsuit that other counties are working on filing jointly on this issue and they have hired a special prosecutor. He will keep us updated on his complaint and the joint lawsuit. There was no old business.

Buildings – The IDOC inspection of the jail and letter to the county was brought up. We have six months to address the corrosion and mold issue.

There are also reports of issues at the courthouse. Klinger will be inspecting the areas of concern and will have a report by the next meeting.

R. Paulsgrove stated that this is an ongoing problem that cannot be continued to be "kicked down the road."

Bob Ferguson of BAsE 2 gave a presentation on their inspection of the jail, Mary Davis Home and the Nursing home in regards to the performance contract. (Hopefully this presentation can be made available to the full board.) Before any of the proposed improvements can be made, financing has to be secured. David Amor suggested that some ARPA funding could be used to lower the initial costs. Finance committee will have to discuss some options.

In the meantime, Jared Hawkinson will schedule a workshop with the committee to discuss the results of the inspection and what projects should be done in what order.

Tom Schmidt spoke briefly on his experience with a performance contract at Carl Sandburg College. He is and advocate for the performance contract. He is happy to see the County move in this direction.

There was no old business.

In new business, Rollie Paulgrove read his letter of resignation effective July 31, 2022.

A motion was made by R. Sandoval to review and sign bills. Bills will be on display for Board Member review at the County Clerk's Office. Motion was seconded by K. Rohweder. Motion passed.

R. Sandoval made a motion to adjourn. Seconded by K. Rohweder.

The meeting was adjourned.



KNOX COUNTY SHERIFF'S DEPARTMENT

David L. Clague

SHERIFF

152 S. Kellogg Street

Galesburg IL 61401

Office: (309) 345-3733

Fax: (309) 345-3724

www.knoxcountysheriffil.com

07-15-22

To: Sheriff David Clague
From: Lieutenant Keith Rickard
Re: Monthly Activity Report - **June 2022**

Patrol Activity:

Miles of Patrol: **44,505**

Total Calls for Service: **822**

Motorist Assists: **30**

Traffic Crashes: **42**

Alarm Calls: **11**

Fire Calls: **11**

Traffic Citations: **44**

911 Hang-ups: **50**

Domestic Disputes: **16**

Medical Assists: **14**

Traffic Warnings: **48**

Civil Process Activity:

Total Number of Papers Served: **219**

Served by Civil Process Division: **185**

Served by Patrol/Other Divisions: **34**

Knox County Court Security:

Persons at Security Station: **6792**

Handicapped Assistance: **27**

Inmate Appearances: **112**

Arrests: **11**

Daily Average: **323**

Delivery Assistance: **13**

Inmate Video Court: **146**

Auxiliary Hours:

Patrol: **0**

Jail: **0**

Courthouse: **0**

Special Details: **0**

Knox County Jail:

Federal Inmates in the Knox County Jail: **30**

Printed
07/15/2022
11:50:31AM

KNOX COUNTY SHERIFF
Inmate Population Report
6/1/2022 thru 6/30/2022

| | NON-SENTENCED | | | REGULAR SENTENCE | | | SENTENCED WORK RELEASE | | | SENTENCED WEEKENDS | |
|--------|--------------------|------------------------------|--|---------------------|------------------------------|--|---------------------------|-----------------------------|--|-----------------------|-----------------------------|
| | Number of Bookings | Total No. Days Non-Sentenced | | No. of New Sentence | Total No. Days Reg. Sentence | | No. of New Sentence | Total No. Days W/R Sentence | | No. of New Sentence | Total No. Days W/E Sentence |
| Male | 154 | 2120 | | 6 | 236 | | 0 | 0 | | 0 | 1 |
| Female | 60 | 749 | | 1 | 69 | | 0 | 0 | | 0 | 0 |
| Total | 214 | 2869 | | 7 | 305 | | 0 | 0 | | 0 | 1 |

Average Daily Count

| | |
|-------------|---------------|
| <u>Male</u> | <u>Female</u> |
| 91.67 | 30.47 |

HOUSING

United States Marshal Service Central District of Illinois

| | | | | |
|-------------------|--------------------|------|----------|-------------------------|
| Invoice #: | 5DF KNOX FY22 JUNE | | | |
| Invoice Date: | JULY | 11th | 2022 | Vendor Code: 37-6001167 |
| TIN #: | 37-6001167 | | | Address Code: J26 |
| IGA #: | 26-03-0037 | | | Log #: PH- |
| Facility Code: | 5DF | | | Log Date: |
| 25801 | Housing | | HDH5000D | \$ 54,290.00 |
| FOR USMS USE ONLY | | | | |

Detention Facility:

Knox County Sheriff's Department
152 S. Kellogg St.,
Galesburg, IL 61401

Email: kjailadm@ci.galesburg.il.us

Phone #: 309-345-3737

Billing for Services Rendered to the US Marshal Service

| SOC | Name | Project Code | | |
|-------|---------|--------------|------------------------------|-------------|
| 25801 | Housing | HDH5000D | \$61.00 per Day x 890 Days = | \$54,290.00 |

Grand Total \$54,290.00

OPTIONAL

Signature of Authorized Jail Facility Personnel

Date

Louis Glossip, Jail Administrator

Printed Name of Authorized Jail Facility Personnel

| | |
|---|------|
| FOR USMS USE ONLY | |
| I CERTIFY THAT THE GOODS AND/OR SERVICES DESCRIBED ON THIS INVOICE HAVE BEEN RECEIVED AND ACCEPTED | |
| USMS Approving Official | Date |
| USMS Certifying Officer | Date |

TRANSPORTATION

United States Marshal Service Central District of Illinois

Detention Facility:

Knox County Sheriff's Department
152 S. Kellogg St.,
Galesburg, IL 61401

Personnel

Email: kjailadm@ci.galesburg.il.us

Phone #: 309-345-3737

| | | | | |
|-------------------|--------------------------|------|------|-------------------------|
| Invoice #: | 5DF KNOX TRANS FY22 JUNE | | | |
| Invoice Date: | JULY | 11th | 2022 | Vendor Code: 37-6001167 |
| TIN #: | 37-6001167 | | | Address Code: J26 |
| IGA #: | 26-03-0037 | | | Log #: PT- |
| Facility Code: | 5DF | | | Log Date: |
| 25302-2291 | Medical Transportation | | | HDG5002D \$ 75.51 |
| 25302-2292 | Transportation | | | HDT5001D \$1,671.29 |
| | | | | |
| M-22-D26-C-000 | | | | |
| | | | | |
| | | | | |
| FOR USMS USE ONLY | | | | |

Billing for Services Rendered to the US Marshal Service

| SOC | Name | Project Code | | |
|------------|------------------------|--------------|--|------------|
| 25302-2291 | Medical Transportation | HDG5002D | (4.50 Hours x \$16.00 per Hour) + (6.00 Miles x \$0.585 per Mile) = | \$75.51 |
| 25302-2292 | Transportation | HDT5001D | (72.50 Hours x \$16.00 per Hour) + (874.00 Miles x \$0.585 per Mile) = | \$1,671.29 |

Grand Total \$1,746.80

OPTIONAL

Signature of Authorized Jail Facility Personnel Date

Louis Glossip, Jail Administrator

Printed Name of Authorized Jail Facility Personnel

| | |
|---|------|
| FOR USMS USE ONLY | |
| I CERTIFY THAT THE GOODS AND/OR SERVICES DESCRIBED ON THIS INVOICE HAVE BEEN RECEIVED AND ACCEPTED | |
| USMS Approving Official | Date |
| USMS Certifying Officer | Date |

Committee Meeting Report

MARY DAVIS HOME

July 18, 2022

Financial:

For June 2022, the Mary Davis Home's average population was 14 clients per day. Of that number, 12 of those clients were placed in detention by outside counties. As a result, we billed out \$47,250.00 for childcare costs.

Knox County averaged 2 clients per day, saving the county \$6,625.00 in childcare costs.

Two payments totally \$165,695.44 were made to Knox County for reimbursement of salaries.

A Budget line-item change was sent to treasurer, moving \$60,000 from Contingencies to Medical to cover the new medical services with ACH.

Action Items: None

Old Business:

Future items: The evergreen trees by the fuel tank and sheriff's building are dying. Pictures were sent to an arborist who confirmed that they are beyond saving. Any thoughts on removal would be appreciated.

FYI: During an inspection, it was noted that our fire panel has become obsolete and needs to be replaced. We are in the process of getting quotes to bring back to the board from several different companies.

Our computer server is operating on an obsolete operating system. We have gotten a quote from Office Specialist to replace this: however, it is over \$5,000 threshold.

Mileage Reimbursement

April : 2017

9th Judicial Circuit:

| County | April Trips | April Billed | Total Trips | Total Billed |
|------------------|------------------------|-------------------------|------------------------|-------------------------|
| Fulton | 2 | \$102.00 | 15 | \$765.00 |
| Hancock | 0 | \$0.00 | 0 | \$0.00 |
| Henderson | 0 | \$0.00 | 4 | \$164.00 |
| McDonough | 2 | \$110.00 | 19 | \$1,045.00 |
| Warren | 0 | \$0.00 | 2 | \$44.00 |
| Total | 4 | \$212.00 | 40 | \$2,018.00 |

14th Judicial Circuit:

| | | | | |
|----------------------|-----------|-------------------|------------|-------------------|
| Henry | 0 | 0 | 14 | 504 |
| Mercer | 2 | 90 | 11 | 495 |
| Rock Island | 14 | 798 | 74 | 4218 |
| Whiteside | 6 | 570 | 24 | 2280 |
| Total | 22 | \$1,458.00 | 123 | \$7,497.00 |
| Overall Total | 26 | \$1,670.00 | 163 | \$9,515.00 |

May 15, 2017

Knox County Mary Davis Home
Monthly Report
June 19, 2017

| | | | |
|------------------------------------|-------------------|---------|-----------|
| Daily population on June 19, 2017: | Outside Counties: | (Total) | <u>14</u> |
| | Knox: | (Total) | <u>5</u> |
| | Overall: | (Total) | <u>19</u> |

| | |
|-------------------------|-------------------|
| Mileage billed for May: | <u>\$2,764.00</u> |
|-------------------------|-------------------|

| | | | |
|----------------------------|-------------------|------------|--------------------|
| Montly population for May: | Outside Counties: | Detention: | 12.71 |
| | | Per Diem: | <u>\$49,250.00</u> |

| | | |
|-------|------------|--------------------|
| Knox: | Detention: | 6.3 |
| | Per Diem: | <u>\$24,375.00</u> |

| | | |
|----------|---------|----|
| Overall: | (Total) | 19 |
|----------|---------|----|

State Reimbursements: \$174,534.65

Year to Date: \$436,328.82

Draft as of 7-20-22

Minutes for Knox County Committee Meeting for Highway, Landfill, Assessor, Zoning, GIS, and IT Wednesday, July 20, 2022, at 6:30PM

In accordance with social distancing requirements, Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act (see Public Act 101-0640), this meeting will be held virtually.

*Zoom Application: Meeting ID: 844 1710 8724 or Phone: 312-626-6799 ***

**** The Zoom Meeting ID and passcode (if needed) should be part of the email setting the meeting schedule**

Call Meeting to order

Invited Member's to Attend: Cheryl Nache (x), Jeff Link (x), Pamela Davidson (x), Todd Olinger (x), Darla Krejci (x) & Robert Bondi (x);

Invited Department Heads & Others in attend: Rod Cleair (x), Duane Ratermann (x), Sonia Hochstetler (x); Jeremy Karlin (x), Nate Appler (x)

Other in attendances: Missi Wheeler (Knox County Zoning Officer), & Greg Bacon

Public Comment: None

Business

*The Agenda: Motion by Jeff Link and seconded by Cheryl Nache, Motion approved unanimously.

*Approve Open and Closed Minutes of 6-15-22 Meeting: Motion Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

LANDFILL

1. Report: Attached

2. Claims; Attached and Discussion on Landfill fee due the week of July 4th.

3. Discussion item(s): Foth was not able to attend the meeting to explain the cost and change of the Leach Tank and new Cover for the current Landfill as the information was not finalize, see the department head's minutes for further details. Rod Cleair has successful been recertified to run the Landfill with his new certificate being in effect until October 1, 2025.

4. Action Item:

- a. Approve allowing Deer and Turkey bow hunting at the Knox County Landfill: Motion by Robert Bondi, seconded by Cheryl Nache, Nache yes, Link yes, Davidson yes, Olinger no, Krejci no, Bondi no, Motion fails
- b. Approve allowing the Landfill Employees to use the shooting range during closed hours; Motion by Robert Bondi, seconded by Darla Krejci, Nache yes, Link no, Davidson no, Olinger yes, Krejci no, Bondi no, Motion fails
- c. Approve Line-Item Adjustments (ie: see LF Report): Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

ASSESSOR/Zoning/GIS

1. Report: Attached

2. Claims: Attached

3. Discussion Item(s): Sonia Hochstetler reported that letters and physical review has occurred on all property violation requested by the County Board Members and that there is limited action allowed by law and the language in our regulations need review by Jeremy Karlin. For more details on this subject refer to Sonia Hochstetler's AGZ Minutes attached.

3. Action Item:

- a. Case AM-04-22, under Article 3, Definitions, Section 3.1.01.1, all words; Motion by Todd Olinger, seconded by Robert Bondi, Motion approved unanimously.
- b. Case AM-06-22, under Article 11, Construction and Occupancy Permits, Section 11.1, all words: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.
- c. Case AM-07-22, under Article 15, Enforcement and Legal Procedure, Section 15.2, all words: Motion by Robert Bondi, seconded by Todd Olinger, Motion approved unanimously.
- d. Case AM-08-22, under Article 15, Enforcement and Legal Procedure, Section 15.3, all words: Motion by Robert Bondi, seconded by Darla Krejci, Motion approved unanimously.
- e. **Tabled:** Case AM-09-22, under Article 15, Enforcement and Legal Procedure, Section 15.4, all words: Motion by Pam Davidson, seconded by Cheryl Nache, Motion approved unanimously.
- f. Case AM-10-22, under Article 10, Board of Appeals, Section 10.4.04, add words in bold: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

(Note: see AGZ report for details on action items described in a, b, c, d, e & f)

HIGHWAY

1. Report: Attached

2. Claims: Attached

3. Action Item(s):

**** The Zoom Meeting ID and passcode should be part of the email setting the meeting schedule**

Draft as of 7-20-22

a. Approve Bid for Miscellaneous Pipe Culverts, Section 22-00000-00-CB: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

b. Approve Bid for Pavement Striping, Section 22-00000-00-KC: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

4. Discussion Item: Duane Ratermann announced that he was part of a focus group for the PBS TV Series "AT ISSUE" that will be running in its 35th Season and this specific interview will be the 1st Episode about the State Program to Rebuild Illinois Funding and the difference being made in Knox County; the Program can be found by logging into the PBS TV.org website. Additionally, Duane Ratermann will be a speaker in local panel about the same subject in Wataga this next week. See Mr. Ratermann's minutes for further details.

Information Technology "IT" & Help Desk

1. Report: Attached

2. Claims: Attached

3 Action Item(s):

a.

4. IT Personnel Update and Link Technologies Update:

Approve Claims for All Departments & have the Committee Vice Chair or County Chair Jared Hawkinson sign the bills/claims: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously.

Old Business:

New Business: Member accepted that Chair Robert Bondi would be approved to sign for the member's per diem sheets since he was conducting the meeting via remote access for reason of being isolated for Covid.

Executive Session for Personnel Items: For Assessor Personnel review: Motion to start Executive Session: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously at 8:15P

Motion to exit Executive Session: Motion by Robert Bondi, seconded by Cheryl Nache, Motion approved unanimously at 8:40p.

Motion to review the Assessor's Compensation contract after the receipt of the Wage Study, which is anticipated to be received by the end of August: Motion by Darla Krejci, seconded by Cheryl Nache, Nache yes, Link yes, Davidson yes, Krejci yes and Bondi no; Motion approved.

Adjourn: Motion made by Pamula Davidson, seconded by Cheryl Nache, Nache yes, Link yes, Davidson yes, Olinger yes, Krejci yes, Bondi yes. Motion approved unanimously at 8:48P

Respectively submitted by Robert Bondi, Committee Chair.

Assessor Minutes July 20, 2022

Sonia said my reports out there. Just working away here. If you have any questions on that let me know. Bob asked if there were any questions on Sonia's report or on anything Sonia had already provided. Cheryl asked how things were going out there at the Drive In. Missi Wheeler and Sonia both said, "they are not". Sonia explained that she had not done many violations since she was waiting to get verbiage in the resolutions to hold people accountable. Pam had asked to have the Drive In contacted. They had sent out multiple and many had cleaned up and therefore we didn't go to Adjudication because they were kind enough to follow our recommendations. But the Drive In did not accept the certified letter so we kept it. So, we had one that went to adjudication. Sonia discussed that we can only hold someone accountable is Junk/Salvage. So, we were told by Mr. Statham that we needed to decide what we are going to do if they do not clean up. We have to decide if we are going to clean it up and then put a lien on the property, are we going to have a budget to pay for it. Do we want to own these properties and all the problems that may come with it, etc. Sonia has asked Jeremy to help set some Nuisance ordinances to help with the issues that are a problem like the inoperable vehicles, unlicensed vehicles, etc. Sonia stated that you have to decide if you want to own these properties. Now you may say you want to own the Drive In, but I am not talking about the Drive In, I am talking about the county, any of these properties that do not clean up and then we take them. Pam stated that we have a trustee that has property all through the county. We put it up for sell because they haven't paid their taxes. She said the fines should have some meat to it. There are other people throughout the county that will buy those properties. Sonia said she would need the fines with the nuisance ordinances in order to apply fines, in order to pay for the cleanup, in order to take ownership of the property. I don't have anything in the resolution to do that. Jeff stated that most of the properties you don't want any part of. The county doesn't want that liability. Todd stated that she has to have the language in the resolution right. Jeremy said that he has sample nuisance ordinances from other counties that he can put together a large broad scope of it and then you guys can decide how you want to narrow it down. He said he would have that for us at the next meeting.

Bob made a motion to review case AM-04-22, second by Olinger. Pam asked for more discussion for the people that were there that didn't get to review the amendment. Sonia read it aloud. Discussion ensued. Jeff asked what the reasoning on the square footage. Sonia stated that we didn't want it to be larger then the Main structure/ Primary/Principle and it is just that "an Accessory Building". Cheryl asked about a farm hand. Todd stated that the shared driveway wouldn't work. Discussion on driveway ensued and the decision was made that the driveway language should be removed. Sonia asked the question of Jeremy about, if we take out the part of the amendment that talks about the "shared driveway" would it be fine or would it have to go back to ZBA. Todd made a motion to take out the shared driveway and Bob 2nd it. Bob called the role and the motion passed 6/0

Bob made a motion for case AM-06-22, second by, Cheryl. Discussion ensued. Sonia stated that this is already in practice (for years) that she is just wanting it to be written and part of the resolution. The addition to this is stating that the accessory building will require it also. Sonia went to Jeremy because someone wanted to know where it said this in the resolution. It says that we are in charge of health and safety. So, we need to make sure that it is healthy and safe. Jeff stated that the inspection would not come first. Jeremy corrected Sonia in that it is approval. Sonia said yes, the correct word is approval, not inspection. Bob called the roll and the motion passed 6/0.

Bob made a motion for case AM-07-22, second by Todd. Sonia stated that again these stems from what we already do, but wants to have it in the resolution. Sonia explained that they had to pull a permit back because it was issued and we had not received the septic approval. So, again current practice but we need it in the resolution. Pam asked if this was going passed the ZBA. Sonia stated no. This is I have issued a permit and then I find out your breaking a rule. Discussion or examples ensure. Pam asked if there was not any language that says that now. Have we been doing it. Sonia said yes, we have been doing it and no it is not in the resolution. Bob called the role and the motion passed 6/0.

Bob made a motion for case AM-08-22, second by Darla. Sonia read it and clarification in the system. Sonia stated that we already issue Stop Work Orders but there has never been a fee. But the work it takes with all the time and effort that we put into doing them we wanted compensated and for there to be a fine associated

with not following the rules and getting your permit before construction. Sonia stated that this has “zero to do with farmers” the ZBA asked that. Farmers are exempt from any fees associated with construction of farm buildings. Pam stated that “you are saying that this does not include farmers, but I didn’t hear anything the excluded farms. Sonia said the state statutes exclude them. Pam asked if it said that in the resolution. Sonia and Jeremy said that it does. Sonia couldn’t locate that during the meeting and Jeremy said he would put together something to add next month that would state that. It was agreed that if there is a statement added they would be fine with this amendment. Bob called the roll and the motion passed 5/1.

Bob made a motion for case AM-09-22, second by Cheryl. Todd believed this was a 4th amendment issue with this. Sonia said that she just pulled it up today, state statutes, trespass criminal offense, as a government official, doing my job in zoning, I have the right to go on a property to effectuate the job. If I am going to post a stop work order I have to go on the property. I am not saying that I am going to break any rules, climb any fences, open any doors, go in building. Sonia stated that it is not fair that if I can see the violation then I issue it and if I cannot see the violation then I don’t issue. Todd asked if he could play devils advocate. The 4th amendment to the United States Constitution applies to the government not just to the police and so we are governed by the constitution that are movement on private property is limited to a certain scope, we can’t take extra ordinary steps or processes to see something or do something that is an infringement on someone’s 4th amendment rights. We can’t climb fences, stand on someone’s shoulders, borrow a ladder down the street, look over a fence or hedge row, that is not accessible, and what they use typically, if the American person can’t read the meter then it is out of play for the government. Cheryl said she was going to go back to her very first meeting. Where it was front page news that they were intruding on people’s property, and Greg was chairman. She explained what happened and I have never said yes again. The committee members asked to call the vote. Sonia said that Jeremy has a piece to state, he is here for a reason. Jeremy said that he believes that Todd is right. So, anticipating this meeting tonight, I was taking a look at the City of Galesburg’s ordinance. It gives the plumber the right to go on a property and inspect, the community developer can do a site inspection, so I think what we could do is where it says to effectuate the purpose and provisions of this resolution. Maybe we need to tighten that up a little bit. To say all that they are going in there to make sure they are compliant to the zoning resolution. If you don’t have the ability to go and see if they are following the rules then I think you are hampering the assessor’s office. So, the language there, I think we can tighten that up to satisfy your concerns. Pam mentioned that there is a section that they sign that says that they can due inspection. Sonia stated that those are fine it is the other issues that makes the need for this. Pam thinks that a letter should be sent out. Jeremy stated that they might send the letter out, but if there is push back they might bring a sheriff. Discussion ensued. Jeremy suggested that this one get tabled and he will bring this back tightened up. Bob said Cheryl and I withdraw our motion and Pam made a motion to table and 2nd by Cheryl. Bob called the roll motion passed 6/0.

Bob made a motion for case AM-10-22, second by Cheryl. Sonia read the amendment. We have had issues with the previous verbiage which said that it was \$350 Plus \$15 per acre. So, someone has a 10-acre parcel and they want a conditional use to ZBA and they only want to pay \$15 for 2 acres in the conditional use and not all the acres. They pay the money they go to ZBA and at ZBA they go “shoot, I think we need 3 or 4 acres”. So, we charge them more money for 2 or 4 acres. Now time goes and if they are using all 10 acres what are we doing? So, in talking with the ZBA member they figured that most people have 10 acres or less that would be getting a conditional use. We figure that this will cover 98% of the conditional uses. The others, say if someone has 120 acres and only wants 3 of it “NOPE”. It has to be 10 or all. So, they have a choice to split off 10 or pay \$15 per acre of the 120 and the \$500. Missi stated that the conditional use stays with the property for a lifetime. Darla asked if there are additional cost to separating out the 10 acres. Sonia said if you want to separate out acreage, if you choose to do that, depending on if the acreage has been separated before, you may have to do a subdivision plat, so there is money on that, and it has to be recorded. If it is large and has not been split then they can get an attorney and have him write a legal description and record that (if not split since 1963). Missi stated that it has to be more than 10 acres. So, Darla said that then they have to decide if the fees are worth it. Missi said that all of that information is disclosed to them before hand so that they know that in advance. Bob called the roll (discussion on abstention) motion passed 4/2.

Bob said on to Duane Highway department.

Sonia M Hochstetler

Landfill: Rod Cleair

Department Report: See Clear's Department Report

Clear presented monthly report, which was distributed via e-mail.

Cleair informed the committee that he recently passed both the Class A Operator exam and the Special Waste exam and is now certified until October 1, 2025

Action items:

Approve allowing Deer and Turkey bow hunting at the Knox County landfill:

Motion by: Bondi Second by: Nache
3 Ayes 3 Nays 0 Abstentions Motion: Failed

At the June committee meeting I was asked to develop rules/policies in the event, the Landfill staff are allowed to bow hunt at the Landfill.

Approve allowing the Landfill employees to use the Shooting range during closed hours.

Motion by: Bondi Second by: Krejci
2 Ayes 5 Nays O Abstentions Motion: Failed

Approve Line Item Adjustment:

| Motion by: Bondi | | Second by: Nache | | | |
|------------------|-----------------------|------------------|----------------|--------------------|-----------------|
| 6 Aye | 0 Nays | O Abstentions | Motion: Passed | | |
| Account # | Account Name | Original Budget | Current Budget | Amount Transferred | Adjusted Budget |
| 011-000-870230 | Closer Activity | \$350,000.00 | \$350,000.00 | \$(220,000.00) | \$130,000.00 |
| Moved to: | | | | | |
| 011-000-560000 | Professional Services | \$170,000.00 | \$170,000.00 | \$220,000.00 | \$390,000.00 |

Transferred to pay for the two projects approved in February. (Finale cover/gas system design and Leachate Management)

Rod Cleair
07/21/2022

Knox County Landfill
July 20, 2022

Discussion items:

- Presentation by Foth Engineering:
- On July 12, 2022 I passed both the Class A Landfill Operator Exam and the Special Waste Exam, therefore I am certified until October 1, 2025.

Action items:

- Approve allowing Deer and Turkey bow hunting at the Knox County Landfill:

At last month's meeting, I was asked to develop a set of rules/policies in the event the Landfill staff are allowed to bow hunt at the Landfill. Please see attached document.

- Approve allowing the Landfill Employees to use the shooting range during closed hours.

Enclosed are a set of rules/policies for the Landfill staff in the event, they are allowed to use the County shooting range.

- Approve Line item Adjustment:

| Account # | Account Name | Original Budget | Current Budget | Amount Transferred | Adjusted Budget |
|----------------|-----------------------|-----------------|----------------|--------------------|-----------------|
| 011-000-870230 | Closer Activity | \$350,000.00 | \$350,000.00 | \$(220,000.00) | \$130,000.00 |
| | | | Moved to: | | |
| 011-000-560000 | Professional Services | \$170,000.00 | \$170,000.00 | \$220,000.00 | \$390,000.00 |

The funds need to be transferred to complete the Engineering cost of the Landfill #3 finale cover/gas system design and leachate management projects that were approved by the Board in February 2022. (Estimated cost of \$25,350.00)

Bills:

- Nothing to report:

ASSESSMENT / GIS / ZONING REPORT

July 20, 2022

ASSESSMENT OFFICE

I have been working on the new exemption for the permanently disabled Veterans. I have converted everyone to the new one and will be sending out some postcards to inform them of the new rules. They no longer have to reapply every year. I have also been helping Dee get the sales recorded. We are still working on getting caught up. The Township Assessors are to have their books completed by August 15th. I am hoping to be able to roll in mid Sept. That would put us having BOR in Nov. We will again allow Splits and Combo's to be done at BOR level. Then we can roll in early Jan or Feb to the clerk, provided that there are no delays based on software or other major problems.

ZONING OFFICE

There was one (1) Adjudication hearings in June of 2022. There was 1 ZBA hearing in June of 2022. The Zoning office issued twenty-one (21) building permits for June 2022 compared to nineteen (19) building permits for June 2021.

ACTION ITEM: Approve request for: AM-04-22

- **Case AM-04-22**, under Article 3, Definitions, Section 3.1.01.1, **all words:**

3.1.01.1 Accessory Dwelling- One accessory dwelling will be allowed in the "R", "C" and "A" districts only if there is an existing 3.1.67 Principal/ Primary Structure as defined in this resolution; the accessory dwelling shall be owned by the same person who occupies the habitable principal dwelling; the accessory dwelling shall share the driveway serving the principal dwelling; shall have a minimum of 350 square feet and a maximum of 800 square feet, the entrance shall not face any street on which the parcel fronts; it must be located at least 15 ft from the Principal/ Primary Structure; the accessory dwelling shall not be used for rental property for non-family members and a 911 address shall be obtained for the accessory dwelling.

ACTION ITEM: Approve request for AM-06-22

- **Case AM-06-22**, under Article 11, Construction and Occupancy Permits, Section 11.1, **all words:**

A well and septic approval from the Knox County Health Department will be required to be submitted to the Zoning office prior to any issuance of permits for new construction on a principle or accessory building which will have plumbing access to water or sewage in ALL districts.

ACTION ITEM: Approve request for AM-07-22

- **Case AM-07-22**, under Article 15, Enforcement and Legal Procedure, Section 15.2, **all words:**

The Knox County Zoning Administrator or their authorized representative(s) has the authority to **REVOKE** and require the return of any building permit in the following instances: any material departure from the approved application, plans or specifications, refusal or failure to comply with the requirements of the Knox County Zoning Resolutions regulations including but not limited to, subdivision, erosion control, and floodplain regulations; false statements or misrepresentations made in securing such permit; and refusal to comply with other applicable, state, county or federal laws.

ACTION ITEM: **Approve request for AM-08-22**

- **Case AM-08-22**, under Article 15, Enforcement and Legal Procedure, Section 15.3, **all words:**

Section 15.3 When any building or structure is being constructed, either without a permit or in violation of a properly issued building permit, the Knox County Zoning Administrator or their authorized representative(s) is hereby authorized to issue a STOP WORK ORDER on the premises where the violation is taking place. They shall assess a fee for a STOP WORK ORDER in the amount of \$500.00, the stop work order shall cite the violated section(s) of this resolution and shall be presented to the owner of the property, the owner's agent, or to the person doing the work. Compliance with the order shall be the responsibility of the owner of record, the current occupant, and the person performing the work upon the property. After a stop work order has been posted pursuant to this section by Knox County Zoning Administrator or their authorized representative(s), it shall be unlawful for any person to remove or deface the posted stop work order. Removal of or defacement of the posted stop work order shall be punishable as a petty offense as set forth in 55 ILCS 5/5-12017. Any person who shall continue to work in, on or about the building or structure shall be considered as having violated this provision and shall be subject to the provisions of Article 16.

ACTION ITEM: **Approve request for AM-09-22**

- **Case AM-09-22**, under Article 15, Enforcement and Legal Procedure, Section 15.4, **all words:**

Section 15.4 The Knox County Zoning Administrator or their authorized representative(s) are hereby authorized in the performance of their function to enter upon any land in the unincorporated area of the county for the purpose of making inspections, examinations, or to place notices, signs, or placards to effectuate the purpose and provisions of this resolution. The above authorized persons shall be required to present credentials upon demand when entering upon any land or structure for the purpose of this section.

ACTION ITEM: **Approve request for AM-10-22**

- **Case AM-10-22**, under Article 10, Board of Appeals, Section 10.4.04, **add words in bold:**

Section 10.4.04 (h) Conditional use permit...

Application for a proposed conditional (special) use permit shall be accompanied by a fee **based on parcel size as follows: 0 to 10 acres is \$500.00 for the entire parcel with a max of 10 acres. 10.01 or more acres = \$15.00 per acre of the entire parcel plus \$500.00**, in accordance with the fee schedule adopted by the county board, to cover the cost of processing the application, and under no condition shall said fee, or any part thereof, be returned for failure of said conditional (special) use permit to be approved. [Effective since 16 Oct 02]

Sincerely,
Missi Wheeler

GIS OFFICE

Prior to my being off for vacation I took some steps to mitigate any service disruptions in the online maps. Using ArcGIS Online (AGOL) I created a backup parcel map. The GIS Data is hosted on AGOL and the parcel attributes (Assessment and Treasurer) are available through Devnet's wEdge application. There are limitations, the functionality is not as full and the printing is not as good. It does however allow access to the data if our servers or network is down for any reason, which is what I hoped to achieve. I will work to improve it and am working on scripting the process to update the

AGOL hosted data. The good news is that the enterprise installation has been stable since the last time I was gone, and is continuing to perform well.

After a phone call from a person working to locate abandoned coal mines in the county I developed and implemented a search function that uses the Township/Range and section.

The 2022 ESRI User conference is happening this month (July 11-15). It has not been held in person the previous 2 years due to COVID. A benefit to that is now it is a hybrid event and users are able to participate via live stream. I have registered and am participating.

Sincerely,
Bill

Respectfully submitted,
Sonia Hochstetler, CIAO, CCAO
S of A/Zoning Admin. /GIS Dept. Supv.

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-04-22, under Article 3, Definitions, Section 3.1.01.1, **all words**:

3.1.01.1 Accessory Dwelling- One accessory dwelling will be allowed in the "R", "C" and "A" districts only if there is an existing 3.1.67 Principal/ Primary Structure as defined in this resolution; the accessory dwelling shall be owned by the same person who occupies the habitable principal dwelling; the accessory dwelling shall share the driveway serving the principal dwelling; shall have a minimum of 350 square feet and a maximum of 800 square feet, the entrance shall not face any street on which the parcel fronts; it must be located at least 15 ft from the Principal/ Primary Structure; the accessory dwelling shall not be used for rental property for non-family members and a 911 address shall be obtained for the accessory dwelling.

RECOMMENDATION:

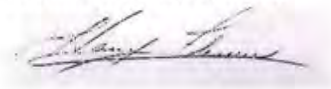
Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 4/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-05-22, under Article 4, Districts and Boundaries thereof, Section 4.6.09, **all words:**

4.6.09 The following definitions are prohibited in ALL Districts: 3.1.06.1 Automobile Wrecking Yard; 3.1.13.1 Building Wrecking Yard; 3.1.40.1 Inoperable Motor Vehicle; 3.1.42.1 Junkyard; and 3.1.84.1 Unlicensed Vehicle (All as defined in this resolution) **EXCEPTION:** if these items are surrounded by a minimal 6-foot privacy fence and do not extend higher than the exterior fence height; or are completely enclosed in a building.

RECOMMENDATION:

Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 0/0 voice vote to **FAILED** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-06-22, under Article 11, Construction and Occupancy Permits, Section 11.1, **all words:**

A well and septic approval from the Knox County Health Department will be required to be submitted to the Zoning office prior to any issuance of permits for new construction on a principle or accessory building which will have plumbing access to water or sewage in ALL districts.

RECOMMENDATION:

Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 4/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-07-22, under Article 15, Enforcement and Legal Procedure, Section 15.2, **all words:**

The Knox County Zoning Administrator or their authorized representative(s) has the authority to REVOKE and require the return of any building permit in the following instances: any material departure from the approved application, plans or specifications, refusal or failure to comply with the requirements of the Knox County Zoning Resolutions regulations including but not limited to, subdivision, erosion control, and floodplain regulations; false statements or misrepresentations made in securing such permit; and refusal to comply with other applicable, state, county or federal laws.

RECOMMENDATION:

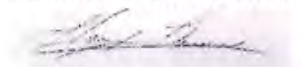
Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 4/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-08-22, under Article 15, Enforcement and Legal Procedure, Section 15.3, **all words**:

Section 15.3 When any building or structure is being constructed, either without a permit or in violation of a properly issued building permit, the Knox County Zoning Administrator or their authorized representative(s) is hereby authorized to issue a STOP WORK ORDER on the premises where the violation is taking place. They shall assess a fee for a STOP WORK ORDER in the amount of \$500, the stop work order shall cite the violated section(s) of this resolution and shall be presented to the owner of the property, the owner's agent, or to the person doing the work. Compliance with the order shall be the responsibility of the owner of record, the current occupant, and the person performing the work upon the property. After a stop work order has been posted pursuant to this section by Knox County Zoning Administrator or their authorized representative(s), it shall be unlawful for any person to remove or deface the posted stop work order. Removal of or defacement of the posted stop work order shall be punishable as a petty offense as set forth in 55 ILCS 5/5-12017. Any person who shall continue to work in, on or about the building or structure shall be considered as having violated this provision and shall be subject to the provisions of Article 16.

RECOMMENDATION:

Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 4/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-09-22, under Article 15, Enforcement and Legal Procedure, Section 15.4, **all words:**

Section 15.4 The Knox County Zoning Administrator or their authorized representative(s) are hereby authorized in the performance of their function to enter upon any land in the unincorporated area of the county for the purpose of making inspections, examinations, or to place notices, signs, or placards to effectuate the purpose and provisions of this resolution. The above authorized persons shall be required to present credentials upon demand when entering upon any land or structure for the purpose of this section.

RECOMMENDATION:

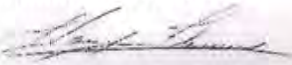
Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 3/1 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, July 6, 2022 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-10-22, under Article 10, Board of Appeals, Section 10.4.04, **add words in bold:**

Section 10.4.04 (h) Conditional use permit...

Application for a proposed conditional (special) use permit shall be accompanied by a fee **based on parcel size as follows: 0 to 10 acres is \$500.00 for the entire parcel with a max of 10 acres. 10.01 or more acres = \$15.00 per acre of the entire parcel plus \$500.00**, in accordance with the fee schedule adopted by the county board, to cover the cost of processing the application, and under no condition shall said fee, or any part thereof, be returned for failure of said conditional (special) use permit to be approved. [Effective since 16 Oct 02]

RECOMMENDATION:

Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing there was a 4/0 voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Harry Flesner, Chairman
Sam Serven
Roger Newell
Josh Rollins

Submitted: July 6, 2022



Harry Flesner, Chairman

HF/mw

7/19/2022 Knox County Nursing Home '22"

John: ✓

David: ✓

Cheryl: ✓

Brian: ✓

Kyle: ✓

Todd: ✓

6:04 p

Jodi is present.

6:00 5 present

Greg Bacon is

also here

No comments

No items removed or added

Kyle, Brian
motion carried

Kyle David
minute approved

Website being updated
internal marketing, K.C. Wellness
Center. Spoke to Michelle
Gabriel and no conflict.

People call + talk about K.C.
having a Rehab.

We need to start marketing
f/wellness Ctr. Aug 4th open house
David doesn't see Rehab
Brian + Cheryl don't see Rehab
in wellness Ctr. KC Rehab Ctr.
is Cheryl's idea but not
coming to anything. David wants
to take it off the table.
John leaves it to Jodi. by
the board meeting.

Still working on Skill set Flyer.
getting it in print.

Medicare census 11

17 in physical therapy

73 census as of 7/19

Memory care to be converted
by Friday. moving people
off of wing 3.

26 on memory care max is 32.
ability to provide private suites
4 available. Wing 3 empty.
will be bed locked. looking
to benefits of holding or
paying back loan.

We're busy (very busy)

We can take 44 #4

30 #2

#1

86

Bside 7/covid.

2 people w/ 3 coming w/ covid
can convert to long care.

only 4 covid positive people

David says we do have some
constraints. No long term

care on #1

John 222,000.00 to do #3

No physical bed problem

~~no~~ space problem.

can take 90 max - - unless

reno of wing 3

Average 67 - .8

Admitted 9 people

denied 11. discharged 4 people

Kevin is doing his marketing

Jodi will find out.

hosting booster clinic.

Bourner changed Exec. order

106 staffing

1 & 1 time nurse opening

CNA

1 & 1 time

1 & 1 time

may be nurse shortly.
No agency, May last bill.
John asked about tax Ref.
9 + traditional medicare.

David is asking about loan.
ARPA - little over 2 mil. fix
parking lot. projecting a little
higher cost. Wait for bids.
Send out for bids.
table ARPA bid.

John are we tapering off
Jordan? Meg is using them
more. MSI came out f/ performance
IDPH things.

CMS IDPH put things on hold
CNA pay initiative pay CNA
\$/experience ~~up~~ to 6.50

last of 2021. reimbursement
depends on bed etc. our part
is 43% up to 6 yr.

Doing A wait + see. fine 4
p b j hrs. CNA If we want?
We can verify must we don't have 2
donot have 43% to add on.
paperwork would be awful.

CMS is Federal

IOPH Staffing fines.

3.8 hrs for skilled.

3.2 " for intermediate

Jan. 1 - Mar. IOPH pulled us.

16,000.00 fine down to 1,600.00

Jeremy going to help file a
waiver. Clocking in and out

is appropriate. CMS will now
be using PBJ. Data has
fewer strings. 5 star + 4 star
rating. 4 star facility.

Staffing is very important.

Kathy Knapp passed away.

bed tax going up .99 a day

John says we're not going
to join in on the pay raise.

table motion on ARPA -

Brian 1 Kyle 2

Brian 1 David 2 bid +

bring back on drive.

all in favor

Brian David

claims All in favor

old, new

Brian - Kyle

**KNOX COUNTY BOARD OF HEALTH MINUTES
OF MONTHLY MEETING**

July 14, 2022, 2022, via Teleconference
6:30 p.m.

Knox County Health Department
1361 W. Fremont St. Galesburg, IL
61401

The Knox County Board of Health meeting was held via Teleconference on July 14, 2022. President Dan Harris called the meeting to order at 6:34 PM. Present via teleconference were Dan Harris, Doug Gibb, Robert Bondi, Bruce Bobofchak DDS, Stephanie Grimes, Lorraine Garland, MD, Kevin Satsky, MD, Carl Strauch, MD, Susan Vinson, and James Wolf. Also, present were Michele Gabriel, Public Health Administrator; Wil Hayes, Assistant Public Health Administrator; Jerome Townsell, Director of Finance and Facilities Management; and Tina Jockisch, Administrative Clerk. Absent: Robert Bondi

ADDITIONS TO AGENDA

There were no additions to the agenda.

PUBLIC COMMENT

No members of the public.

PRESIDENT'S BUSINESS

The first item on the agenda under President's Business, Virtual Board of Health Meetings Update, President Harris stated a question came up during a recent meeting whether the Board of Health should continue to meet virtual. President Harris stated after a few consultations and reading the Open Meetings Act (OMA), there are approximately six criteria's that need to be met for the Board of Health as a decision-making public body subject to Open Meetings Act (OMA). The virtual meeting is contingent upon if there is an emergency declaration in place, every month the Governor continues to monitor this, currently there is an emergency declaration in place. President Harris noted if the emergency declaration goes away the Board of Health will need to return in-person meetings. President Harris stated the Board of Health could return to in-person meetings anytime, however in past discussions there has not been a consensus, most board members would prefer to continue virtual meetings. President Harris asked the board members to voice their interests in returning to in-person meetings. Bruce Bobofchak stated he would like to return to meeting in-person, however as he discussed in a previous meeting, he personally would have to miss five meetings during the year due to being out of town. Bruce Bobofchak asked if it was possible to do a hybrid meeting for members to call in virtually if they were unable to meet in-person. President Harris stated in his past experiences with hybrid meetings, they are difficult unless the room and equipment are designed for such purposes. Michele stated the Board of Health needs to look at their bylaws to see if they are set up to accommodate virtual meetings, and quorum needs to be in-person.

The next item on the agenda under President's Business, President Harris thanked Dr. Garland for her service on the Board of Health and asked the Board for a motion to accept Board of Health Member Lorraine Garland resignation. A motion to accept Board of Health Member Lorraine Garland resignation was made by Doug Gibb and seconded by Dan Harris. Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Lorraine Garland-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

The next item on the agenda under President's Business, President Harris stated Stephanie Grimes graciously volunteered to be Board of Health Secretary and asked the Board for a motion to appoint

Stephanie Grimes as Board of Health Secretary. A motion to appoint Stephanie Grimes as Board of Health Secretary was made by Bruce Bobofchak and seconded by Doug Gibb. Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

The next item on the agenda under President's Business, President Harris welcomed newly appointed Board of Health member Dr. Carl Strauch. Additionally, due to time constraints President Harris asked board members to welcome Dr. Carl Strauch during board member comments later in the meeting.

The final item on the agenda under President's Business, President Harris requested volunteers from the Board of Health to Form Joint Committee for Administrator's Performance Evaluation and Compensation with members of the Governance Board. President Harris noted every year members from the Board of Health and Governance Board work together to perform the Administrator's Performance Evaluation and Compensation. President Harris, Doug Gibb, and Bruce Bobofchak volunteered to be on the joint committee working with the Governance Board.

Note: Lorraine Garland left the meeting at 7:00pm.

BUSINESS MEETING

Approval of Minutes

A motion to approve the minutes of the June 9, 2022, meeting as circulated was made by Bruce Bobofchak and seconded by Stephanie Grimes. Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

Treasurer's Report

The next item under the Business Meeting, Jerome Townsell, reported to Board on revised expenses for the month of July 2022 totaling \$108,865.90. He went on to note that additional expenses since the mailing of the agenda totaled \$19,578.11, and included: Ads \$14,005.35, Phone/Internet \$2,930.06, LIHEAP/LIWAP \$1,700.00, Translation \$548.26, Travel/Training \$170.02, Supplies \$111.85, IT Services \$105.00 and Client Services \$7.57. A motion was made by Susan Vinson to approve payment of the July 2022 bills as presented and was seconded by Stephanie Grimes. Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

The next item under the Business Meeting, Jerome Townsell, presented to Board of Health the Financial Statements for the period ending June 30, 2022, stating the Health Department has a (\$154,247.87) Net Revenue Over Expenditures for the month ending June 30, 2022, and (\$125,734.69) Net Revenue Over Expenditures for the fiscal year thus far ending June 30, 2022. Jerome stated the fluctuation in the financial statements is due to LIHEAP, in July the Health Department has received LIHEAP reimbursements of \$550,000 and expecting to bill out \$350,000 more, so you will see a big change in the financial statements next month. LIHEAP was briefly open this month and dispersed approximately \$10,000; the new grant year will start September 1, 2022.

The final item under the Business Meeting, Jerome Townsell, updated to the Board of Health on FY23 Budget Development, Jerome stated the Health Department is waiting for salary study to determine if they will go with the salary schedule the board approved in the previous two years or if the salaries will be set by the new salary study being conducted by the county. Jerome stated the Health Department knows what grant funds they will be receiving; they are waiting on the salaries to complete the budget. In addition, Michele stated she and Jerome have been looking at expenses related to advertising and will be providing the Board information to review. Michele noted since

January 2020 the Health Department has spent \$175,000 in advertising cost for staff employment. Michele stated as the Health Department moves forward with the wage studies, we need to look at what we are spending to recruit and train staff and recycle them; versus do we look at our wage study and salary schedules.

PUBLIC HEALTH ADMINISTRATOR'S REPORT

The first item under her report, Michele Gabriel updated the Board of Health on the HRSA Virtual Operational Site Visit Preparation. Michele stated in the board packet was a copy of the schedule for the virtual site visit on July 20-22, 2022. Michele noted there are three opportunities where the Board of Health members can participate. Michele stated she has not received a confirmation of any Board of Health members attending the joint session with the Governance Board, however she confirmed with HRSA that the requirement was for the Governance Board members to attend, so if the Board of Health members are unable to attend it will not affect the Health Department adversely. Michele stated she will send information to the board with the appropriate links if you wish to join in any of the three sessions. Michele closed stating the Health Department has turned in all required documentation for the virtual site visit.

The next item under her report, Michele Gabriel updated the Board of Health about COVID-19 Testing/Vaccine Division, Michele stated this division will continue to function through the end of September until we vacate the Bergner's building. Michele noted the Health Department is giving all available vaccine to the community which include infant and adolescents, the Health Department is beginning discussions about moving the vaccine and testing back into the building as part of normal operations. Michele stated vaccines will be moved into the Communicable Disease Department and the current plan is to get rid of the testing trailer in the parking lot and move testing into the Community Health Center. Michele stated the Health department is looking at providing COVID vaccine in the building along with the form of contact tracing that will exist after the fact, there will still be reporting and follow up. Michele stated she anticipates there will most likely be a need for additional staffing for the Communicable Disease Division; however, there may be a request from Michele in future months to review the Communicable Disease Division and make some staffing changes. Michele stated she would like the Public Health Services that are available primarily STD testing and immunizations to be available more frequently. Additionally, our Lead person is contributing significantly with the vaccine/testing and needs to get back to maintaining our Lead Program and taking care of those kids. Wil stated we are doing less than twenty vaccines per clinic and testing less than forty people per week. Wil noted our Emergency Response Coordinator is also doing a lot of work with the Contact Tracing Division. Michele stated after speaking with the Emergency Response Coordinator today, she estimates a combined total of seven hours per day is spent on contact tracing. Wil noted the contact tracers are working on other projects including assisting with vaccine and testing, however, that grant money is going away.

The next item under her report, Michele Gabriel updated the Board of Health about National Health Center Week August 7-13, 2022, Michele stated the Health Department observes National Health Center Week and Public Health Week, we do public promotions, outreach, and celebrate with our staff. This year staff will be receiving t-shirts celebrating the Community Health Center's ten-year anniversary, additionally the Health Department will do promotional radio and social media output.

The final item under her report, Ms. Gabriel presented to Board the CHC 2nd Quarter Business Plan Reports, Michele stated she could go through the CHC 2nd Quarter Business Plan with as much detail as the Board wants or answer questions. Michele stated there has not been significant improvement since the 1st Quarter, however things are looking up, we still currently looking for one Dentist, one APN, and three Behavioral Health Counselors. One Dental Hygienist and both Dental Assistants are out on maternity leave, so our other Dental Hygienist is assisting the Dentist, the current shortages in Dental are not reflected in this report. Michele stated the Health Department has signed some insurance

contracts with United Health Care and Aetna in an effort to attract more patients, so once the contracts are final, we will be able to accept that insurance. Michele noted the Community Health Center is working to increase patients and our provider case load. Michele stated she has been working with our Chief Medical Office Dr. Wagner, the goal when Dr. Wagner was hired was to use him as a CMO to work with providers on caseloads, seeing more patients, taking walk-ins, and really promoting that environment throughout the Community Health Center. Michele stated the financial statements are broke down by Medical, Dental, and Behavioral Health to show revenue and expenditures for each division. Michele closed noting the 340b program report is how the Community Health Center monitors how much they are paying out for pharmaceuticals to Cardinal Health and what revenue comes in from Walgreens for the 340b program.

DIVISION DIRECTOR REPORTS

The only item on agenda under Division Director Report, Wil Hayes, Assistant Public Health Administrator; discussed with the Board of Health the New IL Farmers Market License. Wil stated in early 2021 there was a push from the Farm Bureau and other agencies to address inconsistencies in regulating Farmers' Markets by local Health Departments. Wil was on a task force that consisted of Local Public Health, Farmers Market, and members of the State Legislature that worked on developing something that everyone could live with. Wil stated part of what came out of the that was a special permit for Farmers Markets; noting the people they were talking about being able to be licensed (which licensure by the local health department is optional), we have already licensed them in the past issuing them a category III permit. Wil stated our permits inhouse have ranged from two to seven facilities a year, it varies greatly depending on who is deciding to come to what Farmers Market. What the Farmers' Market License covers are individuals who have potentially hazardous frozen foods that are made in a certified kitchen, individuals who are selling meat, poultry, dairy, and eggs that are raised on their own farm, and individuals with Grade A Pasteurized Milk. Individuals having any of those three can be licensed at a Farmers Market, it is up to the local Health Department if they want to license the individuals. Wil stated they set caps on what can be charged for permitting; for an egg producer only, the maximum cost is \$75, or anyone who is doing the other items the maximum is \$175. Fee limits imposed shall be increased by 10% on January 1, 2026, and on January 1 of every third year thereafter. Wil noted you have to provide at least one public meeting to the local farmers and public to give them an opportunity for their input regarding intent to create, set or amend fee, similar to what you do through other Open Meetings Act type items. Wil stated the local Health Departments may conduct enforcement actions under and pursuant to Section 3.3 of the Food Enforcement Act, however, local Health Departments and all other units of local government are prohibited from creating guidelines, rules, or regulations that are more stringent than Section 3.3. Wil stated he brought this information to the Board to see if there is any interest in the Health Department developing their own Farmers Market Permit. Noting there will only be a handful per year and they were ones we were previously licensing because they were selling hazardous foods, however, under this we would not be allowed to license them under our normal Food Permit, we would have to create a special Farmers Market Permit to continue to license them. President Harris asked for clarification if the individuals at the Farmers Market must be licensed to sell their products. Wil stated all those items are potentially hazardous foods, previously under the State's food code they had to be licensed, however, effective January 1, 2023, those individuals selling at Farmers Markets only can no longer be licensed under our normal Food Permit you would have to adopt the special Farmers Market Permit if the local Health Department chooses to do that. Wil stated it does not permit the individuals from operating at the Farmers Market, it means they are unlicensed; however, it does not remove their obligation to ensure their food is safe. Boards members raised concerns if there were any advantages for the Health Department to create the new special Farmers Market Permit. Wil stated even if the Health Department do not license them, they are responsible for ensuring they meet all requirements for food safety. Wil stated since we previously licensed those individuals, he recommended it is worth us creating the new special Farmers Market Permit, due to Farmers Markets growing in popularity, down the road when we have many more vendors who

want to do this it will be more difficult to go back and add the license in; the scenario is you should decide to do it on the front in the State's eyes. Michele noted the conflict with not charging a fee initially, if the Farmers Market grows and we end up with several vendors, the Health Departments workload increases and if we are not licensing them with a fee; then we are not retaining revenue to pay for our inspector's time. Michele stated if we are already charging a fee, it would be better to license them and charge a fee anticipating growth; if you go back to do it later it causes a significant issue. Wil stated in order to do it correctly, the Health Department should open the fee schedule in the food ordinance and add the annual fees. President Harris thanked Wil for his recommendation of moving forward with the new Farmers Market Permit, however, he does not see the value of adding a new license, the only benefit for the Health Department would be to collect revenue to help defray the costs. Wil stated if the vendors are licensed and there is an issue when the Health Department inspects them, we have the right to suspend their license until they have the issues corrected, however, if they are not licensed the Health Department does not have a lot of tools if they have issues to force them to correct it. Michele reminded the Board that our Local Health Protection Grant is not growing, with the tax levy we could ask for a little more, but at some point, the Health Department is going to have to make some tough decisions with staffing as wages increase. Michele encouraged the Board to consider the idea if we have a license that it could be revoked if someone was not acting appropriately or have appropriate refrigeration. In closing, President Harris suggested adding the New IL Farmers Market Act as an action item for the August meeting and included in next month's Board packet a write up of advantages and disadvantages to creating a new Farmers Market License.

POPULATION HEALTH MANAGEMENT REPORTS

There were no items on agenda under Population Health Management Reports.

PERFORMANCE MANAGEMENT REPORTS

There were no items on agenda under Performance Management Reports.

WORK SESSION

The only item on agenda under Work Session, Michele Gabriel, Public Health Administrator discussed with the Board the CHC Sliding Fee Schedule Program Analysis and Federal Poverty Level. Michele stated as part of the Health Center Program the Governance Board is required to review the sliding fee discount program at least once every three years; they review it at least once a year with the federal poverty levels, however, we have not reviewed actual structure of the program since its inception. Michele stated they have noticed some phenomenon's happening within the Health Center as you know our patient numbers are low, our sliding fee scale goes up to 200% over poverty level it is set by the program, so we are unable to change it and Michele noted OSF's goes up to 400% over poverty level. Michele stated the Health Center has experienced individuals who are not willing to fill out the paperwork for the program, they say they do not qualify; our sliding fee scale people are not paying their flat fee that they are charged, and we need to look at a policy with guidelines to determine if they are not paying because they refuse to pay or are they financially not able to pay. Michele stated we will be reviewing the sliding fee schedule to see if we want to change how it is done, make it more lenient or keep it the same. Michele stated she plans on asking our HRSA site visitors, this program is based on federal poverty level guidelines and the federal minimum wage is \$7.25, however, the minimum wage in Illinois is \$12 and will go up to \$13 January 1, 2023; the cost of living in Illinois has gone up also. Michele feels there are people that fall in between because of the difference in federal and state poverty levels; they are experiencing issues in LIHEAP and other federal programs that use the federal minimum wage. Michele does not know if there is anything we can do, the program does not support itself so there is no additional revenue from the program that could pay for people who are over 200% poverty level. However, there is some language Michele wants to review with HRSA to see if there is a way for the Health Department to adjust the schedule because of the difference in cost of living. Michele stated the Health Department instituted collections for anyone over 200% poverty

level, so if you have not filled out your paperwork, refuse to, or your over 200% poverty level and you do not pay your bill, we send them to collections. Michele stated grant money should account for 30% of your revenue, however, the Health Department has always been higher than that. Michele noted Dental and Behavioral Health have always been busy, however, HRSA has clearly stated you cannot have Dental and Behavioral Health programs without a Medical program.

OLD BUSINESS

The first item under Old Business, Michele Gabriel, Public Health Administrator; presented to Board for approval the amended Knox County Health Ordinance, Article III; Potable Water Wells and Closed Loop Wells, Michele stated this is essentially the same one you received last month with no changes, she asked the Board of Health for consideration to take this to the County Board. A motion to approve the amended Knox County Health Ordinance, Article III; Potable Water Wells and Closed Loop Wells as presented was made by Bruce Bobofchak and was seconded by Stephanie Grimes, Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Carl Strauch-yes; Kevin Satisfsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

The next item under Old Business, Michele Gabriel, Public Health Administrator; presented to Board for approval the Bid for Workforce Developments and Strategic Plan. Michele stated previous to going out for bids the Health Department received a grant for Workforce Development, included in our grant application was a project to contract with an entity to develop a Workforce Development Plan to work on retention and recruitment of staff. Michele stated when the Health Department did our internal assessment instead of Strategic Planning, the Board of Health expressed a desire to do a Strategic Plan over the next year, if we did not do it in correlation with the IPLAN. Michele stated she felt it would be ideal to have the same company complete both Workforce Development and Strategic Plan. Michele noted we went out to bid and asked them to develop two projects, one for Workforce Development and one for Strategic Planning with the Board and Management Staff; we asked for it separately since there is grant funds, we are allocating toward the Workforce Development, however, Strategic Planning would be administrative funds as part of our FY23 budget. Michele stated we sent the bid to several entities in Illinois such as Illinois Public Health Institute (IPHI), Illinois Public Health Association (IPHA), we posted it, advertised it and we only received one bid from someone that seen the advertisement and submitted a bid. Michele noted the timeline is to do the Workforce Development first and then the Strategic Plan, due to the grant requirements for the Workforce Development. Michele stated the Board of Health completing a Strategic Plan is very important moving forward, we have not done a process with a facilitator in a long time, we walked through with the Board on the last couple. However, with all the changes in Public Health, Michele feels it is important to look at the organization overall, what programs we have, wages, grant funding, tax dollars, and how we can afford to move forward with specific plans such as staffing, programs, and do we want to continue to do all our programs. Michele stated as minimum wages increase, the Health Department has no indication at this time that our grants will increase; there have been movement to ask for additional dollars for the Local Health Protection Grant which is our core services grant for the last two years and they have been denied in the middle of a public health pandemic. Michele noted we took a small decrease in WIC/Family Case Management grant and is unsure of what increases if any we will see in the future. Michele stated they asked them to base their bid off of NACCHO Strategic Plan model, noting we do not need to spend a significant amount of time on your mission, vision, and values even though they included that in their bid; she feels the Board of Health could review them and move forward with the more meat of the plan. Inclosing, President Harris stated in his previous experience he felt the bids were reasonable. A motion to approve the Bid for Workforce Developments and Strategic Plan as presented was made by Bruce Bobofchak and was seconded by Carl Strauch, Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Carl Strauch-yes; Kevin Satisfsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

The final item under Old Business, Michele Gabriel, Public Health Administrator; presented to Board for approval the Bid for CHC ADA Improvements Capital Project, Michele reminded the Board the Health Center received less than \$500,000 in capital funding to make physical and structural improvements to the building; such as improve accessibility to the Health Center primarily the front entrance, currently paramedics are unable to bring a stretcher through the Health Center doors, they must enter through the Health Department doors and go through the building to get to Health Center. There will be a few other changes inside the Health Center to make it more ADA accessible. Michele stated the bid project was done through Bruner, Cooper and Zuck (BCZ), they developed the project, put together the bid and put it out; however, we only received one bid from Hein Construction for \$289,000 and it is within the budget of the grant. Jerome noted when they did the bid walk through, most of the people were subcontractors for Hein Construction. A motion to approve the Bid for CHC ADA Improvements Capital Project as presented was made by Stephanie Grimes and was seconded by Carl Strauch, Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Carl Strauch-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

NEW BUSINESS

There were no items on agenda under New Business.

UPCOMING BUSINESS

President Dan Harris reviewed Upcoming Business, including the Knox County Board Finance Committee meeting on July 21, 2022, beginning at 6:30 p.m. at Annex Conference Center, the Knox County Board meeting on July 27, 2022, at 6:00 p.m. at Galesburg City Hall and via teleconference, and the next Board of Health Meeting on August 11, 2022, beginning at 6:30 p.m. via teleconference Zoom Meeting ID #955 2103 2839.

COUNTY BOARD LIAISON

Robert Bondi, Knox County Board Liaison to Board of Health, was absent from the meeting.

BOARD MEMBER COMMENTS

Susan Vinson the rest of the Board wished Michele and staff good luck on the upcoming site visit. Bruce Bobofchak stated he was happy to have a meeting without much COVID discussion; he and other Board members welcomed Dr. Strauch back to the Board. Dr. Strauch stated it's been 19 years since he was on the Board and is glad to back. President Harris noted Dr. Garland left meeting at 7:00pm and thanked her for her service, welcomed Dr. Strauch to the Board, and thanked Michele and her team for all they do.

EXECUTIVE SESSION

There were no items on agenda under Executive Session.

RETURN TO OPEN SESSION

There were no items on agenda under Return to Open Session.

ADJOURNMENT

A motion was made by Doug Gibb to adjourn the July 14, 2022 Board of Health meeting at 8:12pm; the motion was seconded by James Wolf. Roll Call vote was unanimous: Doug Gibb-yes; Bruce Bobofchak-yes; Stephanie Grimes-yes; Susan Vinson-yes; James Wolf-yes; Carl Strauch-yes; Kevin Satsky-yes; and Dan Harris-yes. Absent: Robert Bondi.

**Galesburg Tourism & Visitors Bureau
Board of Directors Meeting
June 14, 2022**

Denise Bradburn, Chairperson, called the Meeting of the Board of Directors of the Galesburg Tourism and Visitors Bureau to order at 9:00AM at the GTVB offices.

Present: Phil Dickinson, Julie King, Tuesday Cetin, Ryan Probst, Darla Krejci, Mayor Peter Schwartzman, Interim Director of Parks & Recreation - Elizabeth Varner, Randy Newcomb, Tessa Jones

Phil Dickinson moves to approve the minutes for the May meeting, seconded by Ryan Probst.

Financial Report presented by Darla Krejci. Darla discusses the increase of utilities by 20% to reflect the increase in prices. Randy Newcomb mentions that GTVB city account has \$36,000 in reserves and the state account has \$26,000 in reserves. Due to this, the next fiscal year will be starting with over \$120,000 in reserves. Phil Dickinson makes the motion. Tuesday Cetin seconded. Motion carries.

Executive Director's Report

Randy Newcomb states that the State of Illinois will be giving an additional \$10,000 from the local tourism grant. Hotel occupancy continues to fill up, outpacing the state average on hotel occupancy rates based on percentage. Randy and Tessa will be looking at different ways to market this year, with an additional \$41,000 this year in the marketing budget. Lastly, he updates the board about visitor numbers on the weekends. There is still a shortage of volunteers. Denise Bradburn suggests staying open later on Friday evenings when events are happening. Suggestion is approved.

Tessa Jones states that she has created a Tourism Advocates private Facebook group to better communicate with tourism stakeholders. The website has been updated and is live. More updates will be made in the coming weeks, but in-office. If individual businesses have updates, they are responsible for letting us know of changes or updates.

There is no old business.

New business

Conference room will only be used for non-profit or tourism-related businesses for business purposes only. Phil Dickinson makes a motion to approve the addendum. Ryan Probst seconded. Motion carries.

Fiscal Year Budget 2023 is presented by Darla Krejci. Discussion over specific marketing and advertising relies on the possibility of acquiring data from Datafy, which is seeking approval from a grant with the City Council, totaling \$28,000 from ARPA. Board also discusses employee benefits, murals, and signage. Budget will be tabled until the following meeting, in the Executive Session.

LTCB Program is a matching-funds program that gives DMOs money to support advertising. Since GTVB has an increase in the marketing budget, Randy Newcomb would like to start a matching funds program with tourism-related businesses and/or events. Marketing would have to be done according to set parameters and approved by GTVB staff. Criteria will be provided to the board at the next meeting.

Board Updates

Julie King reports that the Western Illinois Amtrak Corridor reported an increase in ridership along the Galesburg routes. She also reported that the Lexington Group stayed in town on June 3rd and 4th, eating at Craft on Seminary Street during First Fridays, staying in the hotels, and enjoyed a show at PPCT. Lastly, she reported that Galesburg Railroad Days has produced flyers and just received word that Yard Tours have been approved with the Galesburg Railroad Museum.

Darla Kreji reports that the ARPA Committee is tentatively planning for August for a decision, though that may change.

Tuesday Cetin reports that the Art Council has received the \$2 million grant, with money being handed out in the first quarter of next year.

Elizabeth Varner reports that the Galesburg Chamber of Commerce is hosting a Ribbon Cutting today at 3:00p.

Phil Dickinson reports that First Friday was successful. The next will be in July, between Cafe in the Parks. Taste of Galesburg is moving forward.

Denise Bradburn reports that Discovery Depot summer camps start today. There has been an increase in suburban visitation at the front desk.

Mayor Peter Schwartzman reports the ARPA funding update as well as the possibility of constructing a billboard in the immediate area.

Denise Bradburn adjourned the meeting at 10:22a.



Board Meeting Minutes of Prairie Hills Resource Conservation and Development, Inc.,

April 21, 2022, beginning at 10:00 AM in the Conference Room

Attendance:

Alice Henry, President
Jackie Thompson, Secretary
Jere Greuel, VP Internal Affairs and Treasurer
Darla Krejci, Knox County Board Member
Mike Pearson, Warren County Board Member

Trevor Toland, McDonough County Board Member

Absent due to health:

Chad Braatz, Warren County Board Member

Others Present:

Greg Arnett, Prairie Land Conservancy Board Chair
David King, Executive Director
Clare Kernek, Program Coordinator

1. Call to order by Alice Henry, PHRCD President, with a quorum present.
 - a. Henry's Comments: Chuck Gilbert retired from the board. Eric Little resigned to take a job with IDNR at Argyle Lake State Park. Stewardship Coordinator interviews have taken place.
2. Secretary Report by Jackie Thompson, PHRCD Secretary, of the January 20, 2022, Annual Meeting. Pearson moved to approve, Greuel 2nd motion carried.
3. Financials by Jere Greuel, PHRCD Treasurer, for Prairie Hills RCD, Revolving Loan Fund, IRP, and Prairie Land Conservancy. Pearson moved to file to audit, Toland 2nd motion carried. Pearson would like us to pursue getting the original Rialto-McGrath loan paid up. Greuel and King will meet with Attorney Jeff DeJooode.
4. New Business
 - a. Personnel Committee of Henry, Greuel, Toland, Arnett and King interviewed four candidates for the Stewardship Coordinator vacancy. An offer was made to the top candidate who turned it down. Offer to second choice who has tentatively accepted. King will work-up a contract and fine tune benefits, start date etc.
5. On-going business
 - a. Small Business Loan Program
 - i. Macomb Cinema – Greuel, King, and representatives from Macomb City met with Mark McSparin o April 6, 2022 to discuss resuming principal payments as they have only paid interest in 2021. Greuel

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moved to approve a new loan refinancing plan for the VIP Cinemas consisting of \$99,608.29 at 3% for 96 months. Pearson 2nd, carried.

b. Prairie Land Conservancy

- i. Dexter CE Amendment – Dexter heirs wish to sell homestead plus 3-acres, remove another house with 3-acres and remove the equipment shed from the existing CE. In exchange they will put 6-7 acres of grassland and woody draws in the CE. PLC board approved the plan as it will improve the conservation values of the CE. We will need the names and contact information of all heirs along with a \$1,000 donation to do the paperwork.
- ii. Bishop CE: paperwork on-going with The Conservation Fund and the Natural Resources Conservation Service.
- iii. Anderson land donation – Hancock County, awarded a Trustee's Deed in February on the 160-acre wooded tract. King filed for property tax exemption.
- iv. Cornell Land Trust Bird Grant – 4-acre prairie was seeded with a pollinator mix and brush management is continuing.
- v. O'Melia Conservation Easement – Mercer County, boundary survey completed. A Baseline Documentation Report is nearly complete and expect the documents to be signed soon.
- vi. Wigwam Hollow/Marx habitat restoration and other land management activities
- vii. IDNR Stewardship Grant – fire skid purchased. Inclement weather and the resignation of the Stewardship Coordinator has put a damper on activities.
- viii. Elwood volunteer clean-up day Saturday April 23, 2022, 1:00p – 4:00pm
- ix. Spring Bird Celebration Migration at WHBS Saturday April 30, 2022 at 7:00am and 10:00am

c. Community Garden applications being accepted

- d. Other on-going business - Howe said he would volunteer to organize a crew to plant trees for past members Margaret Ovitt and Chuck Gilbert.

6. Other Business

- a. Arnett spoke about his role and responsibilities as the new PLC Board Chair. He announced a fundraising activity **“Chairman's 30 in 60 Challenge”** which is raising \$30,000 in 60 days to purchase a work truck for the PLC. He will match the first \$10,000.
- b. Next board meeting for PHRCD on Thursday July 21, 2022.

7. Thompson moved to Adjourn, Greuel 2nd, carried.



Knox County Board and Committee Meetings Calendar

JULY 2022

The following is a list of the meetings of the standing Committees for the Knox County Board for the above referenced month.

Sheriff-Jail-Courthouse-Mary Davis Home-Animal Control-Building Committee

July 18, 2022 at Annex conference room at 6:30 PM

Nursing Home Committee

July 19, 2022 at Annex conference room. Starting at 6:00PM

Highway-Landfill-Assessor-Zoning-GIS-Information Technology Committee

July 20, 2022 at Annex conference room. Starting at 6:30 PM

Finance-Insurance-Treasurer-Judicial-Clerk/Recorder-Veterans Committee

July 21, 2022 at Annex conference room. Starting at 6:30 PM.

Personnel Committee

June 21, 2022 at Annex conference room. Starting at 5:30PM

IT Department Meeting

July 6, 2022 via teleconference. Starting at 9:30 AM.

Knox County Board Meeting – Regular Meeting

July 27, 2022 at Galesburg City Hall. Starting at 6:00 PM.

Zoom Meeting ID = 729 532 7867

Zoom option will be available to the viewing public only. Members will be present in person for these meetings.