

Commercial/Industrial Assessment Appeal Form

Knox County Board of Review

Docket No. _____
(office use only)

Property Index No. _____

Owner Name: _____

Owners Mailing Address: _____

Phone Number / Email address: _____

Address of property being appealed: _____

(If different than owners address)

Attorney or Representative Name: _____

Mailing Address: _____

Phone # / Email: _____

Current Assessed Value under appeal: (MUST BE COMPLETED)

Lot Assessed Value

Improvement Assessed Value

Total Assessed Value

This appeal is based on (check one) ___ Equity (equal treatment) ___ Market Value ___ Appraisal
(See Board of Review Rules & Procedures for Explanation)

If this appeal is based on Equity, you must complete a "comparable grid" provided with this appeal. If this appeal is based on Market Value, show a recent sale, current appraisal or 3 comparable properties (similar to the subject) that have recently sold. A detail description and assessment records of all parcels in Knox County are available in the Township Assessors offices or on line at www.co.knox.il.us/dept/assessment-office.

*****MASKS REQUIRED AT ALL HEARINGS*****

Appellants request of Assessed Value: (MUST BE COMPLETED)

Lot Assessed Value

Improvement Assessed Value

Total Assessed Value

Signature of Owner/ Agent

Date

If other than owner, only owner's attorney or legal power may file on owners behalf.

MUST BE MARKED: ___ OWNER ___ ATTORNEY ___ LEGAL POWER (Documentation must be attached)

Date Township Assessor Contacted: _____

Township Assessor's Signature: _____

Any questions, you may contact the County Assessor's Office at 309-345-3845 or the City of Galesburg Assessor's Office at 309-342-1106 or the North Townships Assessor's Office at 309-345-3631 or the South Townships Assessor's office at 309-345-3664.

Board of Review

Commercial/Industrial Comparison Grid

If subject is an income producing property - income statement **MUST BE** attached.

		Subject	Comparable #1	Comparable #2	Comparable #3
1	Permanent Index Number				
2	Street Address				
3	Proximity to Subject				
4	Type of Business				
5	Total Land Square Footage				
6	Structure Type/Style/ # of Stories				
7	Exterior Constuction				
8	Year Built				
9	Number Bathroom Fixtures				
10	Total Area SQ FT				
11	Foundation *(see below) & SQ FT				
12	Air Conditioning (Y or N)				
13	Misc. SQ FT of ea. (outbuildings)				
14	Quality Grade				
15	Condition				
16	Date of Sale				
17	Sale Price				
18	Sale Price Per SQ FT (sale price divided by line 9)				
19	Land Lot Assessment				
20	Building Assessment				
21	Total Assessment				
22	Building Assessment Per SQ FT (line 20 divided by line 9)				

** C=crawl; S=slab; B/F= finished basement B/U= unfinished basement

Comments: