

**PROCEEDINGS OF THE COUNTY BOARD
KNOX COUNTY, ILLINOIS**

September 23, 2020

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COUNTY OF KNOX)

Proceedings of the Regular Meeting of the Knox County Board held via telephone conference on Wednesday, September 23, 2020, at 6:09 p.m. Due to the coronavirus pandemic and rules for social distancing, this action was necessary.

The Meeting was called to order by County Board Chair Pamela Davidson and upon roll call the following Members reported present:

District 1	Lyle Johnson
District 2	David Amor
District 3	Pamela Davidson
District 4	Jared Hawkinson
District 5	Ricardo “Rick” Sandoval
District 1	Cheryl Nache
District 2	Robert Bondi
District 3	Tara Wilder
District 4	Todd Olinger
District 5	Brian Friedrich
District 1	Roland “Rollie” Paulsgrove
District 2	John Hunigan
District 3	Kyle Rohweder
District 4	Sara Varner

And those absent: District 5 Todd Shreves

Also present was County Clerk Scott Erickson and County Treasurer Robin Davis.

County Clerk Scott Erickson delivered the Proclamation. Chair Davidson led the Members in the pledge of allegiance to the flag. In lieu of a formal invocation, Chair Davidson asked that a moment of silence be observed for passing of Supreme Court Justice Ruth Bader Ginsburg and Tom Wilson.

Chair Davidson asked for additions or deletions to the agenda. Member Amor asked for a discussion item to be added I regards to a request from the City of Galesburg for a letter of support for a grant application.

Chairwoman Davidson asked for public comments. Deja Jenkins from the Justice Corps addressed the Board about the grant they received. They want to discuss upgrading and expanding their operations in the Courthouse basement.

Ray Martinez, an information technology services member from Illinois Wesleyan University spoke on the need for security in the County computer networks. He stated it was important for data access to be unfettered for IT Departments as they are responsible for the security of the networks. There needs to be trust that the IT team will do what they are trained to do and not abuse that trust. They are like locksmiths. We trust that a locksmith will open the lock that you need opened, but must trust that they will not open up other things in your house. That idea is the same for IT professionals. They have the ability to lots of things but are trusted that they will do the right things. With the threats of crypto locks and other attacks, a layered approach to network access along with trust will help keep bad actors away.

Motion was made by Member Amor and seconded by Member Bondi to approve the following items of the consent agenda: 1) minutes of the Regular Board Meetings for August 26, 2020, 2) claims for Members for per diem and mileage for the meetings of September 2020 and other claims for per diem from meetings, and 3) sales tax and various taxes for the month of June 2020 in the amount of \$126,314.81 and \$21,599.48 and public safety tax in the amount of \$206,198.32. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Motion was made by Member Nache and seconded by Member Paulsgrove to approve the Proclamation in recognition of National Cybersecurity Awareness Month 2020. Chair Davidson stated that we all need to be aware that attacks can happen anytime and that we need to be careful. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Motion was made by Member Sandoval and seconded by Member Nache to approve the appointments to the Knox County Board of Health of Doug Gibb, Elvith Santoyo-McNaught, DuRae Fletcher, and Stephanie Grimes. Member Bondi asked if we could get the resumes on file for these appointments. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Motion was made by Member Amor and seconded by Member Rohweder to approve the letter of direction on financial software access authority. Chair Davidson stated that there is a letter in the packet in regards to the issue with the CIC financial software administrative access for Elected Official. There has been an issue with who has access and control of the administrative rights in the software. Illinois Statutes state that Elected Officials shall be able to control the operations of their offices. The letter states that the Treasurer shall be the only one with access to the administrative controls in the financial software. It also removes the Knox County IT Department from having administrative access. Member Friedrich asked who had the access currently. Chair Davidson stated that under her direction to CIC that the Treasurer should only have this access. Member Friedrich stated that the Board has not voted yet on this issue, so

why did she tell the vendor to make such a change. Member Varner agreed. Chair Davidson stated that the Treasurer was not able to do her job and her access was cut off totally. Treasurer Davis remarked that she cannot currently see who has access to the system or who has access to which modules and functions. In discussions with other Treasurers they have administrative access. As she is in charge of the restricted information in the system, she should have control and not IT. The IT Department now has access to things they should not be allowed to see. Chair Davidson said that they could write checks or look at banking information and social security numbers. Member Hawkinson stated that maybe a layered access approach would be the best. The County Clerk would have full access for his duties and the Treasurer would have unimpeded access. Member Hunigan stated that the letter give the Treasurer and the County Clerk full access with a layered approach after that. The IT Department can get their access from the County Clerk if they need it. Chair Davidson said that the vendor has asked for this letter as they feel they are in the middle of a tug of war. Treasurer Davis stated that the Treasurer would be the only one with the administrative access, and that the County Clerk would only have access to the Accounts Payable and Cash Receipts modules. She also asked that the Webex access be left open for support from the vendor. County Clerk Erickson stated that this access will follow all other vendors that need access. There will need to be a request to open the session and it will be closed when the work is completed. Treasurer Davis stated that this has never been an issue before. Clerk Erickson responded that security of the network requires that the IT Department be able to know who is working in the system from the outside at all times. This was a policy that should not change. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Bondi, Wilder, Olinger, Paulsgrove, Hunigan, and Rohweder—(11). Noes—Friedrich(1). Abstain-Varner-(1). Motion carried.

Member Amor brought forward the discussion about a letter of support for a grant application for the City of Galesburg. The City Parks and Recreation Department is working on a grant to extend the multi-use pathway on south Lake Storey Road. They have asked that the County send a letter of support for the project. Chair Davidson said this is really needed. Member Paulsgrove asked if the City provided a map of the proposed project area. He would like an idea of how they plan to get over north Henderson Street to Lincoln Park and if bridges are going to be used over areas of the lake that would need to be spanned. Member Amor stated that this will not go across Henderson Street. It will go from the college to Henderson Street. He was not sure about the bridges. Member Paulsgrove stated that this is a good example of the City and County working together. Chair Davidson said she would get a copy of the map and send it out to the Board.

Member Amor presented the monthly report from the Finance, Insurance, Treasurer, Judicial, Recorder, and Clerk Committee. A copy of the report is included in the packet. There has been a drop in revenue in the General Fund of \$427,000 from last year. This is a \$100,000 bigger shortfall compared to last month. Court Security is having constraints with staffing. There was a report that a Facebook page had been started up for the Courthouse that is not controlled by the County. IT has reported this to the State and they said that there is not much they can do about it unless we wish to take over the page. Tax revenue is down 4% from last year. We are moving forward with the budget planning.

Motion was made by Member Amor and seconded by Member Bondi to approve the renewal premium for liability, workman's compensation, vehicle, and property insurance. Member Amor reported that we did receive a COVID discount for IMRF. Member Paulsgrove asked if we are getting all of the surplus property off our insurance lists. Treasurer Davis stated that she sends list to the Department Heads to review and update. Any removed items would not come off until the next year. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Motion was made by Member Amor and seconded by Member Bondi to approve the Resolution on Deeds of Conveyance. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Motion was made by Member Amor and seconded by Member Hawkinson to approve the renewal of the Microsoft Software Assurance contract. Member Amor stated that the cost for this contract would be \$27,835.32. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(14). Noes—(0). Motion carried.

Member Hawkinson presented the monthly report for the Sheriff, Jail, Mary Davis Home, Animal Control, and Building Committee. He stated that the Mary Davis Home brick repairs will start on Monday. The Sheriff Department recently made seizures of marijuana, LSD, meth and mushrooms. The performance contracting project has not moved in 2 months.

Motion was made by Member Hawkinson and seconded by Member Paulsgrove to approve the bid for the HVAC extended warranty at the Courthouse. Member Hawkinson reported that the HVAC units at the Courthouse were installed in 2014 and the warranty expires on September 27. There is only 1 certified Daiken dealer in the area which is MSI. We can do a 1 year or 3 year warranty with a discount for the longer term. The compressor warranty will cost \$12,789.57 per quarter. We have had to replace 8 compressors in the last year. The warranty cost equals the cost of 3 compressors. Member Bondi asked if our insurance would cover the costs due to mechanical breakdown. The insurance deductible would be \$10,000 for each occurrence. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Sandoval, Nache, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, and Varner—(13). Noes—(0). Abstain – Bondi-(1). Motion carried.

Member Hunigan presented the monthly report from the Assessor, Zoning, GIS, Highway Veterans, Landfill and Nursing Home Committee. The report is included in the packet. He reported to the Board that a new County Assessor has been hired pending her completion of the required testing. She will serve as a Deputy Assessor until her final certification. A big thanks to Member Friedrich for putting together the details and making this happen. The voted to appoint Member Paulsgrove to be the Committee Vice-Chair. He has a good rapport with the staff and will be an asset to the Committee. He also congratulated Rod Clear on his 31 years with the County!

Motion was made by Member Hunigan and seconded by Member Paulsgrove to approve the renewal of disposal service agreement amendment and extension to haul solid waste from Kewanee transfer center for 3 years. This is a stand-alone contract for the City of Kewanee. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(13). Noes—(0). Motion carried.

Motion was made by Member Hunigan and seconded by Member Paulsgrove to approve the sale of surplus property and equipment from the Landfill. The items to be sold include 5 dumpsters, large tool box, motor, Cub Cadet mower and a Ford service truck. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(13). Noes—(0). Motion carried.

Motion was made by Member Hunigan and seconded by Member Amor to approve the bid and bring back for fuel for the County vehicles. The bids will be due the day of the Board meeting next month. As the bids are only good for 24 hours, the Board will need to approve the bids that night. We have always gone with the lowest bidder. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(13). Noes—(0). Motion carried.

Motion was made by Member Hunigan and seconded by Member Paulsgrove to approve the bid and bring back for a new pharmacy provider for the Knox County Nursing Home. Member Hunigan stated that they hope to get a better rate by going out for bid. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Bondi, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(13). Noes—(0). Motion carried.

Member Bondi presented the draft minutes from the Board of Health meeting. The report is in the packet. He reported that they are still very busy with COVID and that the County positive rate is rising but still lower than the regional rate of 8%. Member Nache stated that COVID is real and has been hard on her family. The number of positive cases on the rise is not a good sign. Please take this seriously. Health Department Administrator Michelle Gabriel responded that the Labor Day weekend could be leading this exposure bump

Member Hunigan reported on the Galesburg Convention and Visitors Bureau. He stated that the new Executive Director has started work. He is reaching out to other visitor bureaus to gather information. They are also working on updating the décor of the visitor center. They are also looking for a communications director.

Member Hawkinson reported on the 9-1-1 Committee meeting. They had a meeting but he was unable to attend..

Ken Springer reported on the Knox County Area Partnership for Economic Development. He announced that 2/3 of the old Maytag building is now being used by Corteva Ag Science this

Fall. The building has been empty for 15 years. He also reminded residents that the last day for the Census is September 30.

Member Johnson reported that there was no meeting for Prairie Hills Resources.

Chair Davidson reported that United Council of Counties is having a Zoom meeting on the 28th.

Member Amor reported on the Western Illinois Regional Council. They were to have a meeting on August 31 but he had a conflict with a Budget meeting and did not attend. They did announce that Tracy Camden will replace the Executive Director.

Member Rohweder was not in attendance at the Knox County mental Health 708 Board meeting so there was no report.

Motion was made by Member Nache and seconded by Member Amor to approve the opening of the budget for necessary line item changes. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Wilder, Olinger, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(13). Noes—(0). Motion carried.

Motion was made by Member Amor and seconded by Member Nache to approve the budget line item changes as provided. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Wilder, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(12). Noes—(0). Motion carried.

Motion was made by Member Paulsgrove and seconded by Member Nache to approve the claims against Knox County, Illinois, for the period of August 27, 2020 through September 23, 2020 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills. Roll call vote is recorded as follows: Ayes—Johnson, Amor, Davidson, Hawkinson, Nache, Wilder, Friedrich, Paulsgrove, Hunigan, Rohweder, and Varner—(12). Noes—(0). Motion carried.

STATEMENTS OF GENERAL CONCERN

Member Johnson and Member Amor had no comment at this time.

Chair Davidson asked everyone to remember about breast cancer awareness month. Also wear your face masks and save lives.

Member Hawkinson and Member Sandoval had no comment at this time.

Member Nache welcomed Sonia as the new Assessor and congratulations to Rod at the Landfill. Please wear mask as it is no fun to be in quarantine.

Member Bondi welcomed the new Assessor.

Member Wilde had no comment at this time.

Member Friedrich welcomed Sonia as the new Assessor. She will in and out of classes but stop by the office and say hello some time. She has some big shoes to fill.

Member Paulsgrove stated that the new parking lot at the Health Department was very nice and parking is much easier now.

Member Hunigan reminded people that Early Voting starts tomorrow. Cast your vote as our Nation needs lots of help.

Member Rohweder expressed that Black Lives Matter.

Member Varner had no comment at this time.

The next Regular Meeting will be held on Wednesday, October 28, 2020, 6:00 p.m., via Zoom teleconference.

Motion was made by Member Bondi and seconded by Member Hawkinson to adjourn until the next scheduled Meeting of the Board. Voice vote is recorded as follows: Ayes—(12). Noes—(0). Motion carried. Meeting adjourned at 8:02 p.m.