

Notice of Bidding

Knox County is seeking bids to provide HVAC, plumbing, and electrical services and/or repair for the Knox County Courthouse, Administrative Annex, Knox County Law Enforcement Center, Mary Davis Detention Home, Knox County Nursing Home, and the Knox County Highway department. The vendor can bid on any combination of services from the above list, but all of the locations are to be included in the contract coverage. A copy of the general provisions and terms of the agreement are available upon request. Prevailing wage requirements will apply.

Sealed bid proposals should be sent to the Knox County Clerk's Office, 200 South Cherry Street, by 10:00AM on June 4, 2019. A public opening of the bids will be conducted at the Knox County Clerk's Office on the same day after the bid deadline. Proposals will be reviewed by the Sheriff's Committee and submitted to the Knox County Board for final approval.

The Knox County Board reserves the right to reject any and all proposals, to waive any informalities in the proposals and to accept the proposal that in its judgment will be in the best interest of Knox County.

By order of the Knox County Board
Scott G. Erickson
Knox County Clerk

Please publish ASAP 1 time.

Send 1 certificate of publication and invoice to Knox County Clerk's Office



KNOX COUNTY
COURTHOUSE
200 S. CHERRY ST
GALESBURG, IL 61401

KNOX COUNTY
ADMINISTRATIVE ANNEX
121 S. PRAIRIE ST
GALESBURG, IL 61401

County Facility Maintenance Contract Bidding Information

Services will be provided at the following locations:

- Knox County Courthouse – 200 South Cherry Street, Galesburg
- Administrative Annex – 121 South Prairie Street, Galesburg
- Knox County Law Enforcement Center – 152 S. Kellogg St., Galesburg
- Knox County Nursing Home – 800 North Market St., Knoxville
- Mary Davis Detention Home – 1319 East Fifth Street, Galesburg
- Knox County Highway Department – 1214 US Highway 150E, Knoxville

Vendor shall provide any combination of the HVAC, plumbing, electrical, drain cleaning, fire protection, and sheet metal work services and/or repairs to the facilities listed above when contacted according to the terms and conditions hereafter set forth.

Bids will be accepted for each type of service individually. Vendors can place an all-inclusive bid to cover as many services as they wish. The County of Knox reserves the right to reject any and all proposals, to waive any informality in the proposals, and to accept the proposal that, in its judgment, will be in the best interest of Knox County.

GENERAL PROVISIONS

1. Vendor shall employ and/or use persons with the appropriate licenses and bonding to conduct the specified service.
2. Vendor will be required to carry sufficient insurance for both bodily injury and public liability. Proof of such insurance shall be provided to Knox County Clerk.
3. Vendor shall be required to pay its personnel the present Prevailing Wage rate as dictated by the State of Illinois and County of Knox. Vendor shall also provide proof that proper rates have been paid to the employees as required by Illinois State Statute.
4. Vendor shall provide an itemized detail for all work completed and shall include the itemized detail as part of the invoice for the work completed.
5. Any major work in the amount of \$5,000 or more, as determined by the Knox County Board, must be placed out for bid by the County in the open market. Work that is deemed an emergency shall be exempted.
6. Vendor will be required to be able to provide on call availability on a 24/7/365 basis to provide for emergency service if necessary.

7. Any equipment to be serviced that requires specialized certification will require that proof of such certification or training has been completed.

TERMS OF AGREEMENT

These agreements for service will be for a period of two (2) years starting on July 1, 2019 and finishing on June 30, 2021. Knox County reserves the right to re-bid for these services prior to the termination of this agreement, with notice provided to the Vendor.

Either party may terminate this agreement by providing a thirty (30) day written notice to the other party.

The following charges are for the service/maintenance contract for _____

Truck, mileage, or any other lump sum charge per call: \$ _____

Hourly Charge per regular time: \$ _____

Hourly charge per Over Time hour: \$ _____

Hourly charge for weekends and holidays: \$ _____

Percent of markup or discount on materials (if any): \$ _____

Accepted by Knox County

Vendor

By: _____

By: _____

Pamela Davidson – Chairwoman
Knox County Board

Date: _____

Date: _____

Attested by:

Scott Erickson
Knox County Clerk