

# Nursing Home-Assessor-GIS-Zoning-Recorder Committee Meeting Minutes

July 8, 2015

**Present:** Chairman, Jeff Jefferson  
Vice Chairman, George Knapp  
Members: Bob Bondi

**Absent:** Members: Cheryl Nache & John Hunigan

**Also Present:** Carol Hallam, County Recorder; Rachel Secrist, Nursing Home Adm; and Chris Gray, Supervisor of Assessments/Zoning Adm.

The meeting was called to order at 6:03 p.m. by Committee Chairman Jefferson and a quorum was declared with 3 members present.

Motion made by Member Bondi and seconded by Member Knapp to approve the minutes of the June 2015 Committee meeting. Approved unanimously.

There was no public comment.

## Administrative Reports

### Recorder

County Recorder, Carol Hallam reported and presented bills for her department:

- Business has picked up, as it usually does in the summer.
- Hallam explained that she had allocated \$13,000 from her budget to help toward the new aerial photography for the GIS maps. The second invoice from Surdex came in for \$11,080, so she paid it.

### Assessment, GIS, & Zoning

Supervisor of Assessments/Zoning Administrator, Chris Gray presented written reports for the Assessors, GIS and Zoning offices and bills for each department. Gray reported main topics:

- 146 Certificate of Errors have been written to date to make corrections to 2015 tax bills.
- The new aerial photography is now available online through Surdex for proofing. This process is time consuming so Bill Lotz has requested additional log-ins so Mary Christie & Jason from the Hwy Dept can help with the review.
- Lotz is doing a cost study for the GIS Dept and it is almost finished.
- ZBA held a hearing on July 1<sup>st</sup> for a Conditional Use Permit under Section 5.302 of the Knox County Zoning Resolution for a Home Occupation. The ZBA unanimously approved the Conditional Use Permit.
- **ACTION ITEM: Approve a Conditional Use Permit for a Home Occupation for petitioner Tracey Mas, DBA Bark Ave Salon, a pet grooming business**

**located at 326 West St., Maquon, IL.** Motion to approve made by Member Bondi. Seconded by Member Knapp. Approved unanimously.

- The Administrative Adjudication Hearing process for the Zoning Dept. is moving forward. Chad Long, one of the two attorneys who have agreed to be the Hearing Officers is going to Tazwell County with Terri and Chris on Thursday, July 16<sup>th</sup> to observe their Adjudication Hearings, talk with their Hearing Officer and review their entire process from the beginning of a violation to compliance or non compliance after the hearing. Wayne Statham, the other attorney who agreed to be a Hearing Officer is trying to reschedule some things so he can also attend.
- The Zoning Dept. issued 18 building permits for June 2015 compared to 32 building permits for June 2014.

### Nursing Home

Nursing Home Administrator, Rachel Secrist reported but had no bills to present for the nursing home due to them not being completed before the committee meeting due to the new accounting software:

- No money had to be borrowed from the tax referendum this month.
- The Nursing Home went from \$1.4 million in debt to just under \$800,000 in debt.
- Total revenue for June was \$1.2 million.
- Health Alliance Connect - A contract is in place, but they have yet to remit payment. Once the contract is finalized, the Nursing Home will begin to renegotiate a better contract regarding reimbursement for skilled care & Part B therapy claims. They have \$297,483 outstanding with Health Alliance Connect.
- Molina - The Nursing Home has no contract yet. A request was sent to Molina in September of 2014 to begin the process of credentialing. There is \$143,675 outstanding from Molina.
- Medicaid DHS - Received a total of \$218,221 for June. This is due to the fiscal year ending for the State, and pays us through May 2015. May's payment did include the 12.6% decrease totaling around \$12,000. They do not expect a payment in July due to the State's budget issues.

The Recorder's, Supervisor of Assessments and Zoning Dept. bills were reviewed and a motion to approve for payment was made by Member Bondi. Motion seconded by Member Knapp. Approved unanimously.

### Old Business

None

### New Business

None

Motion was made to go into Executive Session by Member Bondi, seconded by Member Knapp at 6:33 pm. Approved unanimously.

Motion was made to come out of Executive Session by Member Bondi, seconded by Member Knapp at 6:36 pm. Approved unanimously.

Chairman Jefferson reported that the next Committee meeting will be on Wednesday, August 12, 2015 at 6 pm at the Knox County Courthouse Annex.

Motion was made to adjourn the meeting by Member Knapp, seconded by Member Bondi. Motion approved unanimously. Meeting was adjourned at 6:37 p.m.

Respectfully submitted,

Chris Gray, Secretary