

Nursing Home-Assessor-GIS-Zoning-Recorder Committee Meeting Minutes

April 8, 2015

Present: Chairman, Jeff Jefferson

Members: Vice Chair, George Knapp & Cheryl Nache

Also present, (to make quorum): County Board Chairman, Brian Friedrich

Absent: Members: Bob Bondi & Russell Nelson

Also Present: Richard Conklin, County Board Member; Carol Hallam, County Recorder; Rachel Secrist, Nursing Home Adm; Chris Gray, Supervisor of Assessments/Zoning Adm; and IT Coordinator, Andy Rowe.

The meeting was called to order at 6:04 p.m. by Committee Chairman Jefferson and a quorum was declared with 4 members present.

Motion made by Member Nache and seconded by Member Knapp to approve the minutes of the March 2015 Committee meeting. Approved unanimously.

There was no public comment.

Administrative Reports

Recorder

County Recorder, Carol Hallam reported and presented bills for her department:

- Hallam stated that she approved the information for her web page months ago, but it still hasn't been pushed out to the internet. She said she was not happy! It is waiting for Scott's approval. Committee Chairman Jefferson said he would talk to Scott.
- Recorder's bills were reviewed & a motion made by Member Nache to approve for payment. Seconded by Board Chairman Friedrich. Approved unanimously.

Assessment, GIS, & Zoning

Supervisor of Assessments/Zoning Administrator, Chris Gray presented written reports for the Assessors, GIS and Zoning offices and bills for each department. Gray reported main topics:

- Surdex, the company flying our aerial photography, has flown most of Knox County. There are 2 flight lines in the far eastern part of the County that have to be re-flown & also the area in Henderson Township where the 500 acre brush fire was may have to be re-flown.
- Jason, from the Hwy Dept, assisted Bill Lotz, the County's GIS Coordinator, in getting 23 target points painted throughout the County prior to the aerials being taken. These target points will be used to measure accuracy of the product & for quality checking.

- Bill is going to start working on a collector application for the Hwy Dept that will be able to be loaded onto a tablet or phone that will be used by Hwy employees to note things such as damaged signs and potholes.
- There was no ZBA Hearing in April & will not be one in May.
- The result of a lawsuit filed by Hidden Hills Vineyard, LLC is a court order to the County Board to approve a Conditional Use permit for a winery on the property owned by them located on Fleischer Road, Galesburg. (Information is in the Board packet to refresh Members minds of the situation.)
- **ACTION ITEM: Approve Attorneys Wayne Statham & Chad Long as the Administrative Adjudication Hearing Officers for the Zoning Dept. @ \$135 per hour. Contracts for the Attorneys will follow in a month or two. Motion to approve made by Member Knapp. Seconded by Member Nache. Approved unanimously.**
- With spring here & weather warming, the Zoning Dept. is getting very busy.
- The Zoning Dept. issued 16 building permits for March 2015 compared to 8 building permits for March 2014.
- Assessor and GIS bills were reviewed & a motion made by Member Knapp to approve for payment. Seconded by Member Nache. Approved unanimously.

Nursing Home

Nursing Home Administrator, Rachel Secrist reported and presented bills for the nursing home:

- Secrist reviewed this month's financial report with the Committee. She stated that an IGT payment from HFS in the amount of \$83,000, she had been expecting finally came.
- They finally received a Health Alliance payment for \$250. They also received some denials. The denials have already been reprocessed & sent back in.
- Quarterly payments for FICA & IMRF were deducted, and also the Health Insurance payment was deducted this month.
- Expenses were right where they should be at 33%.
- \$54,000 will be taken from the referendum money for the month of April.
- Secrist stated that the "draft" letter she prepared & passed out at March's County Board meeting had been mailed out to all 4 Representatives & also to Cheri Bustos, & the Governor. There is a Legislative Luncheon on April 13th that she will be attending also.
- After more discussion on the "Guest" wireless internet at the Nursing Home with Secrist & Rowe, and the Committee Members feeling that this had just gone on for way too long, the Committee Members made a decision & took a vote at Committee level:
- **To create a hot spot page to produce an agreement to accept the wireless internet at the Nursing Home. This will be a 6 month trial period & will be reviewed again by the Committee at the end of the 6 months to make sure**

there have been no problems or issues. Motion to approve made by Board Chairman Friedrich. Seconded by Member Nache. Approved unanimously.

- Nursing Homes bills were reviewed & a motion made by Member Nache to approve for payment, seconded by Member Knapp. Approved unanimously.

Old Business

None

New Business

None

Chairman Jefferson reported that the next Committee meeting will be on Wednesday, May 13th, 2015 at 6 pm at the Knox County Courthouse Annex.

Motion was made to adjourn the meeting by Member Nache, seconded by Board Chairman Friedrich. Motion approved unanimously. Meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Chris Gray, Secretary